

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**Independent Citizens' Bond Oversight Committee**

**November 8, 2022**

**MINUTES**

**(APPROVED)**

**College of the Canyons**  
**26455 Rockwell Canyon Road, Santa Clarita, California 91355**

**Members Present:** Mr. Fred Arnold, Chair  
Mr. Calvin Hedman  
Mr. Don Kimball  
Mr. Spencer Leafdale  
Ms. Stephanie Smith, Associated Student Government Representative

**Members Absent:** Ms. Barbara Cochran  
Mr. Michael Lebecki  
Mr. Michael Hogan

**Others Present:** **District Administration**

Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services  
Mr. Jim Schrage, Assistant Superintendent/VP, Facilities Planning, Operations & Construction  
Ms. Diane Fiero, Deputy Chancellor and Chief Diversity, Equity, & Inclusion Officer  
Dr. Ryan Theule, Assistant Superintendent/VP, Canyon Country Campus and Grants Development  
Dr. James Temple, Assistant Superintendent/VP Technology  
Mr. Jason Hinkle, Associate Vice President, Business Services  
Ms. Balbir Chandi, Director, Fiscal Services  
Mr. John Green, Managing Director, District Communications  
Ms. Erin Tague, Director, Capital Projects

**District Staff**

Ms. Mary Khair, Accountant, Fiscal Services  
Ms. Gabriella Amezcua, Accountant  
Mr. Jon Young, Business Services Analyst

**Affiliated Guests**

Mr. Trennis Wright, Raymond James and Associates  
Mr. Jason List, ISOM Advisors

**Guests**

Steve Petzold  
Dianne Zimmerman  
Misty

**1. PRELIMINARY FUNCTIONS**

**1.1 Call to Order/Establishment of a Quorum**

Ms. Sharlene Coleal declared a quorum was established and called the meeting to order on November 8, 2022.

**1.2 Selection of Committee Chair**

Ms. Coleal informed the Committee that Mr. Kevin Holmes resigned from the position of Committee Chairperson.

Ms. Coleal then invited the Committee Members to nominate a new Committee Chair. Mr. Don Kimball nominated Mr. Fred Arnold and Mr. Calvin Hedman seconded that nomination. Ms. Coleal then asked Mr. Arnold if he accepted that nomination and he responded that he accepted the nomination as the next Committee Chairperson of the Independent Citizens’ Bond Oversight Committee for College of the Canyons, effective immediately.

Motion to Approve: Mr. Don Kimball    Second: Mr. Calvin Hedman    Record of Votes: 5 – 0  
(3 members Absent)

**1.3 Approval of Meeting Agenda**

Mr. Arnold then stated the Committee would move on to agenda item 1.3 Approval of the Agenda. Mr. Arnold stated that he assumed the committee had read the agenda and asked if there was a motion to approve the Agenda. All committee members affirmed their approval.

Motion to Approve: Mr. Don Kimball    Second: Mr. Calvin Hedman    Record of Votes: 5 – 0  
(3 members Absent)

**1.4 Approval of Minutes**

Mr. Arnold then stated the Committee would move on to agenda item 1.4 Approval of the Minutes from the Committee’s meeting on January 10, 2022. He stated the minutes were quite comprehensive and asked if anyone would make a motion to approve. All committee members affirmed their approval.

Motion to Approve: Mr. Don Kimball    Second: Mr. Spencer Leafdale    Record of Votes: 5 – 0  
(3 members Absent)

**1.5 Welcome Guests**

Mr. Arnold welcomed all Committee Members, District staff, invited representatives from Raymond James and Associates and ISOM Advisors, and members of the public.

## **2. BOND ISSUANCE**

### **2.1 Update on Measure E Bond Issuance 2022**

There were three public comments on the following item given by the following members of the public:

Public Speakers - Steve Petzold  
Misty  
Dianne Zimmerman

Mr. Jason List from ISOM advisors presented an update on the Measure E Bond Issuance in 2022. He provided a brief recap of the bond issuance.

- On October 20<sup>th</sup> the District sold \$70 million of tax-exempt general obligation bonds with an all-in true interest cost of 4.56%.
- The aggregate debt service to repay the 2022 Bonds, assuming no prepayment, is \$144,467,003.13.
- This is a payback ratio of 2.06 : 1 which is well below the State maximum repayment ratio of 4 : 1.
- The net amount of \$69,427,000, after underwriter fees and cost of issuance, will be deposited into the building fund on the November 10, 2022 closing date.
- Mr. List asked if there were any questions from the committee. There were no questions asked at this time.

