

# Academic Senate Survey - Spring 2021

## Q1 How long have you served on Academic Senate?

Answered: 14 Skipped: 0

ANSWER CHOICES	RESPONSES	
Less than one year	35.71%	5
1-2 years	7.14%	1
3-4 years	28.57%	4
5 or more years	28.57%	4
TOTAL		14

**Q2 Please indicate your level of agreement with the following questions regarding Academic Senate:**

Answered: 14   Skipped: 0

Academic Senate Survey - Spring 2021

	STRONGLY DISAGREE	DISAGREE	NEUTRAL	AGREE	STRONGLY AGREE	I DON'T KNOW	NOT APPLICABLE	TOTAL
a. The focus of the committee is clearly defined	0.00% 0	7.14% 1	0.00% 0	21.43% 3	71.43% 10	0.00% 0	0.00% 0	14
b. The committee understands its relationship to the College mission	0.00% 0	0.00% 0	7.14% 1	28.57% 4	64.29% 9	0.00% 0	0.00% 0	14
c. The committee achieves its stated priorities each year	0.00% 0	7.14% 1	0.00% 0	42.86% 6	50.00% 7	0.00% 0	0.00% 0	14
d. The committee reviews progress on goals	0.00% 0	0.00% 0	21.43% 3	35.71% 5	42.86% 6	0.00% 0	0.00% 0	14
e. The workload for committee members outside of the meeting time is manageable	0.00% 0	0.00% 0	7.14% 1	42.86% 6	50.00% 7	0.00% 0	0.00% 0	14
f. I understand the interconnectedness of the committee to other institutional committees	0.00% 0	0.00% 0	0.00% 0	21.43% 3	78.57% 11	0.00% 0	0.00% 0	14
g. The committee coordinates with other committees on mutual projects and goals, where applicable	0.00% 0	0.00% 0	0.00% 0	28.57% 4	71.43% 10	0.00% 0	0.00% 0	14
h. The committee utilizes research reports and resources	0.00% 0	0.00% 0	0.00% 0	35.71% 5	64.29% 9	0.00% 0	0.00% 0	14
i. The committee has specific plans to focus on the implications of Canyons Completes (guided pathways) for committee action	0.00% 0	0.00% 0	7.14% 1	35.71% 5	42.86% 6	14.29% 2	0.00% 0	14
j. The committee has specific plans to focus on the implications of the Student Centered Funding Formula (SCFF) for committee action	0.00% 0	0.00% 0	7.14% 1	35.71% 5	28.57% 4	28.57% 4	0.00% 0	14
k. The committee has specific plans to focus on the implications of the College's Strategic Plan goals for committee action (Access, Engagement, Success)	0.00% 0	7.14% 1	0.00% 0	28.57% 4	57.14% 8	7.14% 1	0.00% 0	14
l. The committee has specific plans to focus on the implications of	0.00% 0	0.00% 0	7.14% 1	28.57% 4	50.00% 7	14.29% 2	0.00% 0	14

# Academic Senate Survey - Spring 2021

objectives from the CCCCCO Vision for Success 2022 goals for committee action (increase degrees, increase transfer, reduce units to degrees, increase CTE employment, reduce equity gaps, close regional gaps)

m. The committee has specific plans to focus on the implications of the Strong Workforce framework (SWF) for committee action	0.00% 0	7.14% 1	7.14% 1	42.86% 6	21.43% 3	21.43% 3	0.00% 0	14
n. The committee has discussed accreditation standards as they relate to the work of the committee	0.00% 0	0.00% 0	7.14% 1	42.86% 6	35.71% 5	14.29% 2	0.00% 0	14
o. The committee conducts regular evaluation of the committee's effectiveness	0.00% 0	14.29% 2	7.14% 1	35.71% 5	35.71% 5	7.14% 1	0.00% 0	14
p. The committee responds to emerging trends and issues at the state or federal levels	0.00% 0	0.00% 0	0.00% 0	35.71% 5	64.29% 9	0.00% 0	0.00% 0	14
q. The committee has a track record of supporting innovation on campus	0.00% 0	0.00% 0	7.14% 1	14.29% 2	78.57% 11	0.00% 0	0.00% 0	14

