

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**BUSINESS MEETING**  
**WEDNESDAY, JULY 13, 2011**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, July 13, 2011 by President Michele Jenkins in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

**Members Present:** Mr. Michael D. Berger  
 Mr. Bruce D. Fortine  
 Mrs. Michele R. Jenkins  
 Mrs. Joan W. MacGregor  
 Mr. Scott Thomas Wilk  
 Mr. Nick Onyshko, Student Trustee

**Others Present:** Dr. Dianne Van Hook, Chancellor  
 Dr. Michael Wilding, Assistant Superintendent/VP, Student Services  
 Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services  
 Dr. Floyd Moos, Interim Assistant Superintendent/VP, Instruction  
 Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services  
 Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources  
 Dr. Edel Alonso, President, Academic Senate  
 Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

**Special Presenters and Others Present:** Mr. John McElwain, VP, District Communication, Marketing & External Relations  
 Dr. Dena Maloney, VP, Canyon Country Campus and Economic Development  
 Mr. Chris Blakey, President, COCFA

President Jenkins declared a quorum and called the meeting to order at 3:34 pm.

**Quorum Established  
(1.1)**

The Board moved to Closed Session in the Conference Room (HSLH-136), where they discussed the following:

**Closed Session  
(1.2)**

- 1.2a Public Employee Performance Evaluation: Chancellor  
*(pursuant to Government Code §54957)*
- 1.2b Conference with Labor Negotiator *(pursuant to Government Code §54957.6)*  
 Santa Clarita Community College District Representative: Dr. Michael Wilding  
 College of the Canyons Faculty Association (COCFA)

Those present in Closed Session were Berger, Fortine, Jenkins, MacGregor, Wilk, and Van Hook. Joining them for Item 1.2b were Coleal, Fiero, Gribbons, Moos, Schrage, and Wilding.

The Board returned to Open Session at 6:09 p.m. and Ms. Jenkins announced no action had been taken in Closed Session.

Ms. Jenkins asked Mr. Onyshko to lead the flag salute.

**Flag Salute  
(1.3)**

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Ms. Jenkins announced there was a correction to Item 6.6 distributed. The Board moved approval of the agenda with this correction and with the additional information presented for Item 7.1.

**Approval of Agenda  
(1.4)**

Motion: MacGregor      Second: Wilk      Record of Board Vote: 5-0  
Student Opinion      Aye

Ms. Jenkins welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests  
(1.5)**

The Board moved approval of the minutes as follows:

- 6/8/11 – Motion: MacGregor      Second: Wilk      Record of Board Vote: 5-0  
Student Opinion:      Aye
- 6/29/11 – Motion: Wilk      Second: Berger      Record of Board Vote: 5-0  
Student Opinion:      Abstain
- 6/30/11 – Motion: Berger      Second: MacGregor      Record of Board Vote: 5-0  
Student Opinion:      Abstain

**Approval of Minutes  
(6/8/11, 6/29/11, and  
6/30/11)  
(1.6)**

Ms. Jenkins noted the Update on the Student Services/Administration Building would be presented to the Board at a meeting in August.

**Recognition/Up Close  
(1.7)**

Mr. Wilk requested Item 5.3 be removed for separate consideration. The Board moved approval of the remainder of the Consent Calendar as noted.

**Consent Calendar  
(2)**

- 3.1 Approval of Contract Agreement with Boston Reed College for Electronic Health Records System (EHRS) Technician Program Through Community Education
- 3.2 Approval of Summer 2011 Instructional Field Trips
- 3.3 Approval of Fall 2011 Instructional Field Trips
- 3.4 Approval of Sponsorship Agreement Between Santa Clarita Community College District and McDonald's of Santa Clarita for the 2011-2012 Almost Free Family Series
- 3.5 Approval of Resolution 2011/12-01: California State Preschool Contract CSPP-1254 for Early Childhood Education Center
- 3.6 Approval of Resolution 2011/12-02: General Child Care Contract CCTR-1137 for Early Childhood Education Center
- 3.7 Approval of Award of Contracts for Emerging Technologies Lab Welding Robotic Education Cells Equipment
- 5.1 Approval of Purchase Order Schedule PO 10/11-12
- 5.2 Approval of Travel Authorizations Schedule T 11/12-2
- 5.4 Approval of Amendment No. 1 to Community Recreation Joint Use Agreement with William S. Hart Union High School District
- 6.1 Approval of Addendum #01 to Contract for Cougar Way Modular Project at the Canyon Country Campus (H&S Electric, Inc.)
- 6.2 Approval of Contract for Parking Lot Cleaning Services (Nobile's Power Sweeping)
- 6.3 Approval of Surplus District Property Other Than Land Under Board Policy 6550 (Welding Equipment)
- 6.4 Approval of Notices of Completion
- 7.1 Approval of Personnel Schedule PERS 2011/2012-1

Motion: MacGregor      Second: Wilk      Record of Board Vote: 5-0  
Student Opinion:      Aye

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Mr. Wilk removed Item 5.3 from the Consent Calendar for separate approval.

