SANTA CLARITA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

JOINT MEETING WITH THE ASSOCIATE STUDENT GOVERNMENT WEDNESDAY, OCTOBER 22, 2008 MINUTES

The Joint Meeting of the Board of Trustees of the Santa Clarita Community College District and the Associated Student Government was called to order on Wednesday, October 22, 2008, by President Ernie Tichenor in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Bruce D. Fortine

Mrs. Michele R. Jenkins

Mrs. Joan W. MacGregor (arrived at 1:27 pm)

Mr. Ernest L. Tichenor Mr. Scott Thomas Wilk

Associated Student

Mr. Jason Burgdorfer, President, Associated Student Government

Government

Mr. Nicolas Cardenas, Student Trustee

Members Present:

Ms. Amber Labios, Executive Vice President (departed at 3:23 pm)

Ms. Talisa Hayes, Vice President, Activities (departed at 3:23 pm)

Mr. Jeffrey Hackbarth, Vice President of ICC

Ms. Alaya McKinney, Officer of Marketing and Information

Ms. Allison Devlin, ASG Co-Advisor/Director of Student Development and Campus

Activities

<u>Special Presenters/</u> <u>Others Present:</u> Dr. Dianne Van Hook, Chancellor (arrived at 3:19 pm)

Mr. Jim Schrage, VP, Facilities Planning, Operations and Construction

Dr. Michael Wilding, Asst. Superintendent/VP, Student Services

Ms. Sue Bozman, VP, District Communication, Marketing, and External Relations

Ms. Melinda Ursetta, Student Development Ms. Kelly Dapp, Student Development Ms. Deborah Rio, Enrollment Success

Ms. Jasmine Ruys, Admissions and Records

Ms. Diane Stewart. ECE/Edu Title III

Ms. Kirsten Noel, ASG Ms. Christine Lopez, ASG

Ms. Mabel Villa, ASG

Mr. James Orosco, ASG Mr. Michael Lauchlan, ASG

Mr. Justin Bell, ASG-Social Student Involvement Coordinator

Mr. Sherief Zakher, Student Body

Mr. Joey Cormane, Student Body Ms. Megan Broughton, Sustainable Development Committee

Ms. Rachel Neuman, Sustainable Development Committee

Mr. Tom Bilbruck, Financial Aid

Mr. Bill McGinnis, Accreditation Team

Mr. Taylor Esalove, Student Body

Mr. Drew Pittock, Canyon Call

Ms. Veronica Peeples, RTVF

Mr. Jeremy Grassa, RTVF

Mr. Tichenor declared a quorum by the Board of Trustees at 1:10 pm.

Quorum Established (1.1)

Mr. Tichenor asked Mr. Nicolas Cardenas to lead the flag salute.

Flag Salute (1.2)

The Board moved Approval of the Agenda for the meeting, with the revision of Item 4.2 and the additional information for Item 4.8.

Approval Of Agenda (1.3)

Motion: Jenkins

Second: Wilk

Record of Board Vote: 4-0 Student Trustee: Aye

Ms. Jenkins requested Items 2.5, 2.6 and 2.7 be moved forward on the agenda.

The Associated Student Government moved approval of the Agenda for the meeting.

Motion: Haves

Second: Labios

Record of ASG Vote: 5-0

Presidents Tichenor and Burgdorfer welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized. It was noted that Dr. Wilding was the administrator in lieu of Dr. Van Hook at this meeting.

Welcome Guests (1.4)

President Tichenor asked the members of the audience to introduce themselves.

Recognition (1.5)

The Board congratulated Mr. Bernardo Feldman for his award from the American Society of Composers, Authors & Publishers (ASCAP)—Concert Music Division. Mr. Feldman thanked the Board for acknowledging him and the Music Department.

The Associated Student Government requested Item 2.5 be discussed before item 2.1, as Item 2.1 needed to be prepared.

Update on Associated Student Government Goals (2.1)

Mr. Jason Burgdorfer introduced Mr. Jeffrey Hackbarth and Ms. Talisa Hayes to present to the Board a presentation of the ASG goals. Mr. Jason Burgdorfer also introduced the rest of the ASG officers who were in the audience. Ms. Hayes and Mr. Hackbarth reviewed past and future ASG events with the Board and audience members.

The Associated Student Government and Board of Trustees received the update on Title III - Higher Education Grant Strengthening Institutions - Year 4.

Ms. Diane Stewart. Coordinator of the Title III Higher Education Grant introduced Ms. Deborah Rio and Ms. Jasmine Ruys to the Board and audience members. They provided a presentation of the Student Services activities that have been implemented with the Title III grant.