### Q3 Please describe how Academic Senate evaluates progress towards its priorities.

Answered: 6   Skipped: 8

1	My perception is we talk and vote on many initiatives etc. but don't ever hear follow up...For instance we said we were going to have a discussion about a return to campus at the very first meeting of Spring and we have not spent one minute on any further moment on what the status is of a possible return	
2	Academic Senate has a very well thought out process of listing item on the agenda first as discussion 1-2 or 3 times and collecting feedback from the body. A item that may be of large priority is then listed as an agenda item, where the item can again be discussed. There may be times when an item still requires additional discussion and it may go back to a specific workgroup or committee, or ad-hoc committee to be worked out. The committee may then return with a update and/or it may be brought back again on the agenda.	
3	In the Academic Senate items are brought forth as a Discussion item first, unless it is an emergency action item such as the Covid Pandemic then we deal with it right away. After the Senate discusses the items then at the next meeting they become an Action item for us to vote on, unless there is need for more discussion then it will remain as a discussion item.	
4	I believe we evaluate progress through tracking the action items, ongoing business items, and archiving previous agenda/minutes.	
5	Committee reports and discussion between Senators and their divisions, and amongst Senators.	
6	maintains organized process of discussion items and voting	

**Q4 Please use the space below to provide feedback on ways to improve the process by which Academic Senate evaluates the degree to which its plans have been launched and areas of focus completed.**

Answered: 6 Skipped: 8

1	It would be good to spend a few moments hearing at the start of the meeting, how what we do is actually improving our campus culture and policy	
2	If there is an area of focus that may be part of a long term project such as SOAA plans or the work of Guided Pathways the Academic has in the past kept those records of items that have come through on the agendas as required by the Brown Act. However, there may be times when the authors need to be contacted and therefore, a tracking sheet has been developed to keep track of when items come through where they are in various stages with work teams or work groups. This helps with following up with the status of various project or updates requested by the Senate. It is also a good way to see when specific plans or new processes or programs were launched. This is also the case with the Starfish notification system. I do recommend continuing to do this for some longer term projects to see how those plans were implemented, to develop the ability to collect feedback and to determine if there has been any success.	
3	I think our process is fine. I have only been a senator for 8 months, so I think I will have more input on this matter after some time, but I like the current process.	
4	Perhaps an annual report of "accomplishments" or tallied work product by subcommittee. Otherwise, our robust agenda documents our work product.	
5	More individual feedback could help the process.	
6	An Academic Senate monthly all-college announcement would be helpful.	

## Q5 Please describe how Academic Senate's priorities incorporate emerging mandates/trends.

Answered: 7   Skipped: 7

1	Clearly we seem to be directly responding to the political events of the past 12 months	
2	Academic Senate being an important and long standing governing board of the district ensures it follows any new CCCO executive orders, guidelines and/or mandates. This is done either by bringing them forward to the Academic Senate as a standing rule, new resolution or to discussion potential changes to policies. When it comes to policies the Senate may first forward new mandates/trends to the Policy Review Committee and/or College Policy Council. The items then return to Academic Senate and may then need to go to the BOT for final approval.	
3	As I stated earlier any pressing issues the Academic Senate may need to have a discussion on an item, with an immediate vote. That is rare normally we discuss as a group and vote at the next meeting.	
4	Emerging mandates/trends impact policy, curriculum, perspective, etc and the Academic Senate supports and incorporates these through policy updates, resolutions, and other recommendations to the BOT.	
5	We are incredibly responsive to emerging mandates and trends at COC. In fact, our focus tends to be on the "new" and less on nurturing the existing.	
6	The Senate president or subcommittees report on what the State Chancellor recommends or other districts are doing.	
7	Recent discussion regarding racism and response is an example-significant issues are prioritized.	

## Q6 Please describe how Academic Senate's priorities support action priorities of other committees.

Answered: 7    Skipped: 7

#	RESPONSES	DATE
1	not sure how to answer this one	
2	As there are sub-committee of the Academic Senate those committees serve to focus on the various priorities of the Academic Senate. For example, the Curriculum Committee evaluates and develops curriculum in addition approves the continuance discontinuance of various programs and courses. This is an area of Academic Senate 10-1 focus. The Academic Senate also supports various policy changes that may be of priority to the Policy Review Committee. This is in particular when there are needs to update or review policies. The Academic Staffing Committee and the MQE committee are both responsible for the determination and recommendations of new positions and the review of qualification for new faculty positions. These are high priorities for these committees and the Academic Senates ensures that recommendation from ASC are reported out and the all newly hired faculty or faculty administrator discipline memos are also review and approved by the Academic Senate which are also a major priority of MQE.	
3	Academic Senate has another committee called the Executive Cabinet of Academic Senate. This is a group of all of the Chairs for the Committees among the College. This group will give their feedback on any pressing issues and can vote on issues that the Academic Senate is working on. So this process includes all committees among the college in the decision making process.	
4	The work of other committees, especially senate committees, funnels back through Academic Senate for further support and/or discussion.	
5	The Senate leadership is always available for consultation and willing to agendize important subcommittee matters.	
6	All COC committees have the opportunity to place themselves on the agenda.	
7	Other committees come and speak, gaining input and support. This is great process.	



