

Log into portalguard.canyons.edu and select SSO Portal

Account Management

staff\powell_m >

SSO Portal

Logout

Account Details & Activity

Account Details & Activity

Password Expires On: Friday, February 23, 2024 (143 days from today)
[Change your password now](#)

Last Login: 10/03/2023, 11:42:54 AM

Last Password Change: 8/07/2023, 9:44:37 AM

Last Password Reset: 1/17/2023, 12:33:16 PM

Registered Email Address

Multi-Factor Delivery Methods

Registered Phones

Mobile Authenticator

YubiKey Tokens

FIDO2 / Web Authentication

Select eLumen in the SSO Portal Page

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Single Sign-On Portal

Search/Filter your Apps...

Default Group

Adobe

Barnes and Noble AIP Prod

Canvas

Canyons Connects

Cornerstone

eLumen

iParq

Library Databases

Library System

myCanyons

Office 365

Parchment - Transcript Services

PebblePad

PhotoShelter

Self-Service UI

Tamis - Facilities Workorder

Turnitin - Instructor

Zoom

[[TEST]] - Canyons Connects

[[TEST]] - eLumen

Make sure you choose your "Faculty" role and the semester being assessed. Then click on the "Score" button for the course you want to score in your to-do list.

The screenshot shows the eLumen user interface. At the top, the user is logged in as Mary Powell with a role of Faculty and a language preference of English. The navigation bar includes links for Courses (Fall 2023), SLOs & Assessments, Curriculum, and Results Explorer. Below the navigation bar is an 'Inbox' section with tabs for My Assessments (3), Workflows (4), Action Plans, and RFIs. A search bar is provided for finding items by course code or name. The main 'To Do' section displays a list of three assessment items for ENGL101 - English Composition - 70700, 70701, and 70710. Each item shows the assessment name, activity name, and the number of students scored. The 'Score' button for the first item is circled in red, along with the 'Rubric View' button below it.

In the Rubric view, you will score one student at a time. A scorecard view, which is sometimes also an option, allows you to score the entire class from a single page. See the following page.

Important Notes:

If a student is no longer in your class or for any reason did not complete the assessment assignment (they were absent; they just didn't do the assignment, etc.), be sure to click the checkbox "N/A" (scorecard) or "Not Assessed" (rubric). Do not mark them as not meeting the outcome.

Make sure every student is scored in some way ("Meets," "Does Not Meet," or "Not Assessed") and be sure to submit the scorecard when you are finished or the assessment will not be finalized.

Option 1: Rubric View

There are several options for scoring students. You may see a screen like the one below.

Your roster of students will run down the left side of the page.

To score a student, click on his or her name. It will turn dark blue to indicate who you are scoring.

Medium blue indicates students who have been scored.

The lightest blue is for students who need to be scored.

For each student, click in the "scoring" area for each criteria row. It will turn a slightly different shade of blue to indicate you have selected a score.

Option 2: Scorecard View

Here is another view that you may find.

Student names will run down the left side of the screen.

When you have finished scoring your final student, you will be asked to "Save" or "Save and Continue to Reflection."