CASL-PR COMMITTEE MINUTES

March 11, 2020   **1:30 pm – 2:50 pm**   **Bonelli Hall 330**

Voting members:

Voting Members					
CASL Chair SLO Coordinator	Jeff Baker	X	Learning Resources	Ron Karlin	X
CASL Chair SLO Coordinator	Nicole Faudree	X	Counseling	Tony Law	X
PR Chair	Jason Burgdorfer	X	K&PE	Justin Lundin	A
ePortfolio Coordinator	Brittany Applen	A	SBS	Anne Marenco	X
ePortfolio Coordinator	Alexa Dimakos	X	SB	Gary Quire	A
MSHP	Kelly Burke	X	MSHP	Dilek Sanver-Wang	A
Senate, MSHP	Rebecca Eikey	A	SBS	Cindy Stephens	A
K&PE	Howard Fisher	A	MSHP	Tara Williams	A

Non-voting members		
AVP of Academic Affairs	Omar Torres	A
AVP of IE and IPE	Daylene Meuschke	A
Dean of Humanities/SBS	Andy McCutcheon	A
Dean of VAPA	Jennifer Smolos	A

X=Present   A=Absent

Topics:

1. **CASL/PR- Consent Item: Minutes from November 27, 2019 & February 26, 2020**

   The minutes for February 26, 2020 were unanimously approved.

2. **PR – Review language for communication re status of budget items**

    This item was tabled

3. **PR – peer review or committee presentation**

   The term "peer review" has different meaning, whereas terms such as "feedback", "support" or "colleague feedback" might be terms that are more acceptable.

   Making the peer review voluntary would help with the possibility of the PR peer review being viewed as intimidating. If it was mandated by the Academic Senate then it would also be a work-load issue for individual reviewers. If the PR Committee instead or in addition to peer reviewers would host PR presentations , then "peer review" could be renamed to "Committee PR review/ presentation/support of academic departments PR". The type of support would depend on whether the review would be part of a department's completed PR or feedback and support during the program's process of completing PR. A

Committee Review, would provide a place for department chairs to receive training, feedback or support during the completion of the PR.

Questions regarding the review process :

1) How to handle the review load, couple like departments, only address certain issues?
2) Would all programs across all years of PR have to do have peer review and/or committee presentations during all three years?

4. **PR –** recommendation for budget module training including screen shots with explanation could be done by the Fiscal Services or Budget Department.
5. **PR –** PAC-B summary can be submitted by PAC-B committee.
6. **CASL –** ACC&U travel report out

   Alexa Dimakos reported take-aways from eportfolio sessions at the ACC&U conference:

   - Colleges are creating infrastructure in order for the e-Portfolios to be centralized.
   - A culture shift from grades to portfolio work; this shift would have to be across disciplines and departments, and it would have to be done with a mindful and thoughtful approach. This approach can be very discipline specific but nevertheless useful across disciplines.
   - Creating a centralized place where students can get help. The dream is to have that space for students, and thoughtfully bring it to our campus. This could lift the pressure from the faculty.
   - Representatives from schools saying that this process took at least 5 years. There had been challenges and draw-backs.

The structure of CASL-PR committee, is helpful for supporting ePortfolios. Templates are helpful, if the heavy lifting of template design is dealt with separately, it might make it easier for people to implement ePortfolios.

The implementation could be added to the deans's agenda.

Approaching ePortfolios with interdisciplinary representation through a separate ePortoflio/student engagement committee and running it through CETL would help root ePortfolio work in pedagogy and teaching and learning as well as assessment. This approach would help departments such as Biology to understand how implementing an e-Portfolio could fit into a class so it is a self-reflective thought process. There is value in approaching ePortofolios by inquiring what kind of training, collaboration is needed.

Bonelli 241 could be a a place to meet and have office hours regarding ePortfolios, or using an informal space in the cafeteria to help engage students.

Issues with IT part of the implementation have made pushing templates to the students in canvas a challenge. Work load makes it difficult to work with the product when there are IT issues.

Brittany and Alexa are working almost daily on the implementation of the PebblePad platform. They are working with Melissa from Pebble Pad on how to do the training in 2 hours rather than 6. March 20th training session is currently is tabled.

7. **CASL – Do we want an assessment day?**

There is past work and recent needs that make an assessment day benefitial.

It needs to be driven through our Professional Development Committee.

In the past it was just looking in the ISLOs.

The event could address questions regarding if and when loopclosing could happen.

Open Labs to complete assessments could be offered.

The data coaches could address the data disaggregation issues.

Half a day on a Friday could be dedicated to different sessions and the other half of the day would be designated for scoring assessments and break-out sessions.

Prior to the event, creating infographics, online booklets, for the assessment work-flow would help. These would be a couple of pages to address assessment and SLO issues, mapping, Accreditation updates regarding assessment standards, troubleshooting assessment scoring issues.

8. **CASL – GROUP ACTIVITY: Updating the Student Learning Outcomes Faculty Manual from May 2010**
This item was tabled

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