

BP/AP 4021 Program Viability Evaluation Rubric: *name of program*

Proposal Submitted by:

Committee Meeting Date(s):

Committee Members:

Program Viability Evaluation Criteria	Program Viability Committee's Assessment
Justification	
1. Relevance of the discipline	
2. If CTE, what does the labor market study indicate?	
3. If Transfer, are there local universities with this program for students to transfer to?	
4. Replication of programs in surrounding college districts	
5. Enrollment trends in program disciplines (past, present, future)	
Curriculum and Program Design	
6. Which individual, academic department and school will be responsible? Will AP 4023 (Merging/Splitting Departments) be needed?	
7. Quality of program (input from program review, advisory committees, universities, community)	
8. Ability of students to complete program	
9. What is the status of curriculum of program courses?	
10. Ability of program to meet standards of outside agencies/licensing boards	

11. Any articulation considerations?	
12. Appropriateness of the projected timeframe for implementation of program	
Institutional Support	
13. Are faculty and chairs in the school, department, or proposed program discipline area supportive of this the program?	
14. Are instructional support/academic affairs, other campus offices, and staff (lab techs, administrative assistant, and program technicians) available to support this program? If not what additional resources are needed?	
15. What will be the programs impact on current staff and faculty?	
16. Are there facilities available for this program? If not what is the plan for getting facilities?	
17. What is the funding source for this program?	
18. Plan for institutionalization (if grant funded)	
Alignment	
19. Alignment with the mission of the CCC Chancellor's Office	
20. Alignment with the mission, values, and goals of the institution	
21. Alignment with access and equity goals for students (is there a potential for disproportionate impact?)	

Program Viability Committee Recommendation	<input type="checkbox"/> Initiate	<input type="checkbox"/> Not Initiate
	<input type="checkbox"/> Modify	<input type="checkbox"/> Not Modify
<hr/> Committee Chair's Signature	<input type="checkbox"/> Discontinue	<input type="checkbox"/> Not Discontinue

Program Viability Narrative

Use this section to complete a written narrative in support of the committee's recommendation and evaluation.