

CASL-PR COMMITTEE MINUTES

April 28, 2021

1:30 pm – 2:50 pm Zoom (Bonelli Hall 330)

Voting Members: Jeff Baker, Jason Burgdorfer, Alexa Dimakos, Rebecca Eikey, Nicole Faudree, Anne Marengo, Cindy Stephens.

Non-Voting members: Vida Manzo, Paul Wickline

Other participants: Teresa Ciardi

Topics

1. CASL/PR- Consent Item

Anne Marengo motioned to approve the minutes.

Nicole Faudree seconded the motion.

The minutes for April 14, 2021 CASL-PR meeting were approved.

2. ePortfolio – update

1. PebblePad Rolling Stone tour participants will have till midnight of April 28 to submit their work. Seven different faculty members have submitted work. A few have submitted multiple types of work making it possible to have a lot to choose from. Three winners will receive gift cards.
2. Alexa and Brittany will ask the participants to give permission to share a copy of their work. Once permission is granted their work maybe shared for reference in the COC website or in committee meetings.
3. Alexa and Brittany will work at converting the Rolling Stones PebblePad Tour into a one unit course for faculty salary advancement or flex credit.

3. PR - Discussion on training resources and PR website

What things do we want on the left hand menu under Program Review in Intranet:

- Streamline the links and rely on the IRPIE's planning page since it is more comprehensive.
- Collapse the links so all the planning docs can go under Planning.
- Add description of what the links are, by applying infotips or other graphic user tools
- Make read-only Previous Program Reviews documents of all programs and departments publicly accessible
- Link to Previous Year's District's budget
- Link to Training Materials
- Link to CASL Page with Reports info
- Include Milestones chart
- Program Review completion survey results can be requested by Daylene.
- PR website should list agendas minutes, bylaws and committee information.

Conversations regarding where Program Review documents live, can be had with Daylene and Ryan Thuele in future PR meetings.

Vida is taking items regarding read-only public assess of PR and where PR feedback lives to Daylene.

Program Review feedback should embedded in the Program Review.

Program Review module could live in a software with which the faculty is familiar and uses often. While narrative prompts can live in Canvas, linking the budget and objectives in Canvas or other software is a challenge. As we start a new 3-year cycle, Fall 2021 could be a time to discuss new PR modules.

4. CASL – Update

- a. Review and create assessment cycles templates for website
- b. Discuss changing committee meeting schedule and times

Different departments adhere to different assessment cycles and envision their assessments timelines differently. The Academic Senate recommendation of assessing CSLOs every 3 years, does not come with an assessment tracking structure or the education code mandate like the curriculum tracking processes do. Tracking whether a course has been assessed is not done for faculty evaluation purposes. Evis could track and send reminders to departments using eLumen and archived Curricunet data if that is what CASL recommends.

Software like BoardDocs can be used to index Academic Senate minutes and help in locating the recommendations to the Academic Senate made from CASL over the years.

The more information and buy-in we have regarding continuous assessment, and the more transparency we have. The assessment cycle forms Cindy has modified and presented for discussion can be used by all departments to increase transparency. The forms will be forwarded for review to the Academic Senate next Fiscal Year.

Item b. was tabled.