## **3. FACILITIES**

### **3.1 Construction Update**

Mr. Jim Schrage presented a construction update. He started with the Canyon Country Campus update. He stated that the Early Childhood Education Center is being repaired as a result of damage from the Tick Canyon Fire in October 2019. The Student Services Learning Resource Center (SSLRC) budgeted at \$36.9 million is almost complete. The 55,000 square foot building will house Admissions and Records, Financial Aid, Counseling, Student Health, EOPS, Career Center, DSPS, CalWorks, Veterans, Student Business Office, Library, TLC, Switchboard, Repro, Tech Center, Classrooms, and Staff Offices. He stated that this project began in November 2020. Furniture installation began October 17, 2022 and is scheduled to be complete November 25, 2022. He mentioned that the feedback/comments received were that it is the most outstanding project in the District. Mr. Jim Schrage stated that the Canyon Country Campus is finalizing the master signage so that it will be consistent now that the buildings are done.

Mr. Jim Schrage then moved to the Valencia Campus Update. He started with the Boykin Hall Building update. He stated it is a complete renovation of all three floors. He mentioned this is the first time this has been done since it was built in 1972. The current schedule reflects a fall, 2023 completion. He then discussed the ADA Transition Plan, Phase 2 of 3. Phase 1 updated entry and exit doorways and hardware, which was completed in January 2020. This was to modernize and upgrade everything exterior of the buildings – from driveways to parking lots to door ways. This project is expected to be completed April 2023. Mr. Jim Schrage then discussed the update on Counseling – 2<sup>nd</sup> Floor Canyons Hall Building. He mentioned that counseling is approached differently these days where families come in, not only the student and the counselor. Therefore, they need to renovate the existing space to better accommodate student counseling needs. Anticipated start date is late summer/early fall 2023 with a 6-month duration.

Mr. Jim Schrage then stated that the Multi-Cultural Center is being housed temporarily in the cafeteria. But construction started on the permanent location on October 12, 2022 at Bonelli Hall and is scheduled to be completed in February 2023. Finally, Mr. Jim Schrage discussed future planned projects including the Student Center Modernization and Canyon Country Health Sciences Building.

#### **4. FINANCIAL**

##### **4.1 Review of Life-to-Date Expenses by Project (Measure E) – As of June 30, 2022 and September 30, 2022.**

Mr. Jason Hinkle reviewed the report on Life-to-Date Expenses by Project (Measure E) – as of June 30, 2022 and September 30, 2022.

He reminded the Committee that on June 7, 2016 the voters passed the Measure E ballot measure authorizing \$230 million in General Obligation Bond Funds with the first issuance in April 2017 for \$50 million and the second issuance on August 2019 for \$85 million.

Mr. Hinkle stated that the June 30, 2022 report shows total expenditures at year end was approximately \$100 Million with \$38.3 million remaining in unspent Measure E funds, which will be the number showing on the audit.

He then focused on the most current financial report, which reflects Measure E activity through the quarter ending September 30, 2022 which showed \$95 million of Measure E funds that had not been issued. As noted in a previous item, the District is in the process of issuing \$70 million, which would then leave \$25 million to be issued at a later time.

Mr. Hinkle then noted that both of the first two issuances included premium bonds that some investors prefer because of the higher returns. Of the \$3.8 million in premium bonds, \$3.2 million went directly to the LA County Treasurer as a debt service contribution to reduce taxpayer liability, while \$600,000 went to pay the cost of issuance of the bonds, which is legally required.

The first issuance from April 2017 was fully expended in the amount of \$51.7 million, which included \$1.7 million in interest income. The second issuance from August 2019 totaled \$87 million, including \$2 million in interest income, and had approximately \$50 million in expenditures as of September 30, 2022, leaving a balance of \$37 million.

Mr. Fred Arnold asked if there were any questions from the committee. They were none.

#### **5. GENERAL**

##### **5.1 Comments by Members of the Audience on Any Item NOT ON THE AGENDA**

Mr. Fred Arnold then stated the Committee would now move on to agenda item 3.2 Comments by Members of the audience.

Comments were made by Steve Petzold, Misty, and Diane Zimmerman.

#### **6. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING**

##### **6.1 Adjournment**

Ms. Coleal announced the next meeting would be on the second week of January 2023. Mr. Arnold announced that since there were no other comments or questions, the meeting was adjourned at 2:40 pm.