

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, APRIL 14, 2010
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, April 14, 2010, by President Scott Wilk the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Michael D. Berger
 Mr. Bruce D. Fortine (arrived 4:58pm)
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Scott Thomas Wilk
 Mr. Nicolas Cardenas, Student Trustee

Others Present: Dr. Dianne Van Hook, Chancellor
 Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
 Dr. Mitij Capet, Assistant Superintendent/VP, Instruction
 Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
 Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
 Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources
 Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Special Presenters and Others Present: Mr. Adam Philipson, Managing Director, Performing Arts Center (PAC)
 Mr. Floyd Moos, Dean, Fine and Performing Arts
 Dr. Bruce Pelkey, Director, International Students Program and staff
 Mr. Jim Schrage, Vice President, Facilities Planning, Operations and Construction
 Dr. Dena Maloney, Vice President, Canyon Country Campus and Economic Development
 Mr. John McElwain, Managing Director, Public Relations and Marketing
 Mr. Chris Blakey, President, COCFA

President Wilk declared a quorum and called the meeting to order at 4:36 pm.

**Quorum Established
(1.1)**

The Board moved to Closed Session in the Conference Room (HSLH-136), where they discussed the following:

**Closed Session
(1.2)**

- 1.2a Conference with Labor Negotiator (*pursuant to Government Code §54957.6*)
 Santa Clarita Community College District Representative: Dr. Michael Wilding
 College of the Canyons Faculty Association (COCFA)

Those present in Closed Session were Berger, Capet, Coleal, Fiero, Fortine, Gribbons, Jenkins, MacGregor, Wilding, and Wilk.

The Closed Session meeting was adjourned at 5:23 pm and the Board was shown a DVD highlighting the 2010-11 PAC Season.

The Board reconvened to Open Session at 6:02 pm, and Mr. Wilk announced no action had been taken in Closed Session.

Mr. Wilk asked Mr. Cardenas to lead the flag salute.

**Flag Salute
(1.3)**

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2009/10-94

The Board moved approval of the agenda with the additional information presented for Item 7.1.

**Approval of Agenda
(1.4)**

Motion: MacGregor Second: Fortine Record of Board Vote: 5-0
Student Trustee: Aye

Mr. Wilk welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.5)**

The Board moved approval of the minutes of March 25, 2010.

**Approval of Minutes
(03/25/10)
(1.6)**

Motion: MacGregor Second: Jenkins Record of Board Vote: 5-0
Student Trustee: Aye

Mr. Wilk moved this item forward on the agenda for approval. Mr. Philipson provided a brief overview of the 2010-11 Season at the PAC. The Board moved Approval of Proposed 2010-2011 COC Presents Season at the Santa Clarita Performing Arts Center at College of the Canyons.

**Approval of Proposed
2010-2011 COC
Presents Season at the
Santa Clarita PAC at
COC
(10.1)**

Motion: MacGregor Second: Jenkins Record of Board Vote: 5-0
Student Trustee: Aye

Dr. Bruce Pelkey introduced the staff of the International Students Program (ISP) and distributed an informational handout to the Board. He presented his 5 staff members and Dr. Van Hook with necklaces, noting his thanks to each of them, as well as the Board of Trustees for their support to him and the program over the last 13 years.

**Recognition/Up Close
(1.7)**

The Board noted their thanks to Dr. Pelkey and his work to make this program so successful for COC, adding that his recognition of his staff and Dr. Van Hook was very gracious, and his service to COC has meant a great deal to many students.

The Board moved approval of the Consent Calendar (with the additional information provided for Item 7.1) as follows:

**Consent Calendar
(2)**

- 3.1 Approval of Renewal of Contracts Between Santa Clarita Community College District and Providence Health Care Systems – Southern California (Allied Health)
- 3.2 Approval of Agreement Between Santa Clarita Community College District and El Proyecto del Barrio WorkSource Center
- 3.3 Approval of Agreement Between Santa Clarita Community College District and Boston Scientific Neuromodulation (ETI)
- 5.1 Approval of Purchase Order Schedule PO 09/10-9
- 5.2 Approval of Travel Authorizations Schedule T 09/10-16
- 5.3 Approval of Agreement Between Santa Clarita Community College District and Barnes & Noble College Book Sellers, LLC, for the Textbook Rental Program
- 5.4 Approval of Agreement Renewal Between Santa Clarita Community College District and Bottling Group, LLC d/b/a The Pepsi Beverages Company
- 6.1 Approval of Notices of Completion
- 6.2 Approval of Contract for Modernization Project at the Canyon Country Campus (Ventura-Directional Drilling)
- 6.3 Approval of Addendum #01 for Architectural Design Services for the Dr. Dianne G. Van Hook University Center Tenant Improvement Project (Kruger Bensen Ziemer)
- 6.4 Approval of Addendum #04 for Geotechnical Services for the Mentry Hall Expansion Construction Project (SubSurface Designs, Inc.)
- 6.5 Ratification of Contract for Secondary Effects Remodel Project, Valencia Campus (Scotty Chitwood Company)
- 7.1 Approval of Personnel Schedule PERS 2009/2010-15

