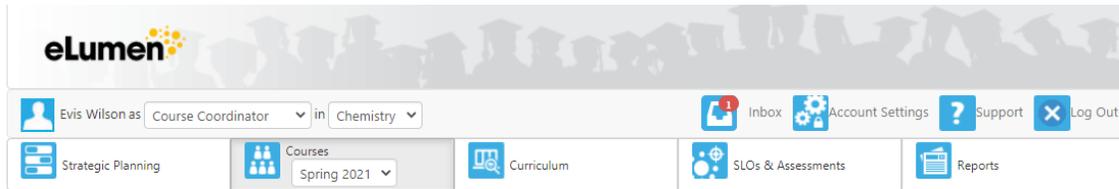


## How to Record Assessment Loop Closing Discussions In eLumen by finding and completing an Action Plan

In the course coordinator role, the eLumen Inbox will have an indicator when there are workflows, Action Plans, or Requests for Information (RFIs) to respond to. RFIs are not used at COC.



**CHEM202 - General Chemistry II**  
Active between 8/2016 and 8/2021  
Course Coordinator(s): Patricia Foley, Gretchen Stanton, Evis Wilson,

	Section ID	Title	Term	Attribute	Evaluators	Campus
<input type="checkbox"/>	54206	54206	Spring 2021	No attributes assigned.	Heidi McMahon	OLCLV
<input type="checkbox"/>	54207	54207	Spring 2021	No attributes assigned.	Rebecca Eikey	OLCLV
<input type="checkbox"/>	54208	54208	Spring 2021	No attributes assigned.	Patricia Foley	OLCLV
<input type="checkbox"/>	54210	54210	Spring 2021	No attributes assigned.	Gautam Dhar	OLCLV
<input type="checkbox"/>	54381	54381	Spring 2021	No attributes assigned.	Patricia Foley	OLMIM
<input type="checkbox"/>	54382	54382	Spring 2021	No attributes assigned.	Isaac Koh	OLMIM

To access the Action Plan Responses Prompts either click on the Inbox icon or in Courses Tab click on the Action Plans icon.

Inbox option:



Select the Inbox to view the contents. The red number indicates the Action Plan responses needing attention.

Action Plan tile in Courses Tab Option.

Click on the Action Plan tile on the right of the course name and Code.

**CHEM202 - General Chemistry II**  
Active between 8/2016 and 8/2021  
Course Coordinator(s): Patricia Foley, Gretchen Stanton, Evis Wilson,

Find the appropriate Action Plan in the list and select Respond.

Action Plan	Description	Term	Status
Assessment Analysis Discussion Items		Spring 2020	Responded

[Return](#)

There are currently three action prompts for the Action Plan that Committee for Assessing Student Learning recommends.

**Assessment Analysis Discussion Items**

1. Describe the involvement of full time and adjunct faculty members (and students, if applicable) at Phase 2 (analysis phase). What did you discern from the discussion with colleagues and students about the assessment results? *(Reflection)*

**Additional SLO** [+ Add SLO](#)

**Response**

2. As a result of department-wide dialogue concerning analysis of results, please give specific examples of how your department will improve student learning in the next assessment. What do you plan to do? How and when will you implement your plan? Why did you select this particular plan? *(Faculty Proposed Actions)*

**Additional SLO** [+ Add SLO](#)

**Response**

3. How does this assessment fit into larger department or campus-wide discussions or practices? How does this assessment relate to previous assessments? For example, do you see patterns of student achievement in particular areas? Have you learned something from assessing this course that could help you assess other courses? *(Reflection)*

**Additional SLO** [+ Add SLO](#)

**Response**