



SUMMARY

I. Call to Order: 11:01 am

- Acknowledge Members & Guests
- Officer Notes:

A. **Juan Renteria (PIO Officer)** Area Business, Ground Rules

B. **Michael Monsour (President)**

- The Bellwether Award: Michael Monsour notified the membership about the College winning the Bellwether Award and appreciated the work of the Classified members who helped with that proposal/project.
- Anti-Racism Resolution: A draft was created. This was as a result of a motion passed in November to create an Anti-Racism Resolution. The draft will be further discussed by the Anti-Racism workgroup later in the agenda.
- CSEA & Delineation of Duties: Andrea Varney (CSEA President) was invited to today's meeting to further discuss the CSEA & Senate's Delineation of Duties document.
- Open House E-Board Meetings: Anyone interested in wanting to learn more about how to get involved with the Classified Senate is welcomed to attend an e-board meeting. Please contact any e-board member if interested. Special thanks to all classified staff who attended the Open House e-board meetings. Nick Schutz shared his experience, and recommends attending the open house e-board meetings to get hands-on experience on how agendas and meetings are put together.
- People dealing with a lot with COVID-19 related issues: There was a reminder that everyone is dealing with a lot during this stressful time with working from campus or home, and the COVID-19 crisis impacting lives in general. Please remember to be kind and empathetic to everyone as we are all dealing with a lot.

C. **Dr. Vida Manzo (Treasurer)** Treasurer Report

- Classified Senate Budget Balance: The Classified Senate budget is still at \$1,224.08. There is still interest and a need to increase the funds. The funds can be used to purchase supplies for the Classified projects and events, such as microphones for the classified corner etc.. In addition, there is often a need to purchase stock photos to help develop the Classified Senate Newsletter (That's Classified!).

D. **Marilyn Jimenez (Secretary)**

E. **Ashley Murphy & Fred Bobola (Senators)** E-Board Open Houses /

Other recruitment efforts

II. Good of the Order (Open Floor) : For comments on any item not on the agenda.

Request to address membership: Flavio Medina-Martin

- Flavio shared some background on the newly created Multicultural Center (MCC). The MCC was created as a safe and welcoming space for students. It is also a way to promote equity, diversity and inclusion. Flavio encourages any classified staff who are interested in getting more involved on the MCC to reach out to him as they want to have more classified staff involvement.

III. Special Guest Presentation:

Meet the Newsweek Board of Trustee: **Sebastian Cazares**

- Sebastian gave special thanks for the invitation to attend the Open Classified Senate meeting. He also shared some thoughts on the lack of student representation in governing bodies. This was his motivation to run for a seat on the board. He is the youngest board member ever elected at just 20 years old.
- The goal of the Board is to ensure that all groups on campus feel included and that all are given a space to advocate. The college's focus is on advancing diversity efforts. This was seen in the recent "Call to Action" which was supported by Classified Senate, Academic Senate, ASG and the BOT. There is a large LatinX and Chicano student population on campus. He is excited to see that there is an "Intro to Chicano Studies" course which is being taught by faculty member Dr Hernan Ramirez. Sebastian emphasized the need to prioritize equity and this is very important in his role as Board of Trustees. One of his major motivators towards this movement was the recent and unfortunate case of George Floyd and the Black Lives Matter movement. He noted that the reality is that there are many people who have experienced racism in the Santa Clarita Valley area. There is a need to create ongoing actions to improve experiences and conditions for students of color.
- Sebastian shared that he is available to anyone who wants to connect with him or has any questions. Sebastian shared his email address: Sebastian.cesarez@canyons.edu.

Classified Spotlight

IV. Spring 2021 Welcome Week. Joanna Kelly & Lynn Huh

A brief recap on an entire week of events which will help to connect with students, share campus resources, community events and student organizations.

- This event will be held virtually and is hosted as a way to connect various departments around campus. Joanna and Lynn are asking for the classified constituency to help spread the word, (as many classified staff interact with students on a daily basis in their various roles).