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2009/10-95

- 8.1 Approval Agreement Between Santa Clarita Community College District and Microsoft, Inc. for Student and Alumni Email
- 8.2 Approval of Agreement Between Santa Clarita Community College District and Google, Inc. for Student and Alumni Email
- 8.3 Approval of Professional Service Agreement Between Santa Clarita Community College District and Datalink Networks, Incorporated for Microsoft Exchange Email System Upgrade
- 8.4 Approval to Surplus Property Other than Land in Accordance with Board Policy 6550 (Computers & Audio/Visual Equipment)

**Consent Calendar
(2) con't**

Motion: MacGregor Second: Jenkins Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Payments for Supplemental Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2009-2010.

**Approval of Payments for Supplemental Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2009-2010
(3.4)**

Motion: MacGregor Second: Fortine Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Emerging Technologies Lab Training Program Equipment Purchase from a Sole Source Vendor.

**Approval of Emerging Technologies Lab Training Program Equipment Purchase from a Sole Source Vendor
(3.5)**

Motion: MacGregor Second: Berger Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval/Ratification of Budget Transfers.

**Approval/Ratification of Budget Transfers
(5.5)**

Motion: Jenkins Second: MacGregor Record of Board Vote: 5-0
Student Trustee: Aye

The Board received the Financial Report – Month Ending February 28, 2010 as information.

**Financial Report – Month Ending 02/28/10
(5.6)**

The Board moved Approval of Change Order for the Truck Training Prop at the Del Valle Regional Training Center.

**Approval of Change Order for the Truck Training Prop at the Del Valle Regional Training Center
(6.6)**

Motion: MacGregor Second: Berger Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Addendum #06 to the Design/Build Contract for the Mentry Hall Expansion Project (Klassen Corporation).

**Approval of Addendum #06 to the Design/Build Contract for the Mentry Hall Expansion Project (Klassen Corporation)
(6.7)**

Motion: Fortine Second: MacGregor Record of Board Vote: 5-0
Student Trustee: Aye

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2009/10-96

The Board moved Approval of Award of Contracts for the Fire Training Prop at the Del Valle Regional Training Center (Modular Buildings).

Motion: Fortine Second: Cardenas Record of Board Vote: 5-0
Student Trustee: Aye

**Approval of Award of
Contracts for the Fire
Training Prop at the Del
Valle Regional Training
Center (Modular
Buildings)
(6.8)**

The Board moved to Ratify Contracts for First Floor Café for the Dr. Dianne G. Van Hook University Center Construction Project.

Motion: MacGregor Second: Berger Record of Board Vote: 5-0
Student Trustee: Aye

**Ratification of
Contracts for First
Floor Café for the Dr.
Dianne G. Van Hook
University Center
Construction Project
(6.9)**

The Board moved Approval of Purchase Order for Modular Buildings for the Applied Technology Education Center at the Canyon Country Campus (American Modular Systems).

Motion: Fortine Second: Jenkins Record of Board Vote: 5-0
Student Trustee: Aye

**Approval of Purchase
Order for Modular
Buildings for the
Applied Technology
Education Center at the
CCC (American
Modular Systems)
(6.10)**

The Board moved Approval of Contract for Y-Building Re-Roofing Project (Cal-Pacific Roofing, Inc.).

Motion: MacGregor Second: Jenkins Record of Board Vote: 5-0
Student Trustee: Aye

**Approval of Contract
for Y-Building Re-
Roofing Project (Cal-
Pacific Roofing, Inc.)
(6.11)**

The Board moved to Ratify the Agreement for Services Between Santa Clarita Community College District and the L.A. County Fire Department – Lifeguard Division.

Motion: MacGregor Second: Fortine Record of Board Vote: 5-0
Student Trustee: Aye

**Ratification of
Agreement for Services
Between SCCCD and
the L.A. County Fire
Department – Lifeguard
Division
(7.2)**

The Board Approval of Resolution 2009/10-12: In Support of Classified School Employee Week.

