



### Minutes from 2/3 Meeting

- 1) There is still one slot needed for Valencia to be filled for representing the Canyons Cares table for Welcome Week.
  - a) Also, please fill out the form to indicate if you would like a polo/t-shirt, size preference and which campus you work at.
- 2) Yarely has options of Zoom Virtual backgrounds designed for Canyons Cares. The group picked their top 3 choices. These backgrounds will be uploaded on the CC webpage. These backgrounds can be used at future Zoom meetings or anytime Canyons Cares presentations are done at any district committee meetings. It was discussed that a brochure for Canyons Cares would be beneficial because it would provide more details than our flyer. Yarely will be working on that.
- 3) In an effort to also incorporate student feedback into our Quarterly meeting, It may be great to invite any of the alliance students to join. Will reach out to Preeta to see if any student would be interested.
- 4) With the increasing amount of items that CC is purchasing, there may be a need to find a storage container or space to store the various items. Justin stated it is not an issue at this point to store items in the warehouse, but this eventually may not be enough space for everything. Andrea mentioned that the office that is designated for CSEA is not currently being used, so CC could use it to store some items. Andrea will get approval from the board for this.

6) The Quarterly meeting will be Thursday, February 24 from 3-4pm via Zoom.

It will be a great opportunity for classified staff to share their experiences working with students during these challenging times. An incentive for staff to attend is they can get a Canyons Cares t-shirt and there will be a form they can fill out during the meeting. As a way to encourage staff to join and be informed of what Canyons Cares is, Joe Lanthier has told us he will be helping us to compile the video. Please send me any footage you can help out with.

#### 5) Upcoming Projects

There is interest to order more banners and foam posters, so that will be done very soon.

- b) The 2000 stickers and decals arrived and now can be used for any item Canyons Cares distributes to students.
- c) Tablecloths-Both tablecloths arrived for both campuses to use for the CC table at Welcome Week.
- d) Michael offered to make name tags for the CC team. If it gets popular and more staff are asking for them, maybe this can be something CC buys in the future for more staff.
- e) The group agreed that since funding for auxiliary events has already been approved, it may be a good idea to buy a bulk amount to be used for the future.
- f) The group decided that buying 50 backpacks stuffed with additional necessary items for students in-need would be a great project. These backpacks can be stationed at multiple offices between both campuses for staff to distribute as they see fit.
- g) SEED Library-Nick announced this idea during the Classified Senate planning meeting. He shared that he started this library recently and has partnered with both the Sustainability Committee as well as Jenni Chari. The goal is to educate the campus community about sustainability as well as growing your own healthy food. The group agreed to help fund the purchase of seeds as well as any other items needed for this to launch.
- h) Another project idea is to potentially purchase a smart vending machine. Other campuses have purchased these that would include a

phone charger, laptop bags, etc.. The focus would be technological items students would need in case the bookstore is closed.

- The concern for this would be sustainability. This would include keeping the vending machine stocked, who would stock it as well as the challenges of going through contract stipulations with other vendors.