

Program Viability Summary

December 4th, 2017

Members present: Lisa Hooper, Patrick Backes, David Andrus, Wendy Brill-Wynkoop, Chris Boltz, Albert Loaiza, Jerry Buckley, Omar Torres, Jason Burgdorfer, Dan Portillo.

I. Wendy Brill-Wynkoop - Career Skills Noncredit Proposal.

Wendy - This program is modeled after the Santa Barbara City College Career Skills Program, which has been a very successful program. Through the regional collaborative we are able to borrow their current curriculum and modify it to use for our programs. SBCC currently has around 50 courses in Career Skills, we will be starting with 11 courses and 4 programs but are planning to build upon this start. Evidence from advisory committee meetings is that these courses are wanted and need by business and industry.

Lisa – The Peer Review Team (PRT) grant allows us to pay faculty for developing noncredit curriculum. We are making sure these new proposals are not competing with current programs, or are a reconciliation of a program. We will be seeing more of these proposals soon. At this level we will look to see where the program fits, what population the program will be serving, and the human/physical/financial considerations of the proposed program.

Lisa: Who will be teaching these courses? Wendy - First round of courses will naturally land in the Business Department, but these courses could really help anyone in a Career Education program. Courses have more of an interdisciplinary feel after looking at them more. In the short term, there are adjunct Business faculty that would be interested in teaching these courses.

Noncredit Dean has asked for 2 full time Noncredit faculty, one for Short Term Vocational and the other for Basic Skills. Eventually the full time faculty would take this over, but Wendy is willing to oversee this program during the 3-year pilot phase. However if a Noncredit full time faculty member is hired in those 3 years it could be handed off to the new Noncredit faculty if appropriate.

David - What happens at end of pilot program, the need is still there but there is no institutional support for any number of reasons?

David: What is the difference between a Program and Institute? Wendy – The “Institute” in the umbrella of the programs, used for marketing purposes.

Chris - Students have asked for these types of skills specific course for Theatre, students want these classes already and see the value in them. Wendy – with the flexibility of Noncredit, courses could be run/tailored specific to Theatre.

David – The data from business and industry is qualitative data, is there quantitative data too? Wendy – A company was hired to do a needs assessment, not only talk to employers about what skills they are looking for but also how then those skills will help. Companies have given time off for employers to take these courses and the courses were re-evaluated with employers after the courses were taken.

David – These skills sets are universal, as future Career Skills courses are written, a business approach could be emphasized but maybe more universal in approach to gather more students.

Lisa - In the interest in time, any additional questions be sent out. Wendy reiterated she will not “hot potato and run” with this program. Wendy mentored Lee White in Photography Department Chair role transition and would do the same thing with this program when/if transitioned. Jerry could commit to additional release time for this after the first year funding from the PRT grant is no longer available.

A motion was made by Chris Boltz to approve the Career Skills proposal; second by Albert Loaiza. All in favor: Unanimous. Wendy Brill-Wynkoop abstained from voting.

II. Patty Robinson - Civic Engagement Proposals.

Lisa - presented overview of this situation. Two courses in Civic Engagement and Community Based learning came to Curriculum Committee for a discussion of need. Since there were only two new courses associated with this new program, it did not initially come to Program Viability. The Curriculum Committee felt there were some larger institutional questions related to this program and asked that these courses come to Program Viability. The associated Certificate of Specialization with this program will help students in earning a Minor in Civic Engagement as CSUN.

Wendy – There seems to be too many elective choices in this certificate in terms of Guided Pathways. Patty - We modeled this certificate based on what CSUN is doing with their Minor in Civic Engagement. Tried to make it as interdisciplinary as possible, tapping into courses that students may have already taken in the sciences. Chris – There is a clear pathway for each of the sections built into certificate, multiple guided pathways on same certificate. Albert - There are 43 choices, but students who are planning to transfer to a CSU will have already taking a majority of the courses. Pathways are pathways, not prisons, we do not need to eliminate courses but will still have luxury to do so.

Patty – We looked at all departments and cross-walked this with all of the CSU requirements. Many of these classes would already be taken. UCLA also has a Civic Engagement minor and we are hoping for articulation with UCLA in the future. CSUN may be taking our proposed Community Based Learning course to create a new course at CSUN.

Lisa – The intent is not for students to leave College of the Canyons with this certificate only, it would be layered on top of other interests.

Lisa - Who would be qualified to teach these courses? Patty - All discipline would be able to teach this as long as they have the community based learning component. A training component similar to the First Year Experience program/course would be included. David agreed with the training component and the training needs to present a solid understanding of what Civic Engagement is.

David: Physical resources, will there be a dedicated space on campus? It is hard to create synergy without a space on campus. Jerry – Ground floor of Seco Hall will be dedicated to Civic and Community Engagement.

A motion was made by Wendy Brill-Wynkoop to approve the Civic Engagement proposal; second by David Andrus. All in favor: Unanimous.