Action Item

V. Anti-Racism Resolution Draft:

Anti-Racism Workgroup Updates,

Reading of Resolution and Ratification Vote: **Vida Manzo and Marilyn Jimenez**

- The Classified Senate met in November, and an approved motion was made by the classified senate membership to create an Anti-Racism Resolution. The workgroup met several times over the past month to help develop the Classified

Senate Anti-Racism resolution. The workgroup collected several examples of recently passed Anti-Racism resolutions from other local CCC including COC's recent joint resolution passed by both the BOT and ASG. Some language was taken from recent resolutions that the workgroup felt would be pertinent to include. Special thanks to all who volunteered to join the group and who shared their thoughts, ideas, comments and feedback on the development of the resolution. Those people include Dr. Vida Manzo (Classified Senate Treasurer), Marilyn Jimenez (Classified Senate Secretary), Diane Avery, Jimmy Diaz, Juan Renteria, Nick Schutz and Dr. Preeta Saxena.

- **Motion to approve the Classified Senate Anti-Racism Resolution** by Andrea Varney, seconded by Marilyn Jimenez. Motion passed with only one vote abstaining.
- Poll Voting Results:
 - Yes- 96%
 - No – 0%
 - Abstained – 4%

Discussions

VI. Update on the Delineation of Duties Document: Classified

Senate and Classified Union - New Agreement!

Michael Monsour (Senate President) & Andrea Varney (CSEA President)

- Michael and Andrea have been working together on creating this document. It is important to outline what the CSEA focus is on and what the Classified Senate focus is on. This document has been worked on for the past 5 years. This document has also been reviewed by the statewide CSEA legal department and Jessica Morrow, the current CSEA Labor Rep. to ensure it does not violate the current CSEA contract.
- There are some committees where there is a need to have more classified representation such as PAC-B. There needs to be more clarity about how many seats can be appointed to some committees? The committee procedures may need to be reviewed as well. The goal is to seek active participation from classified members who can be appointed and report back to the Classified Senate. This is a great opportunity for anyone interested in taking on more leadership roles. The Classified Senate President or designee will be responsible for appointing Classified members to various committees. There will be extra training provided. There is also an upcoming Open House Committee Rush being held. Anyone interested in wanting to learn about the committees and their work can attend to learn more about their functions.

Reports:

VII. Update on the Classified Senate 9+1, **Michael Monsour**

- This document will be moving quickly, and will hopefully make its way as a policy to the CPC to then to the Board for approval.

VIII. Update on Constitution and By-Laws, **Michael Monsour**

- The Constitution will be revised to expand the current Classified Officer Board and expand the number of seats. The Classified constituency group is large and there is a need to have more members presenting within this group. Currently the Academic Senate has 20-25 seats, in contrast there are currently only 2 senator seats on the Classified Senate. Members interested in being on

the Constitution and Bylaws committee should reach out to Michael ASAP.

IX. Social Media, Marilyn Jimenez & Juan Renteria

- The Classified Senate newsletter was recently released in December 2020. For anyone who has not had an opportunity to review the newsletter it is available on the Classified Senate website.

X. Committee Reports:

- Special CPT Update | Special IE2 Update
 - There was a correction that this update is for the College Planning Team CPT and not CPC (College Policy Council). The College planning team currently is chaired by Dr. Claudia Acosta and Dr. Van Hook
 - Dr. Diane Fiero is also now chairing the CPC committee, replacing Dr. Michael Wilding.
 - Dr. Omar Torres has also been reviewing the Accreditation groups as we are close to coming up on the next Accreditation cycle. She is the Accreditation Coordinator for the college, and is responsible for organizing the ISER (our Self Study Report).
 - Professional Development Committee update: The Professional Development Committee is getting ready to host the Committee Rush event.
 - IE2 Committee update: Will be looking at data relating to student success and comparing past pre-covid-19 semesters and comparing them with covid-19 online/remote environment to see how students are performing. In addition, the data will look at possible barriers for some students who are still in an online learning environment.
 - Tech Committee update: There will be an online form that will be set up to have people provide feedback.

Trivia Game Winner:

- How Many Tablespoons Are There In Two And A Half Cups? How Many Tablespoons Are There In Two And A Half Cups?

o Winner: Lynn Huh

Adjournment: 12:00pm

Next Meeting Is Tentatively Scheduled For March 9th, 2021