

CURRICULUM COMMITTEE AGENDA

April 18, 2024

3:00 pm – 5:00 pm

This meeting will be held in a hybrid format, via Zoom and in-person in BONH-330. This teleconference can be joined from PC, Mac, Linux, iOS or Android at: <https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

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Curriculum Committee Members

Chairs: Tricia George – Faculty Co-Chair; Omar Torres – Administrative Co-Chair

School Representatives: Erin Barnthouse – Learning Resources; Mary Bates – Mathematics, Science and Health Professions; Sarah Etheridge – Social and Behavioral Sciences; Leora Gabay – Kinesiology, Physical Education & Athletics; Mike Harutunian – Humanities; Holly Hitt-Zuniga - Applied Technologies; Julie Hovden – Enrollment Services/Counseling; Kristi Miura - Health Professions; Jennifer Overdevest-Visual and Performing Arts; Garrett Rieck – Noncredit; Lori Young – Business; Vacant – Public Safety

At- Large Members: Chris Boltz – Visual and Performing Arts, Carly Gott – Earth & Space Science; Susan Ling – Enrollment Services; Jeremy Patrich – Earth & Space Science

Adjunct Members: Linda Beauregard-Vasquez – Humanities; Arshia Malekzadeh – Enrollment Services/Counseling; Ruth Rassool – Humanities

Non-Voting Members: Patrick Backes – Articulation Officer & Curriculum Analyst; Alix Gardner – Admissions and Records

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description of Action	Author	Effective
MEA-190	Stop-Motion Animation Fundamentals	3 units, 36 hours lecture, 54 hours lab, new SLO's (2).	D. Brill	Fall 2024
MEA-208	Advanced Screenwriting	3 units, 54 hours lecture, new SLO's (2). New Recommended Preparation of MEA-108. New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS).	D. Brill	Fall 2024
PHRMTEC-101	Introductory to Pharmacy Practice	3 units, 54 hours lecture, new SLO's (2). New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. George	Fall 2024
PHRMTEC-102	Pharmacy Calculations	3 units, 54 hours lecture, new SLO's (2). New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. George	Fall 2024
PHRMTEC-103	Pharmacology & Therapeutics for Pharmacy Technicians	3 units, 54 hours lecture, new SLO. New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. George	Fall 2024
PHRMTEC-104	Community Pharmacy Practice	2.5 units, 45 hours lecture, new SLO's (2). New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. George	Fall 2024

NEW PROGRAM PROPOSALS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Screenwriting	Certificate of Specialization	Required courses: MEA-101, 108, and 208. New PSLO. 9 total certificate units required	D. Brill	Fall 2024

DELETED COURSES – CONSENT CALENDAR

The following items are being approved as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
COUNS-070	Distance Learning and Strategies for Success	Course will no longer be offered.	E. Torgeson	Fall 2024
WE-186EDUC	Work Experience Education Elementary Education	Course will no longer be offered.	J. Paris N. Faudree	Fall 2024

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
ARCHT-084	Digital Illustration for Architecture and Interior Design	Increasing units to 3 units, course now 36 hours lecture and 54 hours lab.	J. Oliver H. Hitt-Zuniga	Fall 2024
ID-084	Digital Illustration for Architecture and Interior Design	Increasing units to 3 units, course now 36 hours lecture and 54 hours lab.	J. Oliver H. Hitt-Zuniga	Fall 2024
LESD-018	Supervising Line Deputy School	Title change. Hours increased to 24 (19 hours lecture and 5 hours of lab). Units increased to 1 unit.	C. Hofmeister	Summer 2024
WE-186SIGN	Work Experience Education Sign Language	Reducing minimum units to 0.5 units. Course now 0.5 – 4.00 units.	B. Applen N. Faudree	Fall 2024

