

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, JULY 12, 2006
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, July 12, 2006, by President Bruce Fortine, in the Staff Dining Room, Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Ernest L. Tichenor
Mr. Steve Pemberton, Student Trustee

Members Absent: Mr. Ronald E. Gillis

Others Present: Dr. Dianne Van Hook, Superintendent-President
Ms. Sharlene Coleal, Vice President, Business Services
Dr. Michael Wilding, Interim Asst. Superintendent/VP, Student Services
Dr. Barry Gribbons, VP, Institutional Development, Technology & Online Services/ Interim
Asst Superintendent
Ms. Diane Fiero, Vice President, Human Resources
Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

Others Present/ Ms. Sue Bozman, Dean, District Communications, Marketing & External Relations
Special Guests: Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning
Mr. James Glapa-Grossklag, Director, PACE
Dr. Helen Benjamin, Chancellor, Contra Costa Community College District

President Fortine declared a quorum and called the meeting to order at 5:03 p.m. The Board moved to Closed Session in Private Dining Room #1, Student Center. **Quorum Established (1.1)**

The Board discussed the following items: **Closed Session (1.2)**
1.2a Conference with Labor Negotiator
Santa Clarita Community College District Representative: Ms. Diane Fiero
Confidential Classified Employees
(pursuant to Government Code §54957.6)

Those present in Closed Session were Coleal, Fiero, Fortine, Gribbons, Jenkins, MacGregor, Tichenor, Van Hook, and Wilding.

The Board returned to Open Session in the Staff Dining Room at 6:40 p.m. President Fortine announced the Board took no action in Closed Session.

President Fortine asked Mr. Glapa-Grossklag to lead the flag salute. **Flag Salute (1.3)**

President Fortine welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized. **Welcome Guests (1.4)**

Dr. Van Hook welcomed and introduced Dr. Helen Benjamin, Chancellor of Contra Costa Community College District. Dr. Benjamin has been a colleague of Dr. Van Hooks' for over 20 years. The Board welcomed her to the meeting and our College.

**Board of Trustees Minutes – Business Meeting
July 12, 2006**

2006/07-02

The Board moved approval of the Agenda for the meeting (with the additional information presented for Item 7.1) as follows:

**Approval of Agenda
(1.5)**

Motion: Jenkins Second: Tichenor Record of Board Vote: 4-0
Student Opinion: Aye

The Board moved approval for the minutes of 06/28/06 as follows:

**Approval of Minutes
(06/28/06)**

Motion: Tichenor Second: Jenkins Record of Board Vote: 4-0
Student Opinion: Aye

(1.6)

Dr. Van Hook noted that:

**Recognition
(1.7)**

✓ Dr. Michael Wilding was out for only one day after breaking his arm skateboarding over the 4th of July holiday.

Ms. MacGregor requested to remove Items 7.1 for separate approval. The Board moved approval for the remainder of the Consent Calendar as noted below:

**Consent Calendar
(2)**

- 3.1 Approval of Agreement Between Santa Clarita Community College District and Summit Surgery Center (Allied Health Student Education)
- 3.2 Approval of Agreement Between Santa Clarita Community College District and CSU Dominguez Hills for Nursing Preceptor
- 3.3 Approval of Agreement Between Santa Clarita Community College District and Kaplan Test Preparation & Admissions, Inc. (Community Extension)
- 4.1 Approval of Renewal Agreement Between Santa Clarita Community College District and Frances Willson, Ph.D.
- 4.2 Approval of Agreement Between Santa Clarita Community College District and Larry Resendez, PSY.D.
- 5.1 Approval of Purchase Order Schedule PO 05/06-12
- 5.2 Approval of License Contract with the Los Angeles County Office of Education for Use of Software Personal Computer Products for District Use of HRS and/or PSFS Data
- 5.3 Approval of Travel Authorizations Schedule T 05/06-13
- 5.4 Approval of Travel Authorizations Schedule T 06/07-1
- 5.5 Approval/Ratification of Interfund Transfers
- 6.1 Approval of Contract with ThyssenKrupp Elevators for Elevator Maintenance
- 6.2 Approval of Change Order #01 for Public Safety Modular Expansion Construction Project
- 6.3 Approval to Award Contract for Laboratory Expansion Construction Project
- 6.4 Approval of Change Orders for Laboratory Expansion Construction Project
- 6.5 Approval of Construction Management Services Contract for Physical Education Addition and Tennis Courts Construction Project
- 7.2 Approval of Academic Administrator Employment Contract for Assistant Superintendent/Vice President of Instruction
- 7.3 Approval of Academic Administrator Employment Contract for Dean, Distance Learning Programs and Training
- 7.4 Approval of Classified and Administrative Employees' Holiday Schedule Fiscal Year 2006-2007
- 8.1 Approval of Agreement Between the Santa Clarita Community College District and StartupNation
- 8.2 Approval of Instructional Services Agreement Regarding Educational Courses Between the Los Angeles County Fire Department and Santa Clarita Community College District

