

Program Viability Committee Summary

March 17, 2022, 10:00 a.m. to 11:30 a.m. – Zoom

Members present: Garrett Rieck (Noncredit Faculty), Christopher Boltz (Theatre/CTE Rep), Lisa Hooper (Curriculum), Nicole Faudree (Business/COCA Rep), Jason Burgdorfer (MSHP-MSE), Jesse Vera (Adjunct Counselor & AMSA Faculty Co-Advisor) & Julie Hovden (Counseling)

Guests: Marilyn Jimenez (Academic Senate Administrative Assistant), Brittany Applen (ASL), Harriet Happel (Dean of Career Ed and Integrative Learning, CTE), Tricia George (English), Tim Baber (Welding), Diane Avery (Dean, Academic Innovation and Continuing Education), Regina Blasberg (Civil Engr./Env. Tech./Water System Tech.)

I. Routine Matters

1. Call to order: 10:02am
2. Approval of 2/17/2022 meeting minutes
 - a) Motion to approve the meeting minutes by Julie Hovden, seconded by Nicole Faudree. (Lisa Hooper, abstained; Dr. Omar Torres, absent). Approved.
3. Approval of the Agenda
 - a) Motion to approve the agenda by Christ Boltz, seconded by Lisa Hooper. (Dr. Omar Torres, Absent). Approved.

II. Reports

1. Year 2 Pilot Status Report: Construction Tech and Manufacturing - Regina Blasberg, Tim Baber, and Harriet Happel
 - a) Curriculum Status: All curriculum has been approved for fall 22. The Milling and Tooling Curriculum has been approved and this will be offered soon. There is also work being done with non-credit and MSCC curriculum. This will augment the curriculum that has been done and the hope is to have the curriculum done by spring 2023. The hope was to have everyone ready to go by fall but there have been some challenges with both facilities. There is now a comprehensive list of equipment. There is some interest Fan of Robotics which is one of the world's largest manufacturing of CNC machines and tool equipment. This company is very interested in partnering with the college and making this a regional training facility for the Fan of Robotics company. This will help this program stand out and connect with all the Aerospace companies.
 - b) Facilities Status: There has also been some discussion to offer courses at Castaic High School (CHS) however, this may be shifting to Valencia High School (VHS). The major focus has been to teach Welding and Construction. There is currently no funding. At VHS the previous Auto program area is being used for Construction, but it is not suitable for this program. The space is 3000 sq. ft. fenced outside yard which includes an outside storage area. Harriet did a site visit with the VHS principle and staff to do a technical assessment. The team will meet next week at VHS. The Facilities Dept has met with Regina regarding the space at the CCC campus and they are willing to provide some additional outdoor spaces. It is difficult to determine space estimates until a program has been offered. Work is being done with Tom to create all the CANVAS shell, map out all the labs and make sure all the equipment is identified. There will be a unique need for consumables and for materials.

- c) Human Resources: There is still a need to find faculty who can teach Technology courses and go through the NCCER training. Courses need to be offered in a sequence. An add pathway will be created, as was done for the Welding and Manufacturing programs at CHS. This will depend on the counseling as these courses have proven to be successful pathways for students on how to succeed in high school. This will allow more time to build out the lab and to do marketing. There is a targeted date for spring. There will be a need to hire adjunct faculty. Harriet will be discussing this with Dr. Torres. Tom Vasela will be kept on as a consultant and he is also acting as the NCCR Specialist for any new faculty that is hired. There was recruitment done three times for a full-time faculty member in Manufacturing, but this was unsuccessful. The announcement for this position has gone out once again. Faculty have to not only oversee the program but also need to write the curriculum and assist with the recruitment of students and faculty.
- d) Support from the District: There is a need to have a sign-off, for example, from Jim Schrage from the Facilities Dept, Jim Temple with IT, where they are aware of the unique physical spaces required. Plans for new spaces that are set up need to be flexible with room for adjustments. Many in administration also do not understand the instruction spacing needs required. There is concern with utilizing facilities with the Hart District as they have their own processes. There is concern with awarding faculty Tenure status if they have never taught in the physical space required for their discipline. In PV Milestones also need to be looked at as opposed to years. The needs of departments are also added to program review every year. There may be more members from different areas of administration such as Deans, Dept Chair, IT and Facilities to sit on this committee and have them on record voting and approving various areas. Garrett has been working with David on updating the AP policy for PV.
- e) Funding: The college has applied for a pre-apprenticeship program with the State of California for Construction Tech, and this was awarded. There is now funding for a cohort of about 50 students. There may also be a 25-student cohort for the Valencia pathways and for the Canyon Country pathway. This will be in partnership with the Southwest Carpenters Union. This funding provides funds for equipment. The equipment will require tending and will align with tasks for the manufacturing, Aerospace and Manufacturing industries. A Construction lab will need a large space with lots of electricity. There was a donation received from the Black and Decker with some tooling. There are also Workforce funds for VHS available.
- f) Marketing: A marketing plan is needed to tap into the right students. The marketing needs to convince students that this is a viable career pathway. The union will be assisting with the marketing. The college will also be doing their own form of pre-apprenticeship sign-in day to help build the momentum. This will be along with the industry partners in Construction like Five Points in SCV.
- g) ATC Center: There has been some discussion to designate some areas of the ATC for the Construction program. Welding and Manufacturing are the priority for this space. A facility location has been secured and lease payments have begun to be made. The final equipment layout is now being done for the minor construction required. Several iterations of the equipment have been done for a variety of reasons. The college was also approved for the Omnibus Bill which has