MODIFIED COURSES – CONSENT CALENDAR

The following modified courses were reviewed and recommended for approval as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
BUS-110	Principles of Management	Revised objectives and content, updated textbook.	G. Quire D. Sionko	Fall 2024
BUS-142	Principles of Selling	Revised objectives and content, updated textbook.	G. Quire	Fall 2024
BUS-192	E-Business Strategy	Revised objectives and content, updated textbook.	G. Quire D. Sionko	Fall 2024

Subject & Number	Title	Description of Action	Author	Effective
ENGL-101	English Composition	Revised description, objectives, and content, updated textbooks.	C. Iskander M. Angelino E. Delaney C. Dimock A. Terzian A. Kaiserman	Fall 2024
ENGL-101H	Honors - English Composition	Revised description, objectives, and content, updated textbooks.	C. Iskander M. Angelino E. Delaney C. Dimock A. Terzian A. Kaiserman	Fall 2024
ENGL-250	British Literature I	Revised description, objectives, and content, updated textbooks. Revised SLO's (2).	T. George M. Powell R. Rassool	Fall 2024
ENGL-251	British Literature II	Revised description, objectives, and content, updated textbooks. Revised SLO's (2).	T. George M. Powell R. Rassool T. Sherard M. Harutunian	Fall 2024
KPEA-145A	Beginning Baseball	Revised objectives and content.	C. Cota	Fall 2024
KPEA-145B	Intermediate Baseball	Revised description, objectives, and content.	C. Cota	Fall 2024
KPEA-160A	Beginning Football	Revised objectives and content.	T. Iacenda	Fall 2024
KPEA-160B	Intermediate Football	Revised objectives and content.	T. Iacenda	Fall 2024
KPEA-165A	Beginning Golf	Revised objectives and content.	G. Peterson	Fall 2024
KPEA-165B	Intermediate Golf	Revised objectives and content.	G. Peterson	Fall 2024
KPEA-165C	Advanced Golf	Revised objectives and content.	G. Peterson	Fall 2024
WINEST-084	Wine Service and Hospitality	Revised description, objectives, and content, updated textbooks.	K. Descher	Fall 2024
WINEST-085	Wines of California	Revised description, objectives, and content, updated textbooks.	K. Descher	Fall 2024
WINEST-086	Wines of Italy	Revised description, objectives, and content, updated textbooks.	K. Descher	Fall 2024
WINEST-087	Wines of Australia and New Zealand	Revised description, objectives, and content, updated textbooks.	K. Descher	Fall 2024

Subject & Number	Title	Description of Action	Author	Effective
WINEST-088	Wines of Australia and New Zealand	Revised description, objectives, and content, updated textbooks.	K. Descher	Fall 2024
WINEST-089	Wines of Spain	Revised description, objectives, and content, updated textbooks.	K. Descher	Fall 2024
WINEST-100	Wine Appreciation	Revised description, objectives, and content, updated textbooks.	K. Descher	Fall 2024
WINEST-102	World Viticulture and Wine Styles	Revised description, objectives, and content, updated textbooks.	K. Descher	Fall 2024
WINEST-104	Hospitality Beverage Management	Revised objectives, and content, updated textbooks.	K. Descher	Fall 2024

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These programs will not be reviewed during this committee meeting, and the authors of the following programs are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Engineering	AS Degree	Degree outline revised. Required course now ENGR-101; MATH-211, 212, 213, 215; PHYSIC-220 and 221. Plus completion of one of 4 specified tracks in Mechanical Engineering, Civil Engineering, Electrical Engineering, or Computer Engineering. Total major units required now 47-51 units.	P. Foley	Fall 2024
Filmmaking	AA Degree	Adding MEA-190 as an option to MEA-180 in “plus 15 units” section. Adding MEA-190 & 208 to “Plus 3 units not already taken above” section. No change in total major units required.	D. Brill	Fall 2024

PROGRAM MAPS – CONSENT CALENDAR

The following Program Maps have been recommended for approval as part of the Consent Calendar of this agenda. These Program Maps will not be reviewed during this committee meeting, and the authors of the following items are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Elementary Teacher Education - IGETC	AA-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	J. Paris	Spring 2024
Mathematics - IGETC	AS-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	A. Grigoryan	Spring 2024

