

CASL-PR COMMITTEE MINUTES

MAR. 24, 2021 1:30 pm – 2:50 pm Zoom (Bonelli Hall 330)

Voting Members: Cindy Stephens, Rebecca Eikey, Nicole Faudree, Maral Markarian, Kimberly Night, Diane Solomon, Claudenice Braga-McCalister, Anh Vo, Alexa Dimakos, Jeff Baker, Jason Burgdorfer, Ron Karlin. Anne Marenco.

Non-Voting Members: Daylene Meuschke, Andy McCutcheon, Vida Manzo, Paul Wickline,

Topics

1. CASL/PR- Consent Item: Minutes for 2.24.21 meeting

Rebecca Eikey moved to approve the minutes. Anne Marenko seconded the motion. The minutes were approved.

The 3.24.2021 Agenda item 1 should be corrected to reflect the Minutes for 3.10.2021 meeting.

2. ePortfolio - Update from Alexa Dimakos

- a. Skilled Teacher Certificate: Alexa and Melissa Pirie Cross of PebblePad are creating video tutorials with instructions for Skilled Teacher Certificate participants.
- b. Rolling Stone Tour submission deadline is April 15, 2021, participants are continuing to work on their ePortfolios.
- c. Presentation by Paralegal on March 31: Lori Young will be presenting regarding the Paralegal Department accreditation work recorded on PebblePad
- d. Atlas module of PebblePad includes SLO assessment reporting. We are testing out the capacities and identifying ways to best serve faculty and staff who use PebblePad by incorporating assessment

3. PR – Update from Jason Burgdorfer and Rebecca Eikey

Additional revisions for the Program Review module would apply to new Program Review three-year cycle. They ensure that the PR language is not redundant and that it reflects the current initiatives of the College.

Some changes that we had approved as a committee on back in spring of 2019 haven't been implemented yet so the components that haven't been implemented, are reflected in the additional revisions.

Notes to Norris regarding specific tasks are highlighted in the document as well.

In the first section, there is language regarding missions and goals asking for links to the most current goals.

In the curriculum scheduling enrollment management tab, a table is a better way to organize present and future plans a department has for its courses. A table will show how the plans are connected to various degrees, certificates and pathways on campus. The table now has some language to reflect on how you're connecting to Canyons Completes institutional framework. Curricular offering plans can show plans for new courses degrees, but also on how you plan to offer them going forward, whether it be at prison high, school high FLEX, permanent, DLA etc.

A new prompt asks faculty to reflect on cultural relevance competencies and equity minded practices,

The changes also include a facilities' needs table with columns for Valencia campus needs, Canyon Country needs and any other site's needs. Linking or synching this table to the Educational Facilities Master Plan table, that Daylene Meuschke presented in prior meetings may eliminate duplicating efforts.

Alternatively insert table from the educational facilities master plan here.

Action: Daylene will work with Rebecca and Jason and communicate changes needed to Norris.

The Educational Facilities Master Plan will be updated annually. Adjustments to the table will help prepare to start that process which will sync up with the program review cycle and then every year, as you all are updating program review it's going to then feed into that.

Under external factors the prompts are updated to include implications from legislatively mandated curriculum changes such AB 705 (Math/English Assessment) and AB 1460 (Ethnic Studies.)
Strength and Opportunities section: We like more positive terms for the SWOT section of the website. Words like challenges, opportunities for improvement, strength are more desirable.

We like to have only two prompts one Departments Strengths and Departmental Opportunities for Potential Growth.

The work and needs of the Department to align with the college's mission, in supporting equity and anti-racism can be included under the Strengths and Opportunities prompts, the Curriculum prompts and The Mission, Goals and Objectives sections.

We need to quantify what are we doing within our programs and departments to address anti racism. We need to capture changes to our courses' course material, courses syllabi and other course material are being revised. We need to be more explicit regarding how the departments and programs are working to capture and make more explicit diverse voices and diverse perspectives are being included like as it as a cultural relevance competency and equity minded practices do we need to be more explicit.

The work and needs of department in addressing anti-racism that are identified in the Curriculum prompt of the PR module would feed into Faculty PD Committee.

Action: Jason will email the revisions to the committee.

4. CASL – Update from Cindy Stephens and Jeff Baker The committee members reviewed websites of Columbia College, LaCanada College and Norco College where SLO reports were posted. Committee Members discussed the results in break-out groups to compare the eLumen SLO reports that are available at the College of the Canyons and to decide which of those reports maybe posted on the CASL website.