

**Santa Clarita Community College District
POLICY MANUAL**

POLICY: 510. COUNSELING SERVICES	SECTION 500	PAGE 1 OF 1
	DATE ADOPTED: 12/11/91	

510 The College will provide students with opportunity for educational, vocational, and personal-social counseling. Upon entering the College, a student who is undecided as to major will have the opportunity to meet with a counselor who will assist the student in planning an educational program and in making a career choice. Students are encouraged to request counseling for personal-social problems which might interfere with their studies.

The Counseling service will be primarily responsible for:

- A. Providing guidance in program planning - immediate and long range.
- B. Administering and interpreting tests and assessing other pertinent information about the student.
- C. Counseling students with prior low scholastic achievement and students enrolled in basic skills classes.
- D. Counseling on educational, vocational, or personal problems.
- E. Providing an occupational information service.
- F. Providing assistance in the securing of employment.
- G. Providing help in obtaining financial assistance.
- H. Referrals to other services including Mental Health Services.