NEW NONCREDIT COURSE PROPOSALS DISCUSSION OF NEED – CONSENT CALENDAR

The need for the following new course proposals were discussed and approved at the [April 16, 2024 Noncredit Curriculum Committee](#) meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.CAWT-013A	QuickBooks Online	Many companies have recently transitioned from the desktop application to QuickBooks Online, thus requiring employees to learn QuickBooks Online. This course will meet that need without enrollment in a degree program. This course will also provide students without the means to purchase expensive textbooks and digital supplements with the opportunity to learn real-world business and accounting skills, which will empower them by expanding higher-paying employment options. It will ready our students to join the more than 7 million small businesses currently using <i>QuickBooks Online</i> .	R. Hall	TBD
NC.REC-100	Leadership in a Wilderness Environment	This program will allow students to be introduced to higher education in a low-risk environment where they will develop and demonstrate leadership skills learned through a foundation of psychological and physiological development, group development, group dynamics and conflict management inside a unique wilderness environment. The skills developed inside a wilderness setting translate well to highly dynamic work environments with diverse work forces.	B. Applen	TBD

NEW NONCREDIT COURSE PROPOSALS FINAL READ – CONSENT CALENDAR

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed and approved at the [April 16, 2024 Noncredit Curriculum Committee](#) meeting.

Subject & Number	Title	Description of Action	Author	Effective
NC.CAWT-012A	Keyboarding (Typing)	0 Units (Noncredit) 30-40 hours. New SLO, New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	M. Markarian	Fall 2024
NC.CSKL-024	Implicit Bias Training	0 Units (Noncredit) 5-8 hours. New SLO, New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	T. Bathke	Fall 2024
NC.VOC-001	Mastering Executive Functioning Skills for Successful Adulthood	0 Units (Noncredit) 8-10 hours. New SLO, New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	B. Lieberman J. Ryan	Fall 2024
NC.VOC-002	Mastering Executive Functioning Skills for Academic and Career Success	0 Units (Noncredit) 8-10 hours. New SLO, New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	B. Lieberman J. Ryan	Fall 2024

NEW NONCREDIT PROGRAMS FINAL READ – CONSENT CALENDAR

The need for the following new program proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These program outlines were reviewed and approved at the [April 16, 2024 Noncredit Curriculum Committee](#) meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Essential Workplace Skills for Health Professions	Certificate of Completion	Required courses: NC.CSKL-024 and NC.HLTH-011, 13 – 20 total hours. New PSLO. Workforce Preparation Certificate.	T. Bathke G. Rieck	TBD
Keyboarding and Document Processing	Certificate of Completion	Required courses: NC.CAWT-10B and 012A, 46 – 56 total hours. New PSLO. Workforce Preparation Certificate.	M. Markarian	TBD

NONCREDIT TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items were approved as technical changes at the [April 16, 2024 Noncredit Curriculum Committee](#) meeting and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.CSKL-012	Job Shadowing	Adding Vocational (short-term): Non-Credit, and Small Business Development (Entrepreneurship) disciplines to faculty requirements. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024
NC.EDUC-106	Teaching Project-Based Learning	Changed title (Formerly “Teaching P5BL for Civic Equity and Inclusion”)	P. Robinson	Summer 2024
NC.LSKL-050	Understanding Your California Criminal Record	Moving Law Discipline to Masters Discipline Preferred. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024
NC.LSKL-060	Parenting Strategies I	Moving Child Development/Early Childhood Education Discipline to Masters Discipline Preferred. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024
NC.LSKL-061	Parenting Strategies II	Moving Child Development/Early Childhood Education Discipline to Masters Discipline Preferred. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024
NC.LSKL-070	Anger Management I	Moving Psychology and Sociology Disciplines to Masters Discipline Preferred. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024
NC.LSKL-071	Anger Management II	Moving Psychology and Sociology Disciplines to Masters Discipline Preferred. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024
NC.LSKL-080	Domestic Violence I	Moving Psychology and Sociology Disciplines to Masters Discipline Preferred. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024
NC.LSKL-081	Domestic Violence II	Moving Psychology and Sociology Disciplines to Masters Discipline Preferred. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024
NC.LSKL-090	Addiction and Substance Abuse I	Moving Psychology and Sociology Disciplines to Masters Discipline Preferred. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024
NC.LSKL-091	Addiction and Substance Abuse II	Moving Psychology and Sociology Disciplines to Masters Discipline Preferred. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024

