

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, MAY 11, 2011
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, May 11, 2011 by President Michele Jenkins in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Michael D. Berger
 Mr. Bruce D. Fortine
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Scott Thomas Wilk
 Mr. Nick Onyshko, Student Trustee

Others Present: Dr. Dianne Van Hook, Chancellor
 Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
 Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
 Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
 Dr. Floyd Moos, Interim Assistant Superintendent/VP, Instruction
 Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources
 Dr. Edel Alonso, President, Academic Senate
 Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Special Presenters and Others Present: Dr. Michael McMahan, Division Dean, Humanities/Int. Division Dean, Fine & Performing Arts
 Mr. Adam Philipson, Managing Director, PAC
 Mr. Jim Schrage, VP, Facilities Planning, Operations and Construction
 Mr. John McElwain, VP, District Communication, Marketing & External Relations
 Dr. Dena Maloney, VP, Canyon Country Campus and Economic Development
 Mr. Chris Blakey, President, COCFA

President Jenkins declared a quorum and called the meeting to order at 3:34 pm.

**Quorum Established
(1.1)**

The Board moved to Closed Session in the Conference Room (HSLH-136), where they discussed the following:

**Closed Session
(1.2)**

- 1.2a Conference with Labor Negotiator (*pursuant to Government Code §54957.6*)
 Santa Clarita Community College District Representative: Dr. Michael Wilding
 College of the Canyons Faculty Association (COCFA)
- 1.2b Conference with Labor Negotiator (*pursuant to Government Code §54957.6*)
 Santa Clarita Community College District Representative: Dr. Michael Wilding
 Part Time Faculty United-AFT Local 6262
- 1.2c Conference with Labor Negotiators (*pursuant to Government Code §54957.6*)
 Santa Clarita CCD Representative: Dr. Dianne Van Hook
 All Unrepresented Employees

Those present in Closed Session were Berger, Coleal, Fiero, Fortine, Jenkins, Gribbons, MacGregor, McElwain, Schrage, Van Hook, Wilding and Wilk.

The Board returned to Open Session at 6:22 p.m. and Ms. Jenkins announced no action had been taken in Closed Session.

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Ms. Jenkins asked Mr. Onyshko lead the flag salute.

**Flag Salute
(1.3)**

The Board moved approval of the agenda with the additional information presented for Item 7.1.

**Approval of Agenda
(1.4)**

Motion: Berger Second: Wilk Record of Board Vote: 5-0
Student Opinion Aye

Ms. Jenkins welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.5)**

The Board moved approval of the minutes of April 27, 2011 as follows:

**Approval of Minutes
(04/27/11)
(1.6)**

Motion: MacGregor Second: Wilk Record of Board Vote: 5-0
Student Opinion: Aye

- "Celebrating the Humanities" - Dr. McMahan provided an overview of this 1st annual event held at COC April 20 through May 10, noting the sessions that were held and the exceptional leadership showed by the faculty members involved. Faculty members Jia-Yi Cheng-Levine, Chris Blakey, and Claudia Acosta as well as 6 students provided additional information about this event. The Board, Dr. Van Hook and Dr. Moos thanked everyone involved for their efforts.

**Recognition/Up Close
(1.7)**

This item was moved forward on the agenda at the meeting. Mr. Blakey, on behalf of COCFA noted:

**Other Organization/
Committee Reports
(11.3)**

- Today was "Day of the Teacher" and he read the proclamation written for the day.
- This is "State of Emergency" week set aside by CTA and CCA. They plan to lobby in Sacramento, and hold marches and rallies throughout the state to raise awareness of the situation.

This item was moved forward on the agenda at the meeting. Mr. Philipson provided a brief review of how the season and performers are selected and booked. The Board moved Approval of Proposed 2011-2012 COC Presents Season at the Santa Clarita Performing Arts Center at College of the Canyons.

**Approval of Proposed
2011-2012 COC Presents
Season at the Santa
Clarita Performing Arts
Center at COC
(10.1)**

Motion: Fortine Second: Wilk Record of Board Vote: 5-0
Student Opinion: Aye

This item was moved forward on the agenda at the meeting. The Board moved Approval of the Santa Clarita Performing Arts Center Memorandum of Understanding Between Santa Clarita Community College District and the City of Santa Clarita.