Motion: Jenkins Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

Dr. Van Hook noted that Mr. Glapa-Grossklag was present in the audience, as his contract appears on the Consent Calendar. She highlighted his career and accomplishments over the past 8 years at COC and congratulated him on his new position. He noted his appreciation to Dr. Van Hook, the Board and the Administration for allowing this type of distance learning to be created, to the benefit of students, both in California and across the United States.

7.1 Approval of Personnel Schedule PERS 2006/2007-1

A. ACADEMIC PERSONNEL

3. Employment, Temporary Hourly as Needed
(additional name(s) presented for approval – Adjunct and Noncredit Instructors)

B. CLASSIFIED PERSONNEL

2. Employment – Regular
Don Fellows, Student Services Coordinator III (Athletics), **Classified Represented Salary Schedule B, Range 32, Step 3(\$4074)**, salary and start date pending.
3. Employment – Adult Hourly – various levels
(additional name(s) presented for approval)

C. MANAGEMENT PERSONNEL

2. Employment – Regular
Mary (Mimi) Spankroy, from Interim Payroll Supervisor to Payroll Supervisor, **effective July 13, 2006. No change in salary. Through regular employment process.**

Motion: Jenkins

Second: Tichenor

Record of Board Vote: 3-1
(Nay: MacGregor)
Student Trustee: Aye

The Board moved Approval of Payments for Supplemental Services for Full-Time Faculty and Adjunct Faculty. The Board noted this item approves additional income for faculty and adjunct members, over and above their regular salary and benefits. This is unique to the educational community.

Motion: Tichenor

Second: Jenkins

Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Payments
for Supplemental
Services for Full-Time
Faculty and Adjunct
Faculty
(3.4)**

The Board moved Approval/Ratification of Budget Transfers.

Motion: Jenkins

Second: MacGregor

Record of Board Vote: 4-0
Student Trustee: Aye

**Approval/Ratification of
Budget Transfers
(5.6)**

The Board received the Financial Report – Month Ending May 31, 2006 as information. There were no questions.

**Financial Report –
Month Ending May 31,
2006
(5.7)**

Dr. Van Hook noted that:

- ✓ We received a call today about the concurrent enrollment bill. Senator Runner's office met with the Department of Finance and they would like to modify the bill again, so that the 5% cap applies to students in transfer courses, but not vocational courses. Senator Runner's office will be pursuing this further over the next few days to try to resolve this issue.

**Update on Legislation
(10.1)**

Mr. Dermody is on summer break and was not present at the meeting.

**Academic Senate
Report
(11.1)**

Ms. Mayer had nothing to report.