Subject & Number	Title	Type of Delivery	Author	Effective
NC.LSKL-101	Mindfulness Strategies for Stress Management	Moving Health, Kinesiology, and Psychology Disciplines to Masters Discipline Preferred. Moving Counseling discipline to Alternative Masters Discipline Preferred.	G. Rieck	Summer 2024
NC.WELD-002	Welding Lab	Revised description to read: <i>Provides additional lab hours to practice existing welding and thermal cutting skills. This course is designed for individuals with previous welding course/work experience and/or students who are currently enrolled in a lab-based welding class at College of the Canyons. Students will follow department safety procedures while using all welding and thermal cutting equipment.</i>	T. Baber	Summer 2024

MODIFIED NONCREDIT COURSES – CONSENT CALENDAR

The following modified courses were reviewed and recommended for approval as part of the Consent Calendar of this agenda. These modified courses were reviewed and approved at the [April 16, 2024 Noncredit Curriculum Committee](#) meeting.

Subject & Number	Title	Description of Action	Author	Effective
NC.CUL-001	Culinary Safety and Sanitation	Revising course outline to match revised mirrored credit version. Course now 30–48 hours.	G. Rieck	Summer 2024

MODIFIED NONCREDIT PROGRAMS FINAL READ – CONSENT CALENDAR

The need for the following new program proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These program outlines were reviewed and approved at the [April 16, 2024 Noncredit Curriculum Committee](#) meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Teaching Foundation	Certificate of Completion	Adding NC.EDUC-111 to “Take two course from the following” elective section.	J. Johnson R. Wonser	TBD

NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR

The following is a summary of new and modified prerequisites that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Suggested Enrollment Limitation	Author	Effective
MEA-208	Advanced Screenwriting	New Recommended Preparation of MEA-108.	D. Brill	Fall 2024

NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA’s) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.CAWT-012A	Keyboarding (Typing)	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	M. Markarian	Fall 2024
NC.CSKL-024	Implicit Bias Training	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	T. Bathke	Fall 2024
MEA-208	Advanced Screenwriting	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS).	D. Brill	Fall 2024
PHRMTEC-101	Introductory to Pharmacy Practice	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. George	Fall 2024
PHRMTEC-102	Pharmacy Calculations	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. George	Fall 2024
PHRMTEC-103	Pharmacology & Therapeutics for Pharmacy Technicians	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. George	Fall 2024
PHRMTEC-104	Community Pharmacy Practice	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. George	Fall 2024
NC.VOC-001	Mastering Executive Functioning Skills for Successful Adulthood	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	B. Lieberman J. Ryan	Fall 2024
NC.VOC-002	Mastering Executive Functioning Skills for Academic and Career Success	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	B. Lieberman J. Ryan	Fall 2024

Discussion Items:

- Curriculum Role in Shared Governance
- IDEAA Subcommittee Updates
- Curriculum Operating Procedures
- Ethic Studies Update

The teleconference is accessible though the following link: <https://canyonsonline.zoom.us/j/93343480156>

Please note: This meeting will broadcast at the flowing locations via Zoom:

26854 Avenue of the Oaks, Newhall CA. 91321

595 N. Moorpark Road, Suite B, Thousand Oaks CA. 91360

5325 Teesdale Avenue, Valley Village CA. 91607

9301 Shirley Avenue, Northridge, CA. 91324

2037 N Vista Del Mar, Los Angeles CA. 90068