



Minutes from 2/10 Meeting

- 1) Cynthia Madia who is an Administrative Assistant in the Office of Instruction has agreed to join the CC team, so definitely welcome her. She reached out after seeing the CC presentation at the flex session that Dr. Van Hook hosted.
- 2) As mentioned at earlier meetings, Canyons Cares will have a table at both campuses to inform students what it is and how they can get either a water bottle, t-shirt, or a \$50 Barnes and Noble gift card.
 - a) 1 slot still needs to be filled at Valencia from 10am-11am. Lisette agreed to help during this time slot.
 - b) Justin has already sent out the t-shirts/polos to all the CC members who expressed interest in having one or both.
- 3) Yarely is currently working on a CC brochure. Joanna has sent content, so it should be great for any students or staff who have questions/want to know more about CC.
- 4) Canyons Cares now officially has an Instagram. Yarely has secured the handle <http://www.instagram.com/canyonscares>, so this will be an ongoing project to keep maintaining. The goal is to work in tandem with the Classified Senate social media account. This account will be more aimed at engagement with students.
- 5) Andrea announced that it is approved for CC to use the old CSEA office to

store items that include t-shirts or other items purchased in the future to ease the burden of storing everything in the Valencia warehouse.

6) With the need to spend the remaining budget for Canyons Cares before the end of the fiscal year, a 2nd budget proposal will be sent to Jasmine to gain the approval to invest in projects in which the ideas have derived from either student feedback or ideas that staff have had based on department/program needs. The goal is to send out the next budget proposal at the end of February after the Quarterly meeting.

7) It was brought up at a prior meeting, that Canyons Cares should host a Quarterly meeting, where classified staff can be invited to get an introduction on what the purpose of the group is and be put into breakout rooms to help us with figuring out what our projects for the Spring semester should be. It will also help with recruitment of new members.

-This is also an opportunity for staff to freely express what inequities there may be across both campuses in a safe space that is more intimate.

- a) It was decided that it will take place February 24 from 3-4pm Online. The incentive to attend is to get a Canyons Cares t-shirt.
- b) Lisette has created the Google form, so it indicates the staff name, shirt size, campus location and if they want them delivered or to pick them up. This will be put in the chat and used during the meeting for folks to sign-up for one.
- c) Joe is currently working on the video. Hopefully, it will be completed in time for the quarterly meeting. Thanks to those who helped provide footage to add.
- d) An email will be sent out on Thursday, Feb. 10 to all of classified staff, so hopefully classified folks will come and see all the great work Canyons Cares has been doing/share new project ideas.

6) Upcoming Projects

- a) Employee Plaque-Justin will need to measure how large the Faculty plaque is, so it will be easy to determine what size of a plaque CC

should order. Since it is the largest employee group, it should be larger.

- b) Partnership with BaNC-Joanna spoke with Sarah Cox, the new Director of the BaNC and she mentioned how she is in need of various items such as warmers, blankets, food, etc for homeless students, so this will be another project added into the proposal.
 - c) Break Room renovation- It was discussed to possibly add some TLC to the unofficial break room in the dungeon of Bonelli Hall. Some items to add to the proposal include chairs, couches, and tables, so staff can feel encouraged to utilize it for self-care.
 - d) The backpacks will be ordered, once Sammi approves it.
 - e) A certain amount of tickets for sports games and performances at the PAC to encourage students and staff to attend.
- 7) Next Meeting- Thursday, February 24, 2022