**Approval of the Santa
Clarita PAC Memorandum
of Understanding
Between SCCCD and the
City of Santa Clarita
(3.8)**

Motion: MacGregor Second: Wilk Record of Board Vote: 5-0
Student Opinion: Aye

Mr. Wilk asked that Item 7.1 be removed for separate approval. The Board moved approval of the remainder of the Consent Calendar.

**Consent Calendar
(2)**

- 3.1 Approval of New and Modified Courses and Programs
- 5.1 Approval of Purchase Order Schedule PO 10/11-10
- 5.2 Approval of Travel Authorizations Schedule T 10/11-17
- 5.3 Approval of Quarterly Financial Status Report: Quarter Ended March 31, 2011
- 5.4 Approval of Proposal to Provide Professional Re-Inventory Services to Santa Clarita Community College District (AssetWorks, Inc.)
- 7.1 ~~Approval of Personnel Schedule PERS 2010/2011-16~~

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The Board moved to Ratify the Contract Between Santa Clarita Community College District and The Odyssey Restaurant for the Honors Banquet on May 13, 2011.

**Ratification of Contract
Between SCCCD and The
Odyssey Restaurant for
the Honors Banquet on
May 13, 2011
(3.7)**

Motion: Fortine Second: Berger Record of Board Vote: 5-0
Student Opinion: Aye

Mr. Onyshko noted ASG had voted unanimously to support this waiver. The Board moved Approval of Parking Fees for Students Receiving BOGW B and C Waivers.

**Approval of Parking Fees
for Students Receiving
BOGW B and C Waivers
(4.1)**

Motion: Fortine Second: Berger Record of Board Vote: 5-0
Student Opinion: Aye

The Board moved Approval/Ratification of Budget Transfers.

**Approval/Ratification of
Budget Transfers
(5.5)**

Motion: Wilk Second: Berger Record of Board Vote: 5-0
Student Opinion: Aye

The Financial Report – Month Ending March 31, 2011 was presented as information.

**Financial Report – Month
Ending March 31, 2011
(5.6)**

The Board moved Approval of Contract for Cougar Way Modular Project at the Canyon Country Campus (SimplexGrinnell).

**Approval of Contract for
Cougar Way Modular
Project at the Canyon
Country Campus
(SimplexGrinnell)
(6.1)**

Motion: Wilk Second: MacGregor Record of Board Vote: 5-0
Student Opinion: Aye

The Board moved Approval of Contract for Cougar Way Modular Project at the Canyon Country Campus (Ron's Mobile Home Service, Inc.).

**Approval of Contract for
Cougar Way Modular
Project at the Canyon
Country Campus (Ron's
Mobile Home Service,
Inc.)
(6.2)**

Motion: Berger Second: Wilk Record of Board Vote: 5-0
Student Opinion: Aye

The Board moved Approval of Contract for Cougar Way Modular Project at the Canyon Country Campus (Advanced Cable Solutions).

**Approval of Contract for
Cougar Way Modular
Project at the Canyon
Country Campus
(Advanced Cable
Solutions)
(6.3)**

Motion: Berger Second: Wilk Record of Board Vote: 5-0
Student Opinion: Aye

The Board moved to ratify the Contract for Cougar Way Modular Project at the Canyon Country Campus (H&S Electric, Inc.).

**Ratification of Contract
for Cougar Way Modular
Project at the Canyon
Country Campus (H&S
Electric, Inc.)
(6.4)**

Motion: Fortine Second: Onyshko Record of Board Vote: 5-0
Student Opinion: Aye

At 7:25 pm, the Public Hearing on the California School Employees Association (CSEA) Chapter 725 Re-Opener Proposal with the Santa Clarita Community College District for Fiscal Year 2011/12 was opened for comment. There were none, and the hearing was closed.

**Public Hearing on the
CSEA Chapter 725 Re-
Opener Proposal with the
SCCCD for FY 2011/12
(7.3)**

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Presented for the Board's information was the Santa Clarita Community College District Contract Re-Opener Proposal with Chapter 725 California School Employees Association (CSEA) for Fiscal Year 2011/12. It was announced the public hearing would be held at the May 25 meeting.