Motion: Jenkins Second: Berger Record of Board Vote: 5-0
Student Trustee: Aye

**Approval of Resolution
2009/10-12: In Support
of Classified School
Employee Week
(7.3)**

Dr. Van Hook noted that:

- Letters were sent to Assembly members, as well as local business leaders asking them to voice their support for full funding for ETP in the 2010-11 budget. A fact sheet was distributed to the Board, clearing up a misleading story about a possible lack of funding for ETP and our ETI division that may appear in the Signal newspaper. There was a brief question and answer period to clarify this issue.
- AB 1643 (Smyth) appeared on the consent calendar last Monday and was approved.
- The CSU and UC systems are organizing a Lobby Day in Sacramento. CSUN is taking lead, and the event is in two weeks.

**Update on Legislation
(10.2)**

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2009/10-97

- She was in Sacramento during the March in March rally with community college students at the Capitol. Mr. Cardenas noted that a small group of students from COC traveled to this event.
- She sent a budget update out yesterday to coc-all which provided a summary of the current state budget impact and highlighted our plans for the future.

**Update on Legislation
(10.2) con't**

Ms. MacGregor noted that Ms. Suzan Solomon would like to understand more about the community college position on legislation. She travels to Sacramento every other week (serves on an education board for K-12) and would appreciate any insight or materials we can share on advocacy, bills of interest, etc. Mr. Wilk noted he provided Mr. Scott Lay's email to Ms. Solomon earlier today.

Mr. Dermody was not present.

**Academic Senate
Report
(11.1)**

There was no report made.

**Classified Senate
Report
(11.2)**

Mr. Blakey noted that:

- COCFA invited Dr. Van Hook to attend their all-member meeting next Thursday. She has agreed to attend and answer questions.

**Other Organization/
Committee Reports
(11.3)**

Mr. Fortine noted the Foundation Board has not had a recent meeting, and the Executive Committee was canceled due to lack of quorum (during spring break).

**Board Liaison
Committee Member
Report
(11.4)**

Dr. Van Hook invited administrators to provide updates in their areas.

**Chancellor's Report
(11.5)**

Mr. Schrage noted that:

- The COC Hockey team did great at Nationals. COC was reported to be the #2 team entering the competition (behind the current national champions). The team is looking forward to next year's season.

Dr. Van Hook noted that tomorrow and Friday is the Community College Public Relations and Organizations (CCPRO) conference in Santa Barbara. COC was notified we will be receiving at least 6 awards tomorrow evening.

Mr. McElwain added the representatives from PIO will travel tomorrow and return Friday.

Dr. Maloney noted that:

- We received notification that the EWD coordination services grant was renewed (\$200,000).
- The Canyon Country Campus (CCC) will host the high school Open House next week.
- There is a blood drive next week at CCC.
- The Star Party is scheduled for May 21 at the CCC amphitheatre. Funds raised by coffee sales will support the Ram Manvi scholarship fund.

Ms. Fiero added that:

- She was honored to be opening speaker at Classified Development Day last week.
- She has been co-presenting at workshops on our different union/group contracts through the Administrator's Toolkit workshops.

- We have two LEAP sessions coming up. On April 23, we will have a CEO panel to discuss change and innovation, and on April 30 we will have community leaders discussing how to generate resources and partnerships.

**Chancellor's Report
(11.5) con't**

Dr. Wilding noted that:

- The Career Center hosted the Resume Rally on March 30. They had 72 participants at the Valencia campus, 26 in CCC.
- The Discovering Careers event will be held on campus this Saturday. We expect 45 businesses to participate in events geared with activities for ages 5-20.
- The Job Fair will be held at the Valencia campus on April 21, May 5 at the CCC.
- On April 21, the summer schedule comes out online and registration starts May 5.

Dr. Gribbons announced that:

- He met with UCLA extension, and we have added new programs to the University Center including certificates for fitness trainers, fundraisers, and we are pursuing the landscape architect program.
- Earlier today, he finalized conversations with American College on an additional 5 programs to be added in the University Center, including major programs for the insurance industry and financial programs.

Dr. Capet added that:

- Faculty returned from spring break with great ideas on how to improve their classes. They are always thinking about the students.

Ms. Coleal announced that:

- We have 3 committee meetings tomorrow (Bookstore Food Services and Health & Welfare).
- PAC-B will have a presentation on the basics of community college funding.
- She has been working with "Partners in Care," who asked us to do some community education classes focused on training individuals to care for the elderly.

