

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, SEPTEMBER 8, 2010
MINUTES

The Board Workshop and Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, September 8, 2010, by President Scott Wilk in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Michael D. Berger
 Mr. Bruce D. Fortine
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Scott Thomas Wilk
 Mr. Nick Onyshko, Student Trustee

Others Present: Dr. Dianne Van Hook, Chancellor
 Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
 Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction
 Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
 Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
 Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources
 Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees
 Ms. Ann Brooks, Administrative Assistant, Chancellor's Office (departed 8:18pm)

Others Present and Special Presenters: Mr. Larry Hurst, Director, Art Gallery
 Mr. Nick Pavik, Art Director/Manager, Graphic Design Services
 Ms. Dorothy Minarsch, Faculty, Interior Design
 Mr. Jason Oliver, Adjunct Instructor, Architecture and Students from Avant Verdant
 Mr. Jim Schrage, VP, Facilities Planning, Operations and Construction
 Mr. John McElwain, VP, District Communications, Marketing & External Relations
 Ms. Cynthia Madia, CSEA President

President Wilk declared a quorum and called the meeting to order at 4:35 p.m.

**Quorum Established
(1.1)**

The Board moved to Closed Session, where they discussed:

**Closed Session
(1.2)**

- 1.2a Conference with Labor Negotiator
 Santa Clarita Community College District Representative: Dr. Michael Wilding
 College of the Canyons Faculty Association (COCFA)
(pursuant to Government Code §54957.6)
- 1.2b Conference with Labor Negotiator
 Santa Clarita Community College District Representative: Ms. Diane Fiero
 Confidential Classified Employees Group
(pursuant to Government Code §54957.6)

Those present in Closed Session were Berger, Capet, Coleal, Fiero, Fortine, Gribbons, Jenkins, MacGregor, Van Hook, Wilding, and Wilk.

The Board returned to Open Session at 6:30 p.m., and Mr. Wilk announced no action had been taken in Closed Session.

**Board of Trustees Minutes – Business Meeting
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Mr. Wilk asked Ms. Brooks to lead the flag salute.

**Flag Salute
(1.3)**

The Board moved approval of the agenda with the additional information presented for Item 7.1.

**Approval of Agenda
(1.4)**

Motion: MacGregor Second: Berger Record of Board Vote: 5-0
Student Trustee: Aye

Mr. Wilk welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.5)**

The Board moved approval of the minutes as follows:

08/11/10 – Motion: Fortine Second: Jenkins Record of Vote: 5-0
Student Trustee: Aye
08/25/10 – Motion: MacGregor Second: Berger Record of Vote: 5-0
Student Trustee: Aye

**Approval of Minutes
(08/11/10 and 08/25/10)
(1.6)**

Ms. MacGregor noted we are straying away from action only minutes, and we should return to this practice. Mr. Wilk concurred, reminding everyone this has been the recommendation from CCLC conferences as well.

Dr. Van Hook introduced Mr. Larry Hurst and Mr. Nick Pavik who provided an overview of the LEAP Solution Team project for the Student Art Collection. This would allow COC to honor 4 art students per year, award the winners with \$250, a certificate and also allow us to add beautiful student art around our campus for years to come.

**Recognition
(1.7)**

Ms. MacGregor also thanked Mr. Hurst for his help with the Paul Conrad exhibit and his extra effort in light of the passing of Mr. Conrad last weekend.

The Board moved approval of the Consent Calendar (with the additional information provided for Item 7.1) as follows:

**Consent Calendar
(2)**

- 3.1 Approval of Amendment to Agreement Between Santa Clarita Community College District and County of Los Angeles Olive View UCLA Medical Center
- 4.1 Approval of Professional Services Agreement Between Santa Clarita Community College District and ViaTron Systems, Inc. for Document Imaging
- 5.1 Approval of Purchase Order Schedule PO 10/11-2
- 5.2 Approval of Travel Authorizations Schedule T 10/11-5
- 5.3 Approval of Issuance of Additional District American Express Corporate Card
- 5.4 Approval of Quarterly Financial Status Report: Quarter Ended June 30, 2010
- 5.5 Approval of Fiscal Year 2010-2011 GANN Appropriations Limit
- 5.6 Approval of Contract for Deposits of Moneys for Bank Accounts with Bank of America
- 5.7 Approval of Authorizations for Cash Loan Increase in Maximum Amount for the Financial Aid Fund for Fiscal Year 2010-2011
- 6.1 Approval of Contract for Welding Inspection Services for the Applied Technology Education Center at the Canyon Country Campus (Frederick E. Little)
- 7.1 Approval of Personnel Schedule PERS 2010/2011-04
- 7.2 Approval of Classified Administrator Employment Contract for Interim Site Supervisor, Center for Early Childhood Education (ECE) – Canyon Country Campus

