



AP 2200 Board Duties and Responsibilities

Reference:

Accreditation Standard 4

1. The duties of the publicly elected Board members will be as follows:
 - a. To select and appoint the CEO.
 - b. To evaluate the performance of the CEO annually.
 - c. To act upon the policies which will govern the operation of the District and to review them periodically.
 - d. To consider and act upon the curricular offerings of the College upon the recommendation of the CEO.
 - e. To require and consider reports from the CEO concerning the fiscal condition of the College.
 - f. To act upon the recommendations of the CEO pertaining to the appointment or dismissal of District employees.
 - g. To review and adopt the annual budget.
 - h. To approve the expenditure of all funds.
 - i. To assure proper accounting of receipts and disbursement of District funds and under the supervision of the District.
 - j. To review the annual audit of all funds of the District, student organizations, and other funds under the supervision of the District.
 - k. To consider and act upon the annual classified vacation calendar and academic calendar.
 - l. To act upon the recommendations of the CEO on site and plant development and major capital outlay items.
 - m. To consider communications and requests from citizens or organizations on matters of policy.
 - n. To serve as a final appeal for employees and students per the established policies and collective bargaining agreements.

- o. To notify the President or Secretary of the Board when a member will be absent from a Board meeting. Such notification shall be given as far in advance of the meeting as is possible.
- p. To assure that Student Equity and Achievement (SEA) Plans and Equal Employment Opportunity Plans and results are reviewed regularly and ensure their proper implementation through the CEO and their designees.
- q. To evaluate the performance and effectiveness of the Board of Trustees annually (at least) and to identify areas for its own improvement.

Board approved: 3/24/2021, 5/8/2024

Next review date: Spring, 2027