

**Santa Clarita Community College District
POLICY MANUAL**

POLICY: MISCELLANEOUS		SECTION 800	PAGE 1 OF 2
804	DISTRIBUTION OF PUBLICATIONS AND OTHER DUPLICATED MATERIAL BY NON-STUDENTS AND NON-STUDENT GROUPS	DATE ADOPTED	May 12, 2004
804	DISTRIBUTION OF PUBLICATIONS AND OTHER DUPLICATED MATERIALS BY NON-STUDENTS AND NON-STUDENT GROUPS		
	804.1 Non-students and non-student groups may distribute publications and other printed material on college premises in such a way that does not impede students' access to classrooms or college buildings. Distribution of publications and materials may not be conducted inside classrooms or college buildings. Persons and groups wishing to distribute materials may not leave stacks of material unattended on college premises nor should they coerce students to accept or take materials. Persons and groups wishing to distribute materials on college premises shall first check in at the Office of Student Development.		
	804.2 Non-students and non-student groups shall be allowed to distribute petitions and other printed material subject to the following parameters:		
	A. Time The time of distribution shall be limited to the hours and days that classes are in session. Distribution shall not be allowed during special events, such as dances, banquets, commencement, etc.		
	B. Place Distribution shall not:		
	(1) Take place in college buildings; (2) Interfere with the normal flow of traffic, or (3) Impede entrance to or exit from college facilities.		
	C. Manner (1) Coercion is not to be used to induce students to accept the printed matter or to sign petitions. (2) Funds or donations may not be collected for the material distributed, except as permitted by other sections of Board Policy. (3) Copies of leaflets and printed materials to be distributed or posted shall be date-stamped through the Office of Student Development. A copy of each piece of printed material shall be kept on file in the Office of Student Development.		

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POLICY: STUDENT SERVICES		SECTION 800	PAGE 2 OF 2
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<p>(4) Materials may not be left unattended on College premises.</p> <p>(5) All copies of handout materials must clearly indicate the name of the sponsoring non-student individual or group making distribution.</p> <p>(6) Persons responsible for distribution of materials will also be responsible for appropriate cleanup activities.</p> <p>804.3 Materials that contain written expression deemed as obscene, libelous or slanderous according to current legal standards, or which so incites students to create a clear and present danger of the commission of unlawful acts on the College premises, or the violation of lawful college regulations, or the substantial disruption of the orderly operation of the College, are prohibited. This prohibition, however, extends only to written expression that falls outside of the bounds of protection of the First Amendment of the United States Constitution and Article I, Section 2 of the California Constitution.</p> <p>804.4 This Policy and all implementing regulations regarding speech or other expressive activity shall be applied equitably and fairly. This Policy is intended to be content neutral. No restrictions shall be placed on subject matter or viewpoints expressed by any person except as described above.</p> <p>804.5 Persons violating this Policy by littering the College premises with materials or leaving unattended stacks of material may be charged a fee for clean-up and disposal.</p>			