gone through congress. This bill was signed by President Biden on Monday for just under a million large through the support of Congressman Garcia. This bill will help significantly get the college the support needed for the instructional integrity for the CNC Pathways and the Milling and Tooling Pathways. There is still work being done with both the Facilities and Executive Cabinet on identifying and securing a permanent facility. There is a three-year timeline for doing this. The Chancellor is working with the Foundation to start a campaign. Justin Wallace is working with the EDC department to secure some industry sponsorship. It is very likely that this space will need to be built as there is no existing space available for this program. It is possible that back up programs will be built up in the future.

- h) Consultants: The approach with the both the ATC and Construction is to hire outside consultants. An environment scan has been done for the program, but this will require a facility. There are concern as the dates is being computer based upon the carbon impact. There is going to be a decrease in funding and Harriet will need to investigate other funding opportunities.
- i) Advisory Board: The Advisory Board meeting has not been held in over two years and this is due to not having a space. The department has been able to offer manufacturing 112 and 113 courses to help keep the Manufacturing program going.
- j) Next Steps: As a reminder there is no vote year 2 programs. This program will return for a year three report.

III. Discussion

1. Program Initiation: American Sign Language - Brittany Applen

- a) Background: This program is not a CE degree it is an *ASL Deaf Studies degree*. This program does not have to have the standards and the rigor like an *Interpreting Program* degree with 38 units. This program will include a total of 19 units and will include SIGN-102 and 103. This program is more so an entry level to understanding deafness, the community, language and preparing students for transfer. The three new classes will be the *Linguistics of ASL, Deaf Education* and *Deaf History, Autism & Social Justice*. There will be two 5-7 electives required. Students can take up to 3 electives. There are some courses that will transfer into GE.
- b) Naming of the degree: It was clarified that there will now be two degrees. There will still be an *Interpreting degree* for the CE students who are interested in being interpreters. For the other group of students there will be *Sign Language Degree*. The two-degree names are *ASL and Deaf Studies* and the other is *Interpreting and Deaf Studies*. Name change to prefixes will need to go through Curriculum Committee. There is pending legislation that will require renaming and renumbering course CID. New prefixes can be used for new courses. SIGN can have a prefix for ASL in the catalog.
- c) CE Credit Certificate: There was a request to remove the CE Credit Certificate as this would require LMI data from the Centers of Excellence and an updated report from the Interpreting for the para-educator. This was removed as the credit curriculum. This can return in the future either through Curriculum or PV as this proposal is for a new initiation for a degree. All the certificates are on the

non-credit side and none of these will be mirrored. All these course's feed into both the existing and new program. There is no need for a human resource, physical or financial perspective. As a reminder when a program is being brought forward as a short-term vocational program in noncredit it is required to submit LMI data from the state Chancellor's office. It is only in non-credit that only EDD and supporting LMI data from ONET or any other qualitative data is needed. A full-on report is not required. As a clarification this degree is not in CE. *Sign Language* is not a vocational degree, but *Interpreting* is. The *Interpreting Degree* will have a vocational top code degree and will be in CE and the degree in *Deaf Studies* will have a *Sign Language* top code.

- d) Para-Educator course: This course has unique MQ's for faculty. This course was removed from the proposal. There is also no job associated with a ASL Para-Educator job.
- e) Next Steps: Once this program and courses are approved in PV the program and courses will go the Curriculum Committee. It is always recommended to reach out the Curriculum Committee for guidance. Special thanks to Brittany for all her hard work with developing this program. It is also recommended to talk to Julie Hovden as she is the articular office and is very familiar with the articulation agreements.
- f) **Motion** to approve the ASL degree in Deaf Studies with non-credit courses by Nicole Faudree, seconded by Julie Hovden. Unanimous. Approved.

IV. Adjournment: 11: 07 am