**Presentation of the
SCCCD Contract Re-
Opener Proposal with
Chapter 725 CSEA for
Fiscal Year 2011/12
(7.4)**

The Board moved Approval of Resolution No. 2010/11-14: In Support of S. 759, The Soledad Canyon High Desert, California Public Lands Conservation and Management Act of 2011.

**Approval of Resolution
No. 2010/11-14: In
Support of S. 759, The
Soledad Canyon High
Desert, California Public
Lands Conservation and
Management Act of 2011
(10.2)**

Motion: Wilk

Second: MacGregor

Record of Board Vote: 5-0
Student Opinion: Aye

Dr. Van Hook noted that:

- ✓ Distributed a new *"What They're Saying..."*, written by Mr. Eric Harnish, which she briefly summarized and highlighted.
- ✓ Dr. Gribbons traveled to Sacramento on her behalf last week to attend the Assembly Appropriations committee hearing on AB 515. The bill passed out with a 17-1 vote and now goes to the Assembly Floor. She and other bill supporters are now working on minor amendments to the bill language.

**Update on Legislation
(10.3)**

Dr. Alonso noted that

- ✓ The Academic Senate met on April 28. They elected an Adjunct faculty member to join the curriculum committee.
- ✓ The Senate approved their election results, including the constitution and at-large senators.
- ✓ Ms. Rebecca Eikey's resignation was accepted, as she will be out on maternity leave.
- ✓ The Academic Renewal policy and procedures were approved.
- ✓ Academic standards and counseling policies will be looked at this next week.
- ✓ In their Senate meeting tomorrow, they will be designating the retiring faculty as Professors Emeriti (Borrelli, Catan, Richardson, Rose, and Walker).

**Academic Senate Report
(11.1)**

On behalf of herself and Ms. Lenore Marta, Ms. Mayer noted they appreciated the support for their attendance at the Administrative Assistants Workshop at the CCLC conference. There were many new people there, the workshops were informative and the opportunity to network and share ideas is always invaluable to them.

**Classified Senate Report
(11.2)**

There were no additional comments made.

**Other Organization/
Committee Reports
(11.3)**

Mr. Wilk (Board Liaison member for the COC Foundation) noted that he attended the executive session and had sent his fellow Board members a summary on the meeting.

**Board Liaison Committee
Member Report
(11.4)**

Administrators were invited to provide reports:

**Chancellor's Report
(11.5)**

Dr. Maloney noted that:

- ✓ Bikes and Bites is Saturday. The City has been helpful and they have 50 riders and expect to get more over the next couple of days.
- ✓ Approximately 65% of our students filing for graduation have taken a class at CCC.
- ✓ On May 25 they will serve bagels and coffee for the graduates in the amphitheatre at CCC.

- ✓ They had a nursing counselor outside on Cougar Way talking to students and answering questions about the nursing program.
- ✓ Earlier today, Mr. Dick Sather (on the CCC Advisory Committee) brought a colleague of his, Mr. John Davidson (Training Director for International Expo of Brotherhood Workers Union) to CCC, and she and Ms. Kristin Houser met with him. They discussed many potential partnerships with him for programs and fast-track training opportunities.
- ✓ The VIA B2B trade show will be held on Thursday. Dr. Van Hook will be part of a panel presentation, and COC will be represented at a booth at the event.
- ✓ Our first group from the Fast Track program will graduate next Friday with 280 hours of CNC machining training. They will hold a job fair and plan to invite employers. Another section of this training will begin again this summer.
- ✓ This Saturday in the UCEN, there is an annual KFI radio event with Bill Handel entitled, "*Minding your own Business.*" The City asked KFI to come to the SCV from 9-2pm, with the show being broadcast from the UCEN with workshops and seminars for business people. It's a great promotion for the college and our programs.

Mr. McElwain added that:

- ✓ Most of the printed programs and website information for this time of year is generated from PIO. They have been busy will helping to promote many of our events around campus and in the community.