**Classified Coordinating
Council Report
(11.2)**

Dr. Van Hook announced that:

- ✓ Dena and she met with head of Workforce Investment Board (WIB). They identified initiatives, and asked if we'd like to become a Worksource Training Center on our campus, since there is currently not one in the Santa Clarita Valley.
- ✓ She received an email from Mark Drummond who was involved with a demonstration involving EON Reality, a company involved in multi-media organizations. Chancellor Drummond noted this has great implications for assembly and factory workforce training. He suggested EON Reality talk to COC as a model training campus, which would align with the advance technology degree we offer.
- ✓ The Canyon Country Advisory Committee met last Monday (Ms. Jenkins and Ms. MacGregor were also present at that meeting). They had a great turn-out, brainstormed about crafting an identity for the new Center, introduced building naming, reviewed the progress on educational master planning, and set up subcommittee plans. The next meeting is scheduled for the second week in August. Dr. Van Hook distributed the agenda from the meeting to the other Board members.
- ✓ She will be participating in October at the Association for Continuing Higher Education (ACHE) Annual Convention for a discussion on the California Master Plan for Higher Education. She will be one of three presenters to discuss the three tiers of education (along with a representative from the UC and CSU systems.)
- ✓ Summer school, with the enrichment high school programs is doing really well. We have 883 students enrolled in 16 sections. Local principals have expressed a desire to offer it again next year and expand the program to all high schools.
- ✓ Dr. Gribbons, Dr. Maloney and she will be meeting with Dr. Mike Dugan from Specialty Labs, along with their CEO, Dr. James Peter to discuss a cash match to support the development of the Medical Lab Technician Program. The people at Specialty Labs are excited about doing something new, not just an extension of an existing program.
- ✓ We are working to establish the automotive technology program at Saugus High School.
- ✓ She is working with the Michael Hoefflin Foundation to put on a wine tasting in mid-September to benefit the Hoefflin Foundation.
- ✓ She has heard quite consistently from Dr. Long since her retirement and, she is still on campus twice a week for classes! She has also seen other recently retired personnel on campus, Ms. Roberta Honey and Mr. Don Gulcynski.

**Supt-President's
Report
(11.3)**

Ms. Fiero had nothing to report.

Dr. Wilding noted he distributed the annual student planner to the Board members, which is given to every student who attends Orientation. He also distributed "Your College Experience" (brochure) that is given to every student who gets their student ID and it explains how to get involved on campus, the community and at the state level.

Dr. Gribbons had nothing to report.

Ms. Coleal noted she will be attending the Chancellor's Office budget workshop at the end of the month to acquire the budget information applicable to COC.

Mr. Pemberton had nothing to report.

Ms. MacGregor reported that:

- ✓ She was very impressed by the participation at the Canyon Country Advisory Committee meeting and she was excited so many people are looking forward to this wonderful new opportunity.
- ✓ She was randomly called to participate in a teleconference town hall meeting for Congressman McKeon. She thought it was an interesting approach to talking with constituents.

Mr. Tichenor noted it has been a very quiet two weeks, and had nothing to report.

Ms. Jenkins also noted the meeting in Canyon Country was great, and she also appreciated the fact that staff members were present.

Mr. Fortine noted:

- ✓ He attended the 4th of July parade, again performing commentating with his wife in English and Spanish during the event.
- ✓ He and Ms. Jenkins attended an event at Mr. Skip Newhall's house and were able to meet several new people.

The Board members noted it would be great to have the COC Fire truck in the 4th of July parade next year, as it was in 2005.

Mr. Fortine noted the banners appearing in the community thanking Congressman McKeon for opposing HR 5471 (Mega Mix Mining). He added that postcards are being mailed out to the community, and he encouraged everyone to fill out these cards that will oppose this bill for mining in our area. Not only will our freeways become more crowded with trucks, but the air will become more polluted with dust and mining effects that will have long term effects. With everyone's help, we can continue to support HR 5471 and move it forward in order to protect our valley from such harmful effects.

None.

None.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.4)**

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.4)**

**Comments by the
Audience for Items Not
on the Agenda
(11.5)**

**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.6)**

**Board of Trustees Minutes – Business Meeting
July 12, 2006**

2006/07-06

President Fortine announced the next regular business meeting will be on Wednesday, August 9, 2006. The meeting will begin at 5:00 pm for Closed Session, and 6:30 pm for Open Session.

Announcement of Next Meeting (08/09/06) and Adjournment (12)

There being no further business, the meeting was adjourned at 7:31 p.m.

Mr. Ernest L. Tichenor, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____