## Q7 Please indicate your level of agreement with the following questions:

Answered: 14 Skipped: 0

	STRONGLY DISAGREE	DISAGREE	NEUTRAL	AGREE	STRONGLY AGREE	I DON'T KNOW	NOT APPLICABLE	TOTAL
a. A week's advance notice on the agenda is enough time for me to prepare for the meeting	0.00% 0	0.00% 0	7.14% 1	57.14% 8	35.71% 5	0.00% 0	0.00% 0	14
b. I receive adequate notice about meeting dates	0.00% 0	0.00% 0	0.00% 0	35.71% 5	64.29% 9	0.00% 0	0.00% 0	14
c. I receive adequate notice of meeting agendas	0.00% 0	0.00% 0	0.00% 0	46.15% 6	53.85% 7	0.00% 0	0.00% 0	13
d. Backup materials are provided in advance of the meetings	0.00% 0	7.14% 1	0.00% 0	28.57% 4	64.29% 9	0.00% 0	0.00% 0	14
e. I know where to find/review meeting materials	0.00% 0	0.00% 0	7.14% 1	28.57% 4	64.29% 9	0.00% 0	0.00% 0	14
f. Draft meeting minutes are regularly posted following each meeting	0.00% 0	0.00% 0	7.14% 1	50.00% 7	42.86% 6	0.00% 0	0.00% 0	14
g. I have appropriate context and backup information to fully participate	0.00% 0	0.00% 0	7.14% 1	50.00% 7	42.86% 6	0.00% 0	0.00% 0	14
h. I come prepared to effectively discuss the agenda items	0.00% 0	7.14% 1	7.14% 1	42.86% 6	42.86% 6	0.00% 0	0.00% 0	14
i. The majority of committee members come prepared to effectively discuss the agenda items	0.00% 0	0.00% 0	14.29% 2	28.57% 4	57.14% 8	0.00% 0	0.00% 0	14
j. There is sufficiently consistent attendance by committee members to facilitate effective discussions	0.00% 0	0.00% 0	0.00% 0	42.86% 6	57.14% 8	0.00% 0	0.00% 0	14
k. The committee is effective in its work to meet stated goals	0.00% 0	0.00% 0	0.00% 0	50.00% 7	50.00% 7	0.00% 0	0.00% 0	14
l. The committee regularly reviews its effectiveness, making changes in practice as needed	0.00% 0	7.14% 1	7.14% 1	42.86% 6	35.71% 5	7.14% 1	0.00% 0	14

## Q8 The frequency of meetings to accomplish the committee work is:

Answered: 14 Skipped: 0

ANSWER CHOICES	RESPONSES	
Too few	7.14%	1
Just right	85.71%	12
Too many	0.00%	0
Other (please specify)	7.14%	1
TOTAL		14

#	OTHER (PLEASE SPECIFY)	
1	Due to the large amount of agenda item request it may be a good idea to add one more additional meeting. As spring break tends to eliminate 1 meeting.	

## Q9 The duration of each meeting to accomplish the committee work is:

Answered: 14   Skipped: 0

ANSWER CHOICES	RESPONSES	
Too short	7.14%	1
Just right	78.57%	11
Too long	7.14%	1
Other (please specify)	7.14%	1
TOTAL		14

#	OTHER (PLEASE SPECIFY)	
1	I would recommend either expanding the time by 30 minutes for some meetings but not all or calling special meetings to approve important documents that can be held more so as business meetings.	

## Q10 The meeting day/time is conducive to my work schedule.

Answered: 14 Skipped: 0

ANSWER CHOICES	RESPONSES	
Yes	92.86%	13
No	7.14%	1
TOTAL		14

**Q11 Please indicate how the meeting day/time could be adjusted so that it works better for your work schedule.**

Answered: 1   Skipped: 13

#	RESPONSES	
1	I have no problem with the day/time of the meeting. I think afternoons tends to be more open for other peoples calendars and morning tend to be too busy for some.	