Mr. Schrage noted that:

- ✓ The COC Hockey Team was recognized at the City Council meeting last night.
- ✓ Next Tuesday, they were invited to the LA County Board of Supervisors for recognition.
- ✓ Next Thursday, the local high schools begin their graduation ceremonies in Cougar Stadium. Hart District backed up their graduation dates, and therefore, we have a graduation while COC is still in session, which is going to create parking challenges for the campus.

Dr. Wilding noted:

- ✓ There will be a meeting tomorrow with the City, Robin Williams, Campus Safety, and Valencia High School to discuss the parking issues facing us. Dr. Van Hook noted she called Superintendent Challinor to convey that we have determined we have only 1100 spaces free for use during high school commencement events in Lot 8 and 7 for use by graduation attendees.
- ✓ Summer registration has started and they expect it to fill up quickly.
- ✓ The Scholarship Awards and Donor Recognition event was held last night. We have many award events and ceremonies on campus.

Ms. Fiero noted:

- ✓ Classified Appreciation Week was held last week, and was filled with great events.
- ✓ Yesterday was the recognition and lunch of the 5-year employees.
- ✓ This Friday concludes the LEAP2 session with a panel of CEOs in business and Dr. Van Hook discussing work life balance.

Dr. Gribbons noted:

- ✓ As Dr. Van Hook noted, he traveled to Sacramento for the AB 515 hearing last week. He appreciates the opportunity to go on these trips, as it is always informative.

Dr. Moos noted:

- ✓ It is great to have our students at the meetings and to hear them speak so eloquently.
- ✓ The TLC labs and Library are busy places, and it's an exciting time on campus.
- ✓ He has been busy with interviews and hiring of faculty positions.
- ✓ ARTstART begins Thursday, which is being led off with the Alumni Wine and Cheese event in Art Gallery from 5-7pm.

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Dr. Van Hook announced Tuesday was Ms. Coleal's birthday. Ms. Coleal noted that:

- ✓ She appreciated everyone helping her celebrate her birthday.
- ✓ She will be attending the ACBO conference on Monday and will receive her 10 year pin for serving with this organization. They plan to discuss the 50% law and re-districting.
- ✓ The May Revise comes out on Monday.
- ✓ She attended the 5-year employee lunch, as she had 2 employees being honored, and it was a lovely event.

**Chancellor's Report
(11.5) con't**

Dr. Van Hook noted that:

- ✓ COC ranked 3rd in the state of students who got into UCLA under TAP agreements (85%).
- ✓ The Medical Lab Technician (MLT) open house is 3-4pm on May 19th.
- ✓ James Glapa-Grossklag was elected as President of the Governing Board of the community college consortium for Open Educational Resources (OER), representing 200 colleges across the nation. He will facilitate the transfer of all OER curriculum from Foothill-DeAnza (where it currently resides) to the Open Coursework Consortium. He has emerged as a real leader in this field.
- ✓ She logged onto our 7pm internet broadcast for the presentation sponsored by our Arts and Business Council (a LEAP project) and enjoyed their discussion on social networking and branding.
- ✓ She spoke at the EOPS lunch and at last night's Donor and Scholarship awards. Tom Bilbruck did a great job, and she was thrilled to present the first 6 Dare to Dream scholarships.
- ✓ The Dream and Discover Entrepreneur's event was held on April 28.
- ✓ She plans to make a presentation at the Future Business Leaders of America club on campus this week, and then has several events coming up. Students are heartfelt and grateful to be at COC.

Mr. Onyshko added that:

- ✓ He thanked the Board and Dr. Van Hook for the Resolution presented to him last night at the Donor and Scholarship Awards.
- ✓ The Grad Fair was held today in the Student Center and was well attended.
- ✓ ASG unanimously passed a Resolution in support of AB 515. He read it and distributed copies.

**Reports by Student
Trustee, Staff Members,
and Board Members
(11.6)**

Ms. MacGregor added that:

- ✓ She and Mr. Wilk attended the redistricting hearings in Lancaster 2 weekends ago, along with other representatives from around the SCV.
- ✓ The fall FLEX workshop for the Board will be held August 18 from 3:00 to 4:20pm.
- ✓ She thanked the staff for sending the Campus Safety Incident reports to the Board.
- ✓ She has received positive feedback from a great number of nurses lately on the quality of our nursing program, as she has met them in hospitals where her husband has received care. The nurses noted our program at COC supersedes any other program.
- ✓ She will be reading applications/proposals with the Scholarly Presentation committee to decide on the next presentation.
- ✓ The Board is granting a "Wish Granted" for a 9-year old boy with leukemia, and she also plans to go out and help deliver the gifts in the valley.

