

Program Viability Committee

October 18th 2018, 9:00 a.m. to 10:00 a.m. BONH330

Summary

Members Present: Rebecca Eikey, Lisa Hooper, Jason Burgdorfer, Chris Boltz, Jerry Buckley, Omar Torres, Albert Loiaza

Members Absent: David Andrus, Wendy Brill, Lauren Rome

Guests: Harriet Happel, Russell Waldon, Nicole Faudree, Cynthia Nelson, Christina Chung, Sarah Ehsam, Howard Fisher, Garrett Riech

A. Routine Matters

1. Call to order
2. Public Comment

This portion of the meeting is reserved for persons desiring to address the Academic Senate on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

3. Approval of the Agenda – motion made by Albert Loiaza, Seconded by Lisa Hooper

B. Reports

1. Pilot Status Reports & Tracking of Pilot Programs – only Technical Theatre report has been received.

C. Discussion

1. Cooperative Work Experience Education (CWE) Academic Department
Nicole Faudree explained the history and rationale of the proposal for a new department. The committee discussed where the CWE Department would live in terms of the School. There was discussion that the CTE Dean would be the supervisor for this department (in terms of curriculum review and program review). In terms of merging with an existing department, no other department was willing to do that. There are 5 committee members present who are in favor of this new department; one abstained.

Program Viability Committee Recommendation: **Approve New Department, CWE Academic Department**

2. Physical Therapy Assistant (PTA) Program Initiation

The history and origination of the new credit program proposal was described by Sarah Ehsam. According to Advisory Board members, there is not a path from PTA to PT, the students need a doctorate for PT. Cerritos College has a PTA program where the demand exceeds the capacity of the program. There are potential partnerships with Henry Mayo, Vargo Physical Therapy, and Southern California Orthopedic Institute. The PTA program would need significant investment in terms of human resources (need for director), equipment, and lab space. Thus, the committee recommended that the author and administration secure a partnership with local clinical sites and return to PV Committee with that MOU.

3. Human Resources Academy Program Initiation

Christina Chung explained the rationale to create three new noncredit certificates. There were questions about the different levels of certificates and how they are distinguished from each other. The development of these courses is based on industry partners, thus there are differences between the courses. Thus, the committee recommends the names of the courses may need to be change. The certificates are distinct and are meant to serve different populations. However, there is a possibility of progress of the individual. In terms of a connection of this proposed certificates to industry-recognized certificates, it was explained that two professional organizations, SHRM and PHRA have professional development requirements, such as 65 hrs/year. Thus, these could be used for that as Continuing Education Units. This would require COC to obtain approval from SHRM and PHRA to use these certificates as Continuing Education Units. There was research to support that it would go through. Motion from Lisa Hooper to approve these new certificates; seconded by Jerry Buckley. All the voting members are supportive.

Program Viability Committee Recommends **Initiation as Pilot Status**.

D. Announcements

Program Viability Committee Meeting Dates for 2018-2019 Academic Year

- November 15, 2018, 9:00 am – 10:00 am, Bonelli 330
- February 21, 2019, 9:00 am – 10:00 am, Bonelli 330
- March 21, 2019, 9:00 am – 10:00 am, Bonelli 330
- April 18, 2019, 9:00 am – 10:00 am, Bonelli 330
- May 16, 2019, 9:00 am – 10:00 am, Bonelli 330

The Program Viability Committee is a standing committee of the Academic Senate. It is responsible for the evaluation of proposals to initiate, modify, or discontinue academic programs. The committee makes recommendations to the Academic Senate. Per the AP 4021, program initiation, modification and discontinuance proposals shall be submitted to the Academic Senate President *no later than the eighth week* of the fall semester.