SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Measure "C" Citizens' Oversight Committee

Wednesday, August 9, 2005

MINUTES

The Santa Clarita Community College District Measure "C" Citizens' Oversight Committee meeting was held on Tuesday, August 9, 2005 in the Private Dining Room, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

Members Present: Ms. Becki Basham, Realty Executives

> Mr. Michael Berger, Smith Barney Ms. Rita Garasi, Gruber Systems Ms. Jill Harper, SCV Senior Center

Mr. Joe Robinson, Sapphire Ventures, Inc.

Mr. Sheldon Wigdor, Telecommunications Program Manager

Ms. Anne Yang, ASG

Members Absent: Mr. Kyle Baron, COC Alumni-Community Member

Mr. Calvin Hedman, Hedman & Associates

Mr. Mike Lebecki, Remax Realtors

Ms. Barbara Stearns-Cochran, KHTS Radio Host

Others Present: Dr. Dianne Van Hook, Superintendent-President

> Ms. Sharlene Coleal, Vice President, Business Services Ms. Cindy Grandgeorge, Director, Fiscal Services

Ms. Lenore Marta, Administrative Assistant to the Superintendent-President

Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning Ms. Joan Mac Gregor, Member, SCCCD Board of Trustees

Chairperson Wigdor declared a quorum and called the meeting to order at 3:04 p.m.

Quorum **Established**

(1.1)

The Committee moved approval of the meeting Agenda.

Agenda Approval

(1.2)

Motion: Berger Second: Harper Record of Vote: 6-0-0

The Committee moved approval of the 12-15-04 Meeting Minutes.

12-15-04 Meeting Minutes Approval

Tabled until later in the meeting.

(1.4)

The Committee moved approval of the removal of Ms. Amanda Konzelman and Ms.

Debbie-Lynn Roberts from the Measure "C" Citizens' Oversight Committee

Motion: Harper Second: Garasi Record of Vote: 6-0-0 Acceptance of Removal

of Ms. Amanda Konzelman and Ms. **Debbie-Lynn Roberts** from the Measure "C" Citizens' Oversight

Committee

(2.1)

Measure "C" Citizens' Oversight Committee August 9, 2005 Meeting Minutes

Dr Van Hook explained the expansion of the Welding Department to the Committee.

The Committee moved approval for the use of Measure "C" dollars for the expansion of the Welding Department to increase the useable floor space.

Motion: Basham Second: Garasi Record of Vote: 6-0-0

The Committee moved approval of the 12-15-04 Meeting Minutes.

Motion: Basham Second: Garasi Record of Vote: 5-0-1 (Yang)

Ms. Coleal reviewed the audit with the Committee indicating there were no findings. Dr. Van Hook added that this was two years in a row COC received no audit findings.

The Committee wanted the District to know they are very pleased the college continues to be in compliance with respect to Measure "C" funds. The additional \$4.5 million in revenue adds significant value to the college's available construction funds. The college doesn't have \$82 million. It actually has \$86 million due to the District's good management.

The Committee moved approval to accept the Performance Audit.

Motion: Garasi Second: Harper Record of Vote: 6-0-0

The Committee moved approval of Resolution 2004/05-1 affirming the District's compliance with requirements as stated in the Ed Code Section 15278-15282.

Motion: Harper Second: Garasi Record of Vote: 6-0-0

Ms. Coleal reviewed the Life-to-Date Expense Report that was distributed to the Committee. There were no questions by the Committee members.

Ms. Coleal and Dr. Van Hook presented a PowerPoint overview of Capital Projects (attached) to the Committee.

Members Berger and Harper expressed their pleasure at the increase of \$4 million over the initial bond dollars demonstrated in slide 7. They felt the community should be made aware of the increase as it is the result of good management.

Ms. Coleal explained to the Committee that the District received a legal opinion allowing the use of Measure "C" funds to pay the salary and fringe benefits for one Accounting Technician III employee.

Ms. Coleal informed the Committee that the District had refunded the bond which resulted in the District receiving \$2.9 million in capital funds.

Repair and Renovation of Existing Facilities, Special Findings: Welding Department Floor Space Expansion (3.1)

12-15-04 Meeting Minutes Approval (1.4)

Acceptance of Performance Audit: Santa Clarita Community College District General Obligation Bonds (4.1)

Community College District's Compliance with Requirements as Stated in the Law (Section 15278-15282) (4.2)

Review of Life to Date Expenses by Project (4.3)

Overview of Capital Projects—Past, Present & Future (4.4)

Review of Legal Opinion Regarding Use of GO Bond Funds (4.5)

Review of 2002 Bond Refunding (4.6) Dr. Van Hook stated the audit should be presented to the Committee within 45 days of the District's receipt of it. Dr. Van Hook informed the Committee that the District would call a meeting when we can get a quorum, no later than March 15th, to present the audit to them, or the District would inform them if the audit hasn't been received by that date.

Comments by Members of Audience on Any Item Not on the Agenda (5.1)

Committee Co-Chair, Rita Garasi, requested future final audits be distributed to the Committee for review within the "annual basis" timeline.

Dr. Van Hook invited members of the Committee to join her at the Ribbon Cutting of the Music/Dance Building

The Measure "C" Citizens' Oversight Committee requested a meeting be scheduled as soon as the purchase of the property for the Canyon Country site is finalized.

Announcement of Next Meeting & Adjournment (6.1)

The meeting was adjourned by Chair Wigdor at 4:04 p.m.