

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Measure "M" Citizens' Oversight Committee

Friday, January 14, 2011

MINUTES

The Santa Clarita Community College District Measure "M" Citizens' Oversight Committee meeting was held on Friday, January 14, 2011, via conference call made from the Chancellor's Office, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

Members Present: Ms. Rita Garasi
Mr. Michael Hildebrand
Mr. Brian Koegle
Mr. Jonathan Kraut
Mr. Linn Melvin
Mr. Tim Shaner

Members Absent: Ms. Barbara S. Cochran
Mr. Robert Drescher
Mr. Cal Hedman
Mr. Mike Lebecki
Ms. Christine Lopez

Others Present: Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning
Ms. Kari Soffa, Director, Accounting Services
Ms. Lenore Marta, Administrative Assistant to the Chancellor
Ms. Cynthia Fernando, Accounting Tech
Ms. Sharlene Coleal, Vice President, Business Services (Arrived 10:58a Departed 11:11a)

Chair Garasi declared a quorum and called the meeting to order at 10:42 a.m.

**Quorum
Established
1.1**

The Committee moved approval of the meeting Agenda.

**Approval of Agenda
1.2**

Motion: Koegle Second: Shaner Record of Vote: 6-0

The Committee moved approval of the May 26, 2010 Minutes.

**Approval of Meeting
Minutes
1.4**

Motion: Kraut Second: Shaner Record of Vote: 6-0

Chair Garasi expressed appreciation for Mr. Lebecki's service on the Committee and noted his long record of support for the College.

Mr. Kraut asked for an explanation of term. Dr. Van Hook explained the maximum term per Education Code is two years. The Committee can determine a lesser amount if they desire, which they did with Mr. Lebecki's first term.

The Committee moved acceptance of the expiration of term of Mr. Mike Lebecki.

Motion: Shaner

Second: Koegle Record of Vote: 6-0

Mr. Schrage provided handouts and reviewed the Measure "M" funded projects with the Committee members.

- Technology Infrastructure
 - ✓ Roofing
 - ✓ HVAC
- Facility Maintenance
- Capital Projects
 - ✓ University Center
 - ✓ Mentry Expansion and Remodel
 - ✓ Applied Technology, Canyon Country Campus
 - ✓ Library Expansion
- Administration/Student Services Building
- Culinary Arts

The presentation of Item 3.1 was put on hold so the Committee could proceed to Item 4.2 while Ms. Coleal was available to provide information.

Item 4.2 was taken out of order due to Ms. Coleal's availability.

Ms. Coleal reviewed item 4.2 and informed the Committee there were no audit findings.

The Committee moved acceptance of Measure "M" General Obligation Bonds Performance Audit and Financial Audit for the Fiscal Year Ending June 30, 2010.

Motion: Hildebrand

Second: Shaner Record of Vote: 6-0

The Committee submitted this Resolution to affirm that the District has met the requirements specified in the law.

The Committee moved approval of Resolution 2010/11-01 affirming the Santa Clarita Community College District's compliance with requirements as stated in the Law (Section 15278-15282).

Motion: Kraut

Second: Hildebrand

Record of Vote: 6-0

**Acceptance of the
Expiration of Term of
Mr. Mike Lebecki
2.1**

**Review of Measure "M"
Funded Projects
Completed and Under
Construction
(3.1)**

**Acceptance of Measure
"M" General Obligation
Bonds Performance
Audit and Financial Audit
for the Fiscal Year Ending
June 30, 2010
(4.2)**

**Approval of Resolution
2010/11-01 Affirming
the Santa Clarita
Community College
District's Compliance
with Requirements as
Stated in the Law
(Section 15278-15282)
(4.3)**

Item 3.1 was continued after Ms. Coleal’s departure.

Dr. Van Hook explained the Board of Governors and their participation in the process to the Committee including the science lab versus a classroom building on the Canyon Country Campus and the plan to build a Culinary Arts facility on the Valencia campus with the savings from the Library Expansion.

She explained COC’s interaction with the Board of Governors and informed the Committee that COC is the only California Community College District that has received a waiver from the building criteria and is able to build at will via the design-build process, while being eligible for state-match projects.

Ms. Soffa reviewed the Life to Date Expenses report for the Committee.

Mr. Shaner asked if it was realistic for the district to obtain the leveraging estimate (\$61,123,000 listed in item). Dr. Van Hook explained that she thought COC would generate at least that amount if not more because its match has dropped to 20%, and COC can design-build, which saves the District money.

None

Dr. Van Hook informed the members that the District will be requesting their availability, as she wanted the Committee to meet one more time before the March 24, 2011 to celebrate and recognize the service of the members whose terms will be expiring.

The Committee moved adjournment of the meeting.

Motion: Shaner Second: Koegle Record of Vote: 6-0

Chair Garasi adjourned the meeting at 11:32 a.m.

**Review of Measure “M”
Funded Projects
Completed and Under
Construction
(3.1 Continued)**

**Review of Life to Date
Expenses by Project
(4.1)**

**Comments by Members
of Audience on Any Item
Not on the Agenda
(5.1)**

**Announcement of Next
Meeting & Adjournment
(6.1)**