Motion: MacGregor Second: Fortine Record of Board Vote: 5-0
Student Trustee: Aye

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Mr. Wilk moved this item forward on the agenda. Dr. Van Hook introduced Ms. Dorothy Minarsch (Faculty, Interior Design) and Mr. Jason Oliver (Adjunct Instructor, Architecture), who introduced the project and the 5 members of the COC Avant Verdant award winning team from "Buildable Visions," a competition held in conjunction with the California Higher Education Sustainability Conference hosted by LACCD in June 2010. Through a PowerPoint presentation (hereby made a part of these minutes), each student provided an overview of their design and ideas for the COC campus.

**Presentation of Award
Winning Sustainability
Competition Design by
COC Architecture/
Interior Design
Students
(3.4)**

The Board and Dr. Van Hook congratulated the students on their award winning and innovative designs and ideas.

The Board moved Approval of Payments for Supplementary Services for Full-Time Faculty: Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2010-2011.

**Approval of Payments
for Supplementary
Services for Full-Time
Faculty: Information on
Full-Time Faculty
Reassigned Time,
Overload and Extra
Session Payments to
Date 2010-2011
(3.2)**

Motion: MacGregor Second: Berger Record of Board Vote: 4-0
Student Trustee: Aye
(Ms. Jenkins had departed the room during this item.)

The Board moved Approval of Renewal to the Rental Agreement Between Santa Clarita Community College District and Long Beach Area Council, BSA (Camp Tahquitz).

**Approval of Renewal to
the Rental Agreement
Between SCCC and
Long Beach Area
Council, BSA (Camp
Tahquitz)
(3.3)**

Motion: Berger Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye
(Ms. Jenkins had departed the room during this item.)

The Board moved Approval/Ratification of Budget Transfers.

**Approval/Ratification of
Budget Transfers
(5.8)**

Motion: Berger Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye
(Ms. Jenkins had departed the room during this item.)

The Financial Report – Month Ending June 30, 2010 was presented as information. There was a question and answer period regarding the financial information during the meeting.

**Financial Report –
Month Ending June 30,
2010
(5.9)**

The Board moved Approval of Change Order for the Applied Technology Center Construction Project at the Canyon Country Campus (Tilt-Up Building Piles, CalEx Engineering).

**Approval of Change
Order for the Applied
Technology Center
Construction Project at
the CCC (Tilt-Up
Building Piles, CalEx
Engineering)
(6.2)**

Motion: MacGregor Second: Berger Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Escrow Accounts for Contractors for the Applied Technology Center Construction Project at the Canyon Country Campus.

**Approval of Escrow
Accounts for
Contractors for the
Applied Technology
Center Construction
Project at the CCC
(6.3)**

Motion: Jenkins Second: MacGregor Record of Board Vote: 5-0
Student Trustee: Aye

**Board of Trustees Minutes – Business Meeting
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The final bid results were presented at the meeting for approval. The Board moved Approval of Award of Contracts for the Del Valle Regional Training Center (Burn Tower).

**Approval of Award of Contracts for the Del Valle Regional Training Center (Burn Tower)
(6.4)**

Motion: MacGregor Second: Fortine Record of Board Vote: 5-0
Student Trustee: Aye

Mr. Terry Haymaub, Janke & Son Construction, addressed the Board about the Training Center and the opportunity to be involved with this project.

The final bid results were presented at the meeting for approval. The Board moved Approval of Award of Contracts for the Del Valle Regional Training Center (Sitework).

**Approval of Award of Contracts for the Del Valle Regional Training Center (Sitework)
(6.5)**

Motion: Jenkins Second: Fortine Record of Board Vote: 5-0
Student Trustee: Aye

Approval of Contract for the Del Valle Regional Training Center (Burn Town Prop - R.C. Becker & Son, Inc.).

**Approval of Contract for the Del Valle Regional Training Center (Burn Town Prop - R.C. Becker & Son, Inc.)
(6.6)**

Motion: Jenkins Second: Berger Record of Board Vote: 5-0
Student Trustee: Aye

Mr. Schrage presented the updated item with the bid results at the meeting. The Board moved Approval of Contract for the Del Valle Regional Training Center (Fire Water Reclamation - R.C. Becker & Son, Inc.).

