



### Minutes from 4/27 Meeting

#### 1) Budget Wrap-Up

- Flavio reached out to Joanna in regards to using the remaining money that the Alliances had been granted from CC. Unfortunately, nobody had reached out to Joanna in months in regards to that money being spent. It was assumed that the Alliances had bought everything they needed especially since its the end of the year. Preetta used to oversee the Alliances, but Joanna only found out recently that she is no longer doing that and it's now Flavio. Information could have been lost during the transition. The Alliances were informed that the funding had to be used prior to the end of the fiscal year. The deadline for all requisitions to be entered into the system is May 1st, so CC went ahead and made sure that the funding was used and not expired.
- The group decided to reach out to the Basic Needs to see if they compile a list of 22 students who they have identified as in financial need. Thus, there won't be a Google form where students can fill it out on a first come, first served basis. The group felt this was better in ensuring that students who receive the packs are identified already as financially in need as opposed to trusting the honor system.
- All spending on the district funding has been completed in order to meet the May 1st deadline. The remaining district balance: \$18.42 and the remaining ASG Grant balance: \$1.70. Since there are only 5 Regal

movie tickets that are used as incentives, Joanna will be purchasing 31 more to make the total 36 Regal movie tickets.

- The winners of the Spring Doughnut Drop were: Lalo Soto, Akemi Deherrera, Alisa Seidel, Deshiba Grant, Desiree Chairez, Kristen Larson and Tony Sanchez. All were notified and distributed.

## 2) Projects: Connecting Classified

- The group used this meeting as an opportunity to receive feedback on the new Classified Canvas shell. The following were the suggestions:
  - Remove the sentence about the pool because it is highly unlikely that the district will ever hire a lifeguard. Thus, there is no set date it will open.
  - Make sure to add Lincoln Financial that offers legal services to staff. Desiba Grant at HR would probably know this information.
  - Upload the Professional Development Form. This is for classified staff who are interested in going to conferences to improve their professional growth in their specific role.
  - Remove Classified Senate events.
  - Remove ECE since there are no discounts to staff.
  - Change Multicultural Center to Intercultural Center. They decided to change the name based on other centers across the country changing their names also.
  - Link to CC video.
  - Change spacing of the Welcome Letter.
  - Change verbiage to classified professionals and not staff.
  - Remove Union Contracts
  - Take off catastrophic leave request form.
  - Include the Room # of the mailroom at both campuses.

## 3) Upcoming Events:

- Grad Fair

(1) Tuesday, May 9 from 10:00am-7:00pm in the Student Center

(2) Can purchase cap and gown during the week of Grad Fair  
(May 8-12)

- COC Commencement

(3) Friday, June 2 at 8:30am and 6:00pm in Honor Grove

(4) Determined based on major\*

(5) 4 guests-tickets provided through EventBrite

(a) Students will receive a link for the tickets on May  
8

(6) Commencement Volunteers 2023 Deadline: Friday,  
May 12

(7) For more info, website:

[www.canyons.edu/commencement](http://www.canyons.edu/commencement)

4) Next Meeting-Thursday, May 11 from 3-4pm