



BP 3280 - Grants

References:

Education Code Section 70902, Code of Federal Regulations 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

1. The Board authorizes the CEO to approve proposals in response to funding opportunities to support the purposes of the District.
2. The Board authorizes the CEO to accept awards on behalf of the District, and approve amendments to awards.
3. The CEO shall establish procedures to assure timely application and processing of grant applications and funds, including procedures addressing determining allowable costs for Federal awards, subrecipient monitoring, and payment cash management for Federal awards.
 - A. For Federal awards made prior to 12/26/14, the Office of Management and Budget Circulars A-21 (Cost Principles for Educational Institutions), A- 110 (Uniform Administrative Requirements for Grants and Agreements with Institution of Higher Education) and A-133 (Audits of Institutions of Higher Education and Other Non-Profit Institutions) and will be followed by the District.
 - B. For Federal awards made on or after 12/26/14, the new Code of Federal Regulations 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) designed to provide uniform guidance on the management of Federal funds, is applicable and will be followed by the District.
4. Funding Agency specific rules and regulations will also be followed by the District, provided they do not conflict with the Uniform Guidance.
5. The District will maintain written policies and procedures addressing the principles to be followed in the areas listed below to ensure compliance with the applicable CFR. The procedures will delineate the principles to be followed for the management of Federal awards, and may also be supplemented with technical desk procedures adopted by various departments at the District:

- A. Determining Allowability of Costs (BP and AP3280 – Grants)
 - B. Subrecipient Monitoring (BP and AP 3280 – Grants)
 - C. Payment Cash Management (BP and AP 3280 – Grants)
 - D. General Procurement Standards (BP and AP 6330 – Purchasing of Goods and Services and BP and AP 6340 – Bids and Contracts)
 - E. Conflict of Interest for employees involved in Federal awards (BP and AP 3854 – Disclosing Financial Interests Relevant to Federally Sponsored Projects)
 - F. Travel (BP and AP 6395 – Business Travel)
6. The Board will be informed about all grants received by the District.

See Administrative Procedure 3280

Board Approved: 1/25/2017, 6/12/2024

Next Review Date: Spring 2030