**Items removed from the  
Consent Calendar**

5.3 Approval of Mileage Rate: Increase to 55.5¢ Per Mile for Business Miles  
Driven Effective July 1, 2011

Motion: MacGregor                      Second: Fortine                      Record of Board Vote: 4-1  
Nay (Wilk)  
Student Opinion:                      Aye

This item was moved forward on the agenda by Ms. Jenkins. Several individuals submitted requests to address the Board: Chris Blakey, Denee Pescarmona, David Andrus, Jasmine Ruys, Bruce Battle, Leslie Carr, Michael Joslin, Catherine Grooms, Donna Voogt, Deborah Rio, Murray Wood, Kelly Cude, Lisa Hooper, Patricia Salpizio, and Edel Alonso.

**Approval of Administrator  
Contract Amendments  
(7.2)**

Pete Bellas introduced the new Director of ETI, John Milburn at the meeting.

Dr. Van Hook, the Board members and the Student Trustee made brief comments at the meeting. The Board thanked everyone for their comments and for being present.

The Board moved Approval of Administrator Contract Amendments.

Motion: Berger                      Second: Fortine                      Record of Board Vote: 4-1  
(Nay: Wilk)  
Student Opinion:                      Nay

There was a short recess following this item.

The Board moved Approval of Master Agreement Between Santa Clarita Community College District and Solid Concepts (CACT/ETI).

**Approval of Master  
Agreement Between  
SCCCD and Solid  
Concepts (CACT/ETI)  
(3.8)**

Motion: Berger                      Second: Wilk                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

The Board moved Approval of Agreement Between Santa Clarita Community College District and the San Fernando Valley Chapter of APICS (CACT/ETI).

**Approval of Agreement  
SCCCD and the San  
Fernando Valley Chapter  
of APICS (CACT/ETI)  
(3.9)**

Motion: Wilk                      Second: Berger                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

The Board moved Approval of Agreement Between Santa Clarita Community College District and the City of Santa Clarita WorkSource Center.

**Approval of Agreement  
Between SCCCD and the  
City of Santa Clarita  
WorkSource Center  
(3.10)**

Motion: Wilk                      Second: Fortine                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

The Board moved Approval of Payments for Supplementary Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2010-11.

**Approval of Payments for  
Supplementary Services  
for Full-Time Faculty;  
Information on Full-Time  
Faculty Reassigned Time,  
Overload and Extra  
Session Payments to Date  
2010-11  
(3.11)**

Motion: MacGregor                      Second: Wilk                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

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The Board was presented with the Notice of Community Education Class Offerings for Summer 2011 as information.

**Notice of Community  
Education Class Offerings  
for Summer 2011  
(3.12)**

The Board moved Approval/Ratification of Budget Transfers.

**Approval/Ratification of  
Budget Transfers  
(5.5)**

Motion: Wilk                      Second: Fortine                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

The Board moved Ratification of Constellation NewEnergy, Inc., Fixed Price Solutions Pricing Schedules for January 5, 2012 to July 3, 2012 and July 3, 2012 to July 3, 2013.

**Ratification of  
Constellation NewEnergy,  
Inc., Fixed Price Solutions  
Pricing Schedules for  
01/05/12 to 07/03/12 and  
07/03/12 to 07/03/13  
(5.6)**

Motion: Berger                      Second: Wilk                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

The Financial Report – Month Ending May 31, 2011 was presented as information.

**Financial Report – Month  
Ending May 31, 2011  
(5.7)**

The Board moved Ratification of Contract for the Del Valle Regional Training Center for Testing and Inspection Services (DC Inspections).

**Ratification of Contract  
for the Del Valle Regional  
Training Center for  
Testing and Inspection  
Services (DC Inspections)  
(6.5)**

Motion: Fortine                      Second: Wilk                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

A correction to this item was distributed at the meeting. The Board moved Ratification of Contract for Cougar Way Modular Project at the Canyon Country Camps (Heys Plumbing).