**Approval of Contract for the Del Valle Regional Training Center (Fire Water Reclamation - R.C. Becker & Son, Inc.)
(6.7)**

Motion: Jenkins Second: MacGregor Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Contract Amendments for Chancellor for 2010-11.

**Approval of Contract Amendments for Chancellor for 2010-11
(7.3)**

Motion: Jenkins Second: MacGregor Record of Board Vote: 5-0
Student Trustee: Aye

Dr. Van Hook noted COC is recognized as a leader in this community, and she thanked the Board, because we would not have that reputation or the team we have if they didn't support her to lead. She thanked them for believing in possibilities and their ability to see the big picture.

The Board opened the Public Hearing on the Santa Clarita Community College District Contract Re-Opener Proposal with the College of the Canyons Part-Time Faculty United AFT, Local 6262, for 2010/2011. There were no comments made, and the public hearing was closed.

**Public Hearing on the SCCCD Contract Re-Opener Proposal with the COC Part-Time Faculty United AFT, Local 6262, for 2010/2011
(7.4)**

The Board moved Adoption of Santa Clarita Community College District's Contract Re-Opener Proposal with the College of the Canyons Part-Time Faculty United AFT, Local 6262, for 2010/2011.

Motion: Fortine Second: Jenkins Record of Board Vote: 5-0
Student Trustee: Aye

**Adoption of SCCCD's
Contract Re-Opener
Proposal with the
College of the Canyons
Part-Time Faculty
United AFT, Local 6262,
for 2010/2011
(7.5)**

The Board moved Approval of Memorandum of Understanding with California School Employees Association (CSEA) Chapter 725 Regarding Health and Welfare Benefits, and Represented Salary Schedule B Effective July 1, 2010.

Motion: Fortine Second: Berger Record of Board Vote: 5-0
Student Trustee: Aye

**Approval of MOU with
CSEA Chapter 725
Regarding Health and
Welfare Benefits, and
Represented Salary
Schedule B Effective
July 1, 2010
(7.6)**

Mr. Harnish noted he was in Sacramento last Friday (Advisory Committee on Legislation) and received a state budget update from Mr. Scott Lay, CCLC. Mr. Lay announced there appears to be no sense of urgency to pass a budget and it may be some time before this occurs. He noted the CCLC has asked all Districts to pass a resolution on this issue.

**Approval of Resolution
No. 2010/2011-01: In
the Matter of the State
Budget Crisis and
Local Education Impact
(10.1)**

The Board moved Approval of Resolution No. 2010/2011-01: In the Matter of the State Budget Crisis and Local Education Impact.

Motion: Jenkins Second: MacGregor Record of Board Vote: 5-0
Student Trustee: Aye

Mr. Harnish reviewed his *"What They're Saying..."*, and briefly highlighted the items included in the handout about current bills of interest.

**Update on Legislation
(10.2)**

Dr. Van Hook noted that if SB 1425 is signed, it will make it difficult for community college districts to fill interim slots.

Dr. Alonso was not present at the meeting.

**Academic Senate
Report
(11.1)**

There was no report made.

**Classified Senate
Report
(11.2)**

There was no report made.

**Other Organization/
Committee Reports
(11.3)**

As the liaison representative to the COC Foundation, Mr. Wilk noted that:

- The Foundation is revising their Operating By-Laws.

**Board Liaison
Committee Member
Report
(11.4)**

Dr. Van Hook noted that:

- Today's was the Mentry Hall Ribbon Cutting. She thanked Mr. Harnish, Dr. Moos, and their staffs for helping. She also thanked Mr. Schrage, noting the opening of this building in a 12 month period was an amazing accomplishment.
- Maui Wowi café is up and running in the University Center.

**Chancellor's Report
(11.5)**

- The University Center is being used for all kinds of meetings and activities during the daytime.
- September 22 will be the Dean's Conference in the University Center, which is being dedicated to Mr. Ernie Berg. Over 100 individuals are registered.
- The COC Football team won their first game at Antelope Valley, and all of our sports teams did great this last weekend.
- We are setting up a volunteer bureau and will be recruiting volunteers to come to campus and help out on campus (library, Foundation, tutorial lab, etc).
- We have been working with Belcaro to discuss new opportunities and partnering ideas with them.