## Q12 Please indicate where your committee's meeting minutes/agendas are posted. (Mark all that apply)

Answered: 14 Skipped: 0

Committee Intranet Site	42.86%	6
Canvas Site	21.43%	3
Other Committee Website	28.57%	4
Other (please specify)	21.43%	3

1	Not sure what you are asking here - I see them on email link
2	Academic Senate "Meetings" website
3	Plus get sent out to faculty via email.

## Q13 Please indicate how you communicate the work of the committee. (Mark all that apply)

Answered: 12   Skipped: 2

ANSWER CHOICES		RESPONSES	
Report out (written or oral) at Department meetings		50.00%	6
Report out (written or oral) at School meetings		66.67%	8
Report out (written or oral) at Academic or Classified Senate meetings		16.67%	2
Report out (written or oral) at other college committees		25.00%	3
Report out (written or oral) at Dean/Division manager meetings		8.33%	1
Other (please specify)		25.00%	3
1	Since this is a newly formed committee, we don't have specifics on this determined yet.		
2	Notify the chancellors office of recently passed AS Resolutions. Notify other departments of any new documents links on the website. Notify committees of new or updated documents to the committee websites.		
3	I provide an email summary after each senate meeting to all the faculty in my school.		

## Q14 Please evaluate how effective you believe you are at communicating the work of the Academic Senate:

Answered: 14 Skipped: 0

ANSWER CHOICES	RESPONSES	
Very effective	21.43%	3
Effective	57.14%	8
Somewhat effective	14.29%	2
Not effective	7.14%	1
Don't know	0.00%	0
TOTAL		14



## Q15 Please indicate from where you receive feedback to bring back to Academic Senate:

Answered: 12   Skipped: 2

ANSWER CHOICES	RESPONSES	
Department meetings	58.33%	7
School meetings	83.33%	10
Academic or Classified Senate meetings	16.67%	2
Other college committees	25.00%	3
Other (please specify)	25.00%	3

1	Weekly Academic Senate Planning meetings. All updates and summaries are noted in the Academic Senate agendas	
2	Occasionally I will receive a response to my summary email from faculty in my school.	
3	Students	

## Q16 Please evaluate your effectiveness at communicating feedback to Academic Senate:

Answered: 14 Skipped: 0

ANSWER CHOICES	RESPONSES	
Very effective	21.43%	3
Effective	57.14%	8
Somewhat effective	14.29%	2
Not effective	7.14%	1
Don't know	0.00%	0
TOTAL		14

## Q17 Please indicate how you gather feedback for Academic Senate: (Mark all that apply)

Answered: 14 Skipped: 0

ANSWER CHOICES	RESPONSES	
Standing agenda item at meetings	71.43%	10
Informal conversations	92.86%	13
Email	71.43%	10
Other (please specify)	0.00%	0
Total Respondents: 14		

#	OTHER (PLEASE SPECIFY)	
	There are no responses.	

## Q18 Please indicate any assistance you need to be more effective in communicating Academic Senate's discussions and work to your constituencies.

Answered: 5   Skipped: 9

1	I am not sure how quickly we turn around AS meeting minutes - but ASAP would make it easier to reference during a school meeting	
2	There has been some discussion regarding the development of a new Clerk and Treasurer positions. The Clerk positions may act as a liaison for ASCCC appointed faculty liaison positions. The Clerk may also be responsible for developing the Academic Senate Newsletter. The Clerk may assist with other committees funding. If these positions are developed they may help with those areas and provide that assistance to me.	
3	None at this time.	
4	The biggest issue I have in relaying information is timing. Senate meetings are twice a month and school meetings are only once a month for one hour. The timing doesn't always align well with sharing and collecting information for senate. In addition, if it is a topic requires further thought or discussion once it has been shared at a school meeting, there really isn't an opportunity for this to occur. And, the monthly school meeting is only one hour.	
5	More time dedicated in division meetings would be helpful.	