**Ratification of Contract  
for Cougar Way Modular  
Project at the Canyon  
Country Camps (Heys  
Plumbing)  
(6.6)**

Motion: Wilk                      Second: Fortine                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

The Board moved Approval of Modifications to Board Policy 529 (to BP 5529), Student Conduct, First Reading.

**Approval of Modifications  
to Board Policy 529 (to BP  
5529), Student Conduct,  
First Reading  
(9.1)**

Motion: Fortine                      Second: Wilk                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

The Board moved Approval of Modifications to Board Policy 530 (to BP 5530), Disciplinary Action, First Reading.

**Approval of Modifications  
to Board Policy 530 (to BP  
5530), Disciplinary Action,  
First Reading  
(9.2)**

Motion: Wilk                      Second: Onyshko                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

The Board moved Approval of Modifications to Board Policy 531 (to BP 5531), Due Process – Student Disciplinary Action, First Reading.

**Approval of Modifications  
to Board Policy 531 (to BP  
5531), Due Process –  
Student Disciplinary  
Action, First Reading  
(9.3)**

Motion: Berger                      Second: Fortine                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

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The Board moved Approval of Board Policy 5800 – Prevention of Identity Theft in Student Financial Transactions, Second Reading.

Motion: Wilk                      Second: Onyshko                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

**Approval of Board Policy  
5800 – Prevention of  
Identity Theft in Student  
Financial Transactions,  
Second Reading  
(9.4)**

The Board moved Approval of Board Policy 3715, Intellectual Property Rights, First Reading.

Motion: Fortine                      Second: MacGregor                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

**Approval of Board Policy  
3715, Intellectual Property  
Rights, First Reading  
(9.5)**

The Board discussed the Redistricting Options for the Santa Clarita Community College District. The Board asked the District to initiate a process to get bids for the scope of work discussed and bring the results back for consideration.

Motion: MacGregor                      Second: Wilk                      Record of Board Vote: 5-0  
Student Opinion:                      Aye

**Redistricting Options for  
the Santa Clarita  
Community College  
District  
(10.1)**

Dr. Van Hook:

- ✓ Distributed a new *"What They're Saying..."* written by Mr. Eric Harnish, and briefly highlighted the information.

**Update on Legislation,  
(10.2)**

Dr. Alonso had nothing to report.

**Academic Senate Report  
(11.1)**

There was no report made.

**Classified Senate Report  
(11.2)**

Mr. Blakey, on behalf of COCFA, noted:

- ✓ He will be attending the President's Conference at Asilomar for the CCA Union Presidents.
- ✓ The faculty members have been very active this summer.
- ✓ Many COCFA members are doing important work over the summer in the negotiation process. They were offered a \$100 stipend, but they are not being paid per hour. Since the District has the money, he noted he believes they should be paid the regular supplementary amount for negotiation work.

**Other Organization/  
Committee Reports  
(11.3)**

Ms. MacGregor, on behalf of the COC Foundation, noted at the last Executive committee meeting, they discussed donors and the process of naming buildings on campus.

**Board Liaison Committee  
Member Report  
(11.4)**

Administrators were invited to provide reports:

Dr. Maloney noted that:

- ✓ The Applied Tech Ribbon Cutting will be on August 25<sup>th</sup> at 5:00pm in CCC.
- ✓ The Economic Development group was invited to be a partner with El Camino College on a training contract to teach technicians working on diesel vehicles to CNG.
- ✓ Quad 6 on Cougar Way and the Applied Tech Center is coming along.

**Chancellor's Report  
(11.5)**

Mr. Schrage added that:

- ✓ We will have helicopters on campus tomorrow for filming.

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**Chancellor's Report  
(11.5) con't**

Ms. Jenkins noted this is Mr. McElwain's last meeting. Mr. McElwain noted that:

- ✓ Not a day goes by that he doesn't appreciate his involvement with everyone on campus from staff, administrators and faculty.
- ✓ For 41 years, he's written for other people, but tonight he had to write for himself. He provided some brief comments to the Board about his life and the careers leading him to COC.

The Board and Dr. Van Hook noted their appreciation for Mr. McElwain's sense of humor and the calm he always brings to everything he does. Everyone noted how much we will miss him.

Ms. Fiero noted that:

- ✓ On behalf of her and all Administrators, she noted their appreciation of the Board's approval to their contracts.

