



Minutes from 1/13 Meeting

- 1) Canyons Cares was allocated 200 \$50 Barnes and Noble gift cards, so the logistics need to be figured out. Sammi has asked for a Canyons Cares member to be responsible for locking up the gift cards as well as keeping track of all the students who are given a card. Lindsey has volunteered for this responsibility. The group decided that half (100) of the gift cards will be taken for now and then will contact Sammi when the rest are needed. This will make it easier to distribute them to students efficiently.

- 2) Initially, Spring 2022 Welcome Week was approved to be online due to the huge spike in Omicron cases, however the district has deemed it essential for there to be an in-presence component to Welcome Week. It was asked to be hybrid in fact, but there are only 2 staff, so it wouldn't be feasible to do both. Each format has its own challenges. Lynn and Joanna decided that it would be best to have it be in-person only due to this issue. The district explained that students have been struggling with isolation and mental health issues with being online. Also, it was discussed how 6,000 students will be on-campus in the Spring semester, so this is essential. Planning is still underway, but the concern is with making sure all participating students are cleared to be on campus. From the Fall semester, there were multiple online only students, so they are not required to be cleared. Waiting a response from administration on how to handle this.
 - a) The email invitation was sent out to the campus earlier in the week, so registration is currently underway. It would be good to have a Canyons Cares table, so it would be great to have 1-2 staff members to take shifts in being at the table speaking with students. Similar to

what the union used at a prior meeting, a digital prize wheel can be used to determine whether students receive a water bottle, \$50 Barnes gift card or a t-shirt.

- 3) Unfortunately, Yarely is not here today, so next meeting she can provide an update on what the status is of the Zoom virtual background.
- 4) In an effort to be transparent with how all the funding is being used, a budget monitoring sheet was created. It is now in the Canyons Care folder, so feel free to look at it anytime. The original amount allocated was \$20,000, but the current amount now is \$15,898.94. All of this money needs to be spent before the end of the fiscal year. Otherwise, this money will go to waste. The goal is for the money to be spent intentionally and meaningfully, but the reality is the group needs to start brainstorming on which big ticket items that could be beneficial for both students and staff.

Some ideas the group discussed as options are:

- More banners/foam core posters
- Brochures and plastic holders
- Name tags
- Vending machine
- Ping pong table
- Flash drives
- Laptops-maybe tied with scholarships
- Sociology money giveaway
- Break Room renovation

- 5) It was brought up at a prior meeting, that Canyons Cares should host a Quarterly meeting, where classified staff can be invited to get an introduction on what the purpose of the group is and be put into breakout rooms to help us with figuring out what our projects for the Spring semester should be. It will also help with recruitment of new members.

-This is also an opportunity for staff to freely express what inequities there may be across both campuses in a safe space that is more intimate.

- a) It was decided that it will take place February 24 from 3-4pm

Online. The incentive to attend is to get a Canyons Cares t-shirt.

- b) Lisette has created the Google form, so it indicates the staff name, shirt size, campus location and if they want them delivered or to pick them up. This will be put in the chat and used during the meeting for folks to sign-up for one.
- c) Instead of having one person present about Canyons Cares to attendees, a promotional video should be made. It can be fun with a Full House introduction of all the members along with pictures/short text of the mission statement, upcoming projects and accomplishments. Unfortunately, Maria has been asked to be removed from this assignment and Justin will now reach out to Joe to see if he can help with this video.
- d) An email will be sent out on Thursday, Feb. 10 to all of classified staff, so hopefully classified folks will come and see all the great work Canyons Cares has been doing/share new project ideas.

6) Upcoming Projects

- a) Justin shared that both banners have been hung at both campuses. Due to the large amount of work at the Valencia campus, the foam core posters have not been hung yet, but will be very soon. There was interest to potentially order more banners and foam posters.
- b) It was brought up at the last meeting to order stickers/decals CC can use to put on any items that are distributed to the campus. It is a great way to spread the word about Canyons Cares. 2000 have been ordered, so that should last a while.
- c) Tablecloths-2 tablecloths (1 for Canyon Country and 1 for Valencia) have been ordered and should arrive soon. They can be used for Welcome Week.
- d) There was much discussion at the last meeting regarding Classified recognition. There is only one time that they are recognized during the year.
 - o A monitor recognizing Classified staff members once a month/throughout the year to be put in Canyons Hall was another idea brought up.

- One thought was to purchase a plaque (similar to the one that Faculty has). It would recognize classified who have served on Classified Senate Board and maybe who were Employee of the Month?)