Dr. Van Hook noted that:

- Dr. Jennifer Hauss has been accepted into the National Endowment for Humanities Summer Institute.
- She went to Dancing with the Stars "sneak peak" for Kathy Kellar at Robinson Ranch, which was great.
- The Week of the Child event will be held on campus this Saturday.
- She attended the presentation done by Dr. Pamela Cox-Otto earlier today, who discussed Generations X, Y and baby boomers.
- The Economic Development board will be conducting the final interviews for the Director position on April 26. They have 3 finalists with extensive experience.
- Clyde and Sue Smyth (Assemblyman Smyth's parents) will be interviewed for our "Telling Their Stories" program for our oral history project.
- We are developing a concept to do our own continuing education. Using the success of the Pharmacy Tech Program, members of the College Planning Team (including faculty members) are brainstorming the curriculum to be offered through our community extension. The concept will be fast track, intensive in nature and designed to help people gain the skills they need to become employable in a timely manner.
- She attended the Advocacy Panel meeting yesterday. Ms. Jenkins, Dr. Gribbons, Ms. Bozman and Mr. Harnish did a great job talking about advocacy at COC and at the state level.
- She visited 3 culinary arts programs last week and got some great ideas and insight that will help as we continue to grow this program at COC.

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2009/10-99

Mr. Cardenas had nothing to report.

Mr. Fortine noted he:

- Attended the I-CuE Beer vs. Wine event.
- Attended the Chamber quarterly luncheon.
- Participated at the Betty Ferguson Foundation's Vine2Wine event, held at the Crawford's home.
- Offered his congratulations to Dr. Gribbons for the "Meet the Grant Writer" event, which was outstanding and great for non-profit organizations.

Mr. Berger noted that:

- He appreciates receiving the "Talking Points" that are distributed for various topics.

Ms. MacGregor added that:

- The Beer vs. Wine fundraiser was great with a fabulous 6 course dinner and drinks.
- The Cougar Big Win event was a lot of fun.
- She attended the Newsmaker of the Year awards and dinner.
- The Scholarly presentation is April 21. The Board is hosting the reception ahead of the presentation.
- On May 10, the SCV Trustees Association meeting will be held in the University Center (301). Cathy Ritz has volunteered to take everyone on a tour, and Drs. Wilding and Maple will do presentation on placement exams.
- She enjoyed the KHTS trip to Sacramento. It was a great opportunity to talk with other members of this community.

Ms. Jenkins noted that:

- The Dancing with the Stars fundraising/sneak peak event for Kathy Kellar was fun.
- She also attended the dancing fundraiser for Mr. BJ Atkins.
- She enjoyed being on the Advocacy panel and talking with everyone about the kinds of things we do to network with other organizations.
- She will be attending the Health & Welfare meeting tomorrow.
- She attended part of the Classified Development Day events and enjoyed mingling with everyone.

Mr. Wilk added that:

- He was recently at Glendale College. He noted folks there miss Ms. Fiero, and the facilities director praised Mr. Schrage's work on our campus with our facilities.
- He thanked Dr. Capet for attending the Betty Ferguson Vine2Wine event.
- He was invited as Board president (and the fact we passed a resolution in support of McKeon's Bureau of Land Management legislation for CEMEX) to participate in a roundtable event at City Hall and meet with the Deputy Director, BLM. It was a good opportunity to advocate. The City had a great PowerPoint presentation on the history of this issue. If anyone is interested in reviewing it, please let him know.
- He participated in a Golf Tournament sponsored by McKeon for the Aerospace Industry and Defense last Monday. Following that, he took a tour of Aerospace Dynamics, International with Mr. John Cave, CEO, who was in his foursome.

There were no additional comments.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.6)**

**Comments by Members
of the Audience on Any
Item Not on the Agenda
(11.7)**

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2009/10-100

The Board requested the list of the organizations who receive notice when we have surplus equipment available.

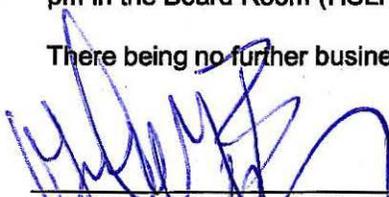
Ms. Fiero reminded everyone that May 8th is COC Family Picnic from 10-2pm at the Valencia campus. She hoped everyone could save this time on their calendar.

Mr. Wilk announced the next meeting will be held on Wednesday, April 28, 2010. The meeting will begin with Closed Session at 4:30 pm, followed by Open Session at 6:00 pm in the Board Room (HSLH-137).

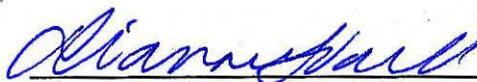
There being no further business, the meeting was adjourned at 8:03 pm.

**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.8)**

**Announcement of Next
Meeting (04/28/10) and
Adjournment
(12)**



Mr. Michael D. Berger, Clerk
Board of Trustees
Santa Clarita Community College District



Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District May 12, 2010