Update on Title III -**Higher Education Grant** Strengthening Institutions - Year 4 (2.2)

The Board moved Approval of the Resolution 2008/09-06: In Support of the Santa Clarita Community College District's Efforts to Reduce Energy Consumption and Increase Conservation.

Second: Wilk Motion: Jenkins Record of Board Vote: 5-0

Student Trustee: Aye

Approval of Resolution 2008/09-06: In Support of the Santa Clarita **Community College** District's Efforts to Reduce Energy Consumption and **Increase Conservation** (2.3)

Mr. Jim Schrage reported on the 2007-2012 Facilities Master Plans in order to provide the ASG with insight of the future development of the District's two campuses. The ASG expressed their interest regarding the need for more bike racks on the Valencia campus.

Report on Newly **Updated Facilities Master** Plan (2.4)

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Mr. Burgdorfer discussed the implementation regarding a College Hour at College of the Canyons. College Hour is a one-hour block of time where no classes will be taught and students can attend activities and workshops at this time while faculty and staff attend meetings. Dr. Wilding expressed that the fiscal impact of this proposal should be researched before further planning. He also acknowledged that the faculty senate should be a part of the planning process.

Discussion Regarding the Implementation of a College Hour at College of the Canyons (2.5)

College of the Canyons students Mr. Sherief Zakhei and Mr. Joseph Cormane expressed their concerns for Board Policy 3900 and Administrative Procedure 3900. They expressed their concern with keeping a smoking area in the Central Commons location at College of the Canyons.

Discussion of Board Policy 3900 and Administrative Procedure 3900 (Smoking and Tobacco **Use In and On Campus** Facilities) (2.6)

A discussion on the Mentoring Process Between the Board of Trustees and the Student Trustee was held.

President Tichenor presented new ideas for mentoring the Student Trustee at College of the Canyons.

Discussion on the **Mentoring Process** Between the Board of Trustees and the ASG **Student Trustee** (2.7)

The Associates Program graduates were recognized:

- ✓ Dr. Russell Richardson made a presentation to the Board on the program.
- ✓ Certificates were presented to the graduates who introduced themselves.

Recognition (3.1)

The Board and Dr. Van Hook congratulated both Dr. Richardson and the awardees for their accomplishments. Dr. Van Hook expressed her appreciation to the faculty members who serve as facilitators for this program. Dr. Richardson also thanked the Board and Dr. Van Hook for their continued support of this program.

The Board moved approval of the Consent Calendar with the revision to Item 4.2 and the additional information provided for Item 4.8 as follows:

- 4.1 Approval of the Center for Early Childhood Education 2008/09 Parent Guidelines
- 4.2 Approval of Award of Contracts for Emerging Technologies Lab Training Program Equipment
- 4.3 Approval of Travel Authorizations Schedule T 08/09-9
- 4.4 Approval of Contract for Cafeteria Remodel Project (Town Park Construction)
- 4.5 Approval of Surplus District Property Other than Land Under Board Policy 6550 (Chemistry Department Equipment)
- 4.6 Ratification of Change Order for Canyon Country Campus Construction Project
- 4.7 Approval of Change Order #01 for Cafeteria Remodel Project (Scotty Chitwood Company)
- 4.8 Approval of Personnel Schedule PERS 2008/2009-7

Mrs. MacGregor asked if the contracts regarding Item 4.2 will be brought back with ratification on one sheet. Dr. Van Hook noted that would be done.

Motion: MacGregor Second: Wilk Record of Board Vote: 5-0

Student Trustee: Aye

Consent Calendar (Approval by Board of Trustees) (4)

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- ✓ Mr. Wilk noted he could not attend the accreditation meeting due to celebrating his 23rd wedding anniversary.
- ✓ Mrs. MacGregor thanked the students that were remaining and apologized for arriving late to the meeting.
- ✓ President Tichenor thanked the ASG officers for being a part of the meeting and noted the Board appreciates their time and energy.
- ✓ The ASG thanked the Board for sharing their ideas with them and for having these joint meetings.

Mr. Tichenor announced the next Business meeting will be on Wednesday, November 12, 2008, in the Board Meeting Room (HSLH-137). Closed Session will be held at 5:00 pm, Open Session at 6:30 pm.

There being no further business, the meeting adjourned at 4:08 p.m.

Comments By Members of the Audience on Any Item Not on the Agenda (5.1)

Announcement of Next Meeting (11/12/08) and Adjournment (6)

Mr. Scott Thomas Wilk, Clerk Board of Trustees Santa Clarita Community College District	Dr. Dianne G. Van Hook Chancellor College of the Canyons	
Entered in the proceedings of the District		