Mr. Schrage:

- Asked the Board members for an idea of what time the next tour of Del Valle could occur. They noted that anytime after 2:00 pm would be great.
- Noted that while many people thanked him at the ribbon cutting, he really could not have done it without the support of the Board and the administration.

Mr. McElwain noted that:

- There has been a lot of press lately about COC and Ms. Marashlian has done a great job at the Signal.
- The next Star Party is being planned for October 15th at the CCC from 7-8:30pm.
- The *Bottom Line* magazine is due out in October.
- The *Breaking News* is also being drafted, and will be out in early November.

Dr. Gribbons and Ms. Coleal had nothing to report:

Dr. Capet noted that:

- Following the Deans Conference, they have two California community college Vice Chancellors and a member of the Board of Governors staying over for a session the next morning with faculty and anyone interested to discuss talking points and learn more from these individuals.

Dr. Wilding announced that:

- The 3rd annual Non-Profit Service Learning Fair will be held September 15th from 11-2:00 pm in the Student Center atrium area.
- The Project Based Learning website is up and running on the COC website.

Ms. Fiero:

- Congratulated Dr. Van Hook on her contract, noting she provides amazing leadership and everyone on the team appreciates the opportunity to work in an organization that is moving forward and taking on new challenges.
- Noted the Open House for the Re-Entry Veteran's center was a wonderful event, and Mr. Renard Thomas and Ms. Deb Rio have put together a helpful project.
- Thanked Dr. Gribbons and Mr. Schrage for their help getting some replacement equipment to the Boys & Girls club after their recent burglary.

Mr. Onyshko announced that:

- He attended the Student Trustee workshop in Sacramento and noted while others were talking about the effect the budget cuts have had on their schools, we haven't seen much of that at COC. This is due to Dr. Van Hook's leadership and the students are lucky to have her.
- ASG is putting together the 9-11 memorial in the Honor Grove, and it will be displayed through next Monday.
- This is the first time in 11 years the ASG officers have filled all 16 of their positions.

Ms. MacGregor added that:

- She appreciated Dr. Van Hook and her staff putting together a resolution to Ms. Stephanie Weiss.

- She was happy to receive the Campus Safety Incident summary report sent to the Board members. This is exactly what they were hoping to receive.
- The Madama Butterfly event will be great to have on campus, and she is looking forward to hearing Mr. Jack Shine's presentation about this as well.
- She has shared information about their trip to Del Valle with many people, and appreciated the tour.
- Dr. Van Hook's birthday, hosted by Executive Cabinet, and including the fire dancers was wonderful.
- She thanked Dr. Maloney and Mr. Theule for the tour of the CCC.
- She added that Dr. Van Hook had informed the Board that over 1500 mature trees and plants were donated with the help of Mr. Bob McCarty and Ms. Cathy Ritz for our campuses. Dr. Van Hook added it will help us landscape the LEAP garden as well.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.6) con't**

Ms. Jenkins noted that:

- The CCC tour was great. She noted she would like to request having Board meeting at CCC. Dr. Van Hook noted she has talked with Dr. Maloney and they are aiming for the October 13th meeting to be held at the Canyon Country campus.

Mr. Fortine added that he attended:

- In addition to the events other have mentioned, he noted he has served on the tourism bureau for the City, and recently, Ms. Jasmine Foster was there to provide additional information on COC.

Mr. Berger had nothing additional to report:

Mr. Wilk added that:

- He attended the tour of Del Valle.
- Today's Mentry Hall Ribbon Cutting was fun.
- The tour of CCC tour was nice.

There were none.

**Comments by Members
of the Audience on Any
Item Not on the Agenda
(11.7)**

Mr. Wilk recapped the following requests:

- Energy costs on lost interest (MacGregor)
- Ways to partner with the City on the Library system (Wilk). (Dr. Van Hook indicated she has already sent communications to the City Manager on this topic.)

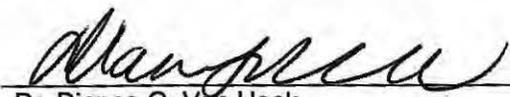
**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.8)**

Mr. Wilk announced the next meeting will be held on Wednesday, September 22, 2010 and will be a Joint Meeting with the William S. Hart Union High School District Governing Board. The starting times and location of the meeting have yet to be determined. There being no further business, the meeting was adjourned at 8:54 pm.

**Announcement of Next
Meeting (09/22/10) and
Adjournment
(12)**



Mr. Michael D. Berger, Clerk
Board of Trustees
Santa Clarita Community College District



Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District

October 13, 2010