Mr. Berger noted:

- ✓ His appreciation to Ms. MacGregor for helping to organize the Board's gift in relation to the "Wish Granted" program.
- ✓ He sits on the Board for the Child and Family Center, and they have noted their appreciation to Dr. Van Hook Ms. Diane Stewart for their help in their transition.
- ✓ His thanks to Ms. Jenkins for representing the Board at the Scholarship Awards last night. The event was very meaningful, and it was touching to hear the stories.

Mr. Wilk noted he:

- ✓ Attended the Economic Outlook conference.
- ✓ Thanked Ms. MacGregor for testifying at the Redistricting Commission meeting and for taking the time to be there.

**Reports by Student
Trustee, Staff Members,
and Board Members
(11.6) con't**

Mr. Fortine noted he:

- ✓ Attended the Economic Outlook conference.
- ✓ Served as a talent contest judge at the Boys and Girls Club.
- ✓ Attended the Taste of the Town event.
- ✓ Was present at the Classified Employees luncheon.
- ✓ Attended the Dream and Discover Entrepreneur's conference where Dr. Van Hook was a keynote speaker.
- ✓ Attended Ms. Coleal's birthday party.
- ✓ Saw an article in the Signal today quoting the Chancellor on our decision about Public Service training.
- ✓ Received a report from the City today (as a member of the Anti-Gang Task Force) which noted there are 9 criminal street gangs in the SCV and 569 known gang members.

Ms. Jenkins added that:

- ✓ She thanked Mr. McElwain for the COC-all email about the Sheriff's presence and story about them being on campus yesterday.
- ✓ She spoke at the Classified Appreciation Week lunch, the 5-year employee lunch and at the Scholarship Awards.
- ✓ At the Trustee's conference, she went to a session on Redistricting. We'll need to look at this, and she noted the CCLC has put together a program to look at data. We plan to have an agenda item on this possibly in June or July.

There were none.

**Comments by the
Audience for Items Not on
the Agenda
(11.7)**

Ms. MacGregor requested:

- ✓ A discussion in June of our own district lines as it relates to elections.
- ✓ More details regarding the "for-profit" schools in the area. Drs. Van Hook and Gibbons noted that level of information is not easy to find, as most schools are not required to disclose such details. Ms. MacGregor noted she would provide her list of questions to Dr. Van Hook. Dr. Van Hook added that we also plan to have basic information on the May 25 meeting for comparative costs.

**Requests/Recap of
Requests Made During the
Meeting By Board
Members to Have an Item
on a Future Agenda
(11.8)**

Mr. Wilk requested:

- ✓ A presentation on Student Transfer Rates. Dr. Van Hook noted Dr. Gibbons completed the information months ago, and can provide a report to the Board.
- ✓ That we conduct a survey of other community college districts to see what services they are outsourcing as a way of cutting costs. Dr. Wilding noted in the late days of the Gray Davis administration, the legislature passed a law regarding outsourcing of services on campus, which made it nearly impossible to outsource things we do (ie, custodial, grounds, MIS, cafeteria, bookstore, security). He recommended we look at the rule and see what the law says we can do. Dr. Wilding will check into it and get back to the Board as a first step. Dr. Van Hook noted she does not think it is legal to do.

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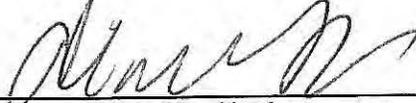
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President Jenkins announced next meeting will be a Joint Meeting with the COC Foundation Board of Directors on Wednesday, May 25, 2011. There being no further business, the meeting was adjourned at 8:51 p.m.

Announcement of Next Meeting (05/25/11) and Adjournment (12)



Mrs. Joan W. MacGregor, Clerk
Board of Trustees
Santa Clarita Community College District



Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District May 25, 2011

