

CURRICULUM COMMITTEE AGENDA

September 29, 2022

3:00 pm – 5:00 pm

This meeting will be held in a hybrid format, via Zoom and in-person in Bonelli Hall 330. This teleconference can be joined from PC, Mac, Linux, iOS or Android at: <https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting. If you would like copies of any of the proposals on this agenda, please contact Patrick Backes at patrick.backes@canyons.edu. These meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.

Curriculum Committee Members

Chairs: Tricia George – Faculty Co-Chair; Omar Torres – Administrative Co-Chair

School Representatives: Erin Barnthouse – Learning Resources; Mary Bates – Mathematics, Science and Health Professions; Sarah Etheridge – Social and Behavioral Sciences; Leora Gabay – Kinesiology, Physical Education & Athletics; Mike Harutunian – Humanities; Holly Hitt-Zuniga - Applied Technologies; Julie Hovden – Enrollment Services/Counseling; Garrett Rieck – Noncredit; Diana Stanich – Visual and Performing Arts; Lori Young – Business; Vacant – Health Professions and Public Safety

At- Large Members: Chris Boltz – Visual and Performing Arts, Carly Gott – Earth & Space Science; Susan Ling – Enrollment Services; Jeremy Patrich – Earth & Space Science

Adjunct Members: Linda Beauregard-Vasquez – Humanities; Arshia Malekzadeh – Enrollment Services/Counseling; Jesse Vera – Enrollment Services/Counseling

Non-Voting Members: Patrick Backes – Articulation Officer & Curriculum Analyst; Steve Erwin – Admissions and Records

NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum.
The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
BUS-117A	Introduction to Entrepreneurship	BUS-117A: Introduction to Entrepreneurship will give students the opportunity to develop an understanding of the complex tasks faced by individuals engaged in ethical and legal entrepreneurial activities. Identifies the methods for developing a business idea, the process of starting a business, how to acquire resources, and analyze key parts of a business plan.	G. Quire J. Francis A. Clayton	TBD
BUS-117B	Developing a Business Plan for Entrepreneurs	BUS-117B: Developing a Business Plan for Entrepreneurs will give students the skills of Business Plan development and creation. Utilizing skills and resources available to assist entrepreneurs in developing and launching a business including; ethics, legal business structures, entrepreneurial marketing, sources of funding, networking, and pitching.		

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description of Action	Author	Effective
NC.PLGL-001	Test Preparation for Certified Paralegal Exam: Knowledge Section	0.00 units (Noncredit), 20 - 24 hours, new SLO . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS) options.	L. Young N. Faudree G. Rieck	Winter 2023
NC