Dr. Wilding had nothing to report.

Dr. Gribbons noted he appreciated the Board's approval and Dr. Van Hook's support of the contracts.

Dr. Moos added that:

- ✓ To Mr. McElwain, in the last 5 years, he has relied on him immensely for his common sense and abilities.
- ✓ The First Year Experience (FYE) orientations started on Monday and will help over 200 new students coming to COC.
- ✓ Monday, July 11 began the Junior High Institute program on campus with approximately 100 students participating in the 5 tracks being offered.
- ✓ He thanked the faculty members for being present at the meeting.

Ms. Coleal added that:

- ✓ She noted her extreme regard for Mr. McElwain, that he is so humble but has such a profound effect on this college and is a leader on all counts. She noted we will miss him greatly.
- ✓ She appreciated and thanked the Executive Cabinet members, Dr. Van Hook and the Board for their support as they worked toward the approval of the Administrator's contracts.

Dr. Van Hook noted that:

- ✓ The Chamber created a new scholarship and a COC student is the first to receive it. Nicolas Flores will receive the award (in honor of Ian Gelig) at the Chamber Quarterly luncheon this fall.
- ✓ The Administrative Medical Assistant program is back. It is a fee-based program through community education for 11 weeks of instruction. Prior students have garnered an incredible placement rate showing it is a worthwhile program.
- ✓ The SBDC has a new initiative to help emerging businesses in the Entertainment and Arts Industry.
- ✓ Talking Points on the District's Economic Impact study were distributed to the Board.
- ✓ The Santa Clarita Economic Snapshot report has been made public, and there is a link on the COC website to this information.
- ✓ She has had two conversations with the City. One is regarding a grant for busses that we could use for athletics and college field trips. The other is about the Levitt-Pavilion concept. She briefly described how it works, and noted she sent Mr. Pulskamp some information, adding it would be a great economic driver for our community.

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Mr. Onyshko added that:

- ✓ He and the students greatly appreciate the administrators and the hard work they put into the college.
- ✓ He thanked the Board for making themselves available to him.
- ✓ He introduced two of his friends visiting from Germany.

**Reports by Student  
Trustee, Staff Members,  
and Board Members  
(11.6)**

Ms. MacGregor added that:

- ✓ She enjoyed riding on the fire truck at the 4<sup>th</sup> of July parade.
- ✓ She attended the Early Childhood Education (ECE) Garden Party and the tour of the classrooms.
- ✓ The Installation Dinner for the Foundation at the Hyatt was very nice.

Mr. Berger noted:

- ✓ He would enjoy the chance to take Mr. McElwain out to celebrate his retirement.

Ms. Jenkins added that:

- ✓ She attended the ECE Garden Party.
- ✓ Her 8-year old grandson will be coming to the COC baseball camp next week.

Mr. Fortine attended:

- ✓ The quarterly meeting for the Marketing and Outreach Committee earlier today.

Mr. Wilk added that.

- ✓ He appreciated the help from Tim Dugan, Eric Harnish and Allison Devlin to set up the fire truck for the 4<sup>th</sup> of July parade.
- ✓ The Mariachi Mystery Tour in the PAC was very good.

There were none.

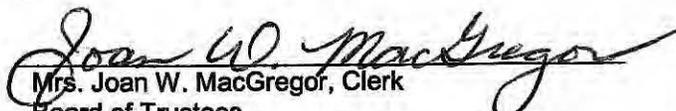
**Comments by the  
Audience for Items Not on  
the Agenda  
(11.7)**

The SCV Trustees Association will be having a workshop on Saugus District offices, July 25<sup>th</sup> at 7:00pm. It is open to all potential candidates.

**Requests/Recap of  
Requests Made During the  
Meeting By Board  
Members to Have an Item  
on a Future Agenda  
(11.8)**

President Jenkins announced next meeting will be a Business Meeting on Wednesday, August 10, 2011. Closed Session will begin at 4:30pm, followed by Open Session at 6:00pm. There being no further business, the meeting was adjourned at 9:27 p.m.

**Announcement of Next  
Meeting (08/10/11) and  
Adjournment  
(12)**

  
Mrs. Joan W. MacGregor, Clerk  
Board of Trustees  
Santa Clarita Community College District

  
Dr. Dianne G. Van Hook  
Chancellor  
College of the Canyons

Entered in the proceedings of the District

August 10, 2011