## Q19 Please indicate the type/content of Professional Development or Training that would help you to be a more effective member of Academic Senate. Mark all that apply

Answered: 11   Skipped: 3

ANSWER CHOICES	RESPONSES	
Meeting Facilitation	36.36%	4
Technology Skills	36.36%	4
Guided Pathways	18.18%	2
Teaching & Learning	36.36%	4
Student Support	27.27%	3
Leadership	45.45%	5
Institutional Effectiveness	63.64%	7
Equity and Culturally Responsive Pedagogy	36.36%	4
Cultural Diversity	36.36%	4
Other (please specify)	9.09%	1
Total Respondents: 11		

#	OTHER (PLEASE SPECIFY)	
1	There are some trainings offered such as "Advanced Minute Taking: Motions and Voting" offered through ARURORA TRAINING Advantage that could help me improve my skills of minutes taking.	

## Q20 Please indicate the reason(s) you participate on Academic Senate. (Mark all that apply)

Answered: 14 Skipped: 0

ANSWER CHOICES		RESPONSES	
Asked to serve		28.57%	4
Filling a rotating membership role on the committee		0.00%	0
Interested in the topic/focus of the committee		64.29%	9
Offering technical expertise to the topic/focus of the committee		14.29%	2
Interested in learning more about the committee topic/focus		71.43%	10
Seeking to make connections to other departments/areas		57.14%	8
Seeking to improve visibility of my area/program		21.43%	3
Seeking to make an impact on strategic plan		64.29%	9
Other (please specify)		21.43%	3
1	I wanted to learn more about governance		
2	Hired on as full-Time Academic Senate Administrative Assistant.		
3	To have a role in enhancing instruction & the student experience at COC.		

## Q21 Please use the space below to provide comments on aspects of Academic Senate that you think are working well.

Answered: 7   Skipped: 7

1	I honestly was very excited to join the AS. I saw it as an opportunity to learn more about the college, and how to communicate faculty needs to my peers. I really do enjoy learning about policy, as well as how this committee fits in with short term and long term planning. It's also quite educational to hear my peers speak up when we discussions.	
2	With the recent need to work remotely due to the COVID-19 crisis it was important that the Academic Senate continue to host their meetings. I was very impressed and pleased with how quickly everyone adapted to zoom meetings and learned the software. While it was a bit confusing during the 1st and 2nd meeting there have been many changes adapted and implemented. Those area include using the participants window for counting votes and tracking abstentions. This new process has helped to save a lot of time when counting votes. Another change was requiring senators to add a "1" in front of their names to allow sorting via the participants window. Lastly, I like that the Academic Senate held virtual celebratory meetings for tenured and emeriti faculty.	
3	I feel we have well organized meetings with great dialogue. I feel we make it a safe space for everyone to be heard and to discuss difficult and important topics. I think we have great time management and spend the right enough time on the subjects that need to be addressed. I also like how I feel I have a voice in this committee, which is important for each Senator to have.	
4	The Academic Senate works well. Timelines are met and the senate president does a great job setting the agenda to cover the most important items.	
5	Under David Andrus, we are having more meaningful conversations about important matters. Reports have been less time-consuming which has been helpful. We cannot always conclude a discussion but generally the discussions are more fruitful/.	
6	Everyone wants the best for COC.	
7	This is a talented, cohesive and respectful group.	

**Q22 Please use the space below to provide suggestions or ideas on how the structure of the meetings and/or operations of the Academic Senate could be expanded on or changed to help the committee to be more effective.**

Answered: 4 Skipped: 10

#	RESPONSES	DATE
1	I am not sure if this where you need to hear this, but when I first joined the committee, I really was excited about the Senate's directive and mission. In the past several months though, I really feel like the AS is veering off into more political activism and less about actual academic priority. For instance, we are four meetings into the Spring semester and we have not had an earnest discussion on a return to campus. I understand that the AS is limited in what it can dictate to instruction, but we have spent hours discussing resolutions condemning racism with the promise of further discussion. Not that I think this isn't an important topic but I find our continued focus on it comes at the cost of what as a body we should be finding a way to get our students back on campus and face to face learning. We have spent some time debating policy on who should be trained via remote/asynchronous learning (which I think is fantastic), but have little follow up on the Instructions decision to incorporate it as a future and popular learning modality. In summary we seem to be more fired up about resolutions, than of keeping COC at the highest academic realm.	
2	I would suggest that when needed to Academic Senate call either Special Celebration meetings or Special meetings . The Special Meetings could be held to simply take motions to pass various documents if there are urgent deadlines coming up.	
3	I really do not have any at this time. I really like how it is ran.	
4	Difficult to say. If members came more prepared, discussion could be more focused. Often Senators are learning about an issue in the meeting, rather than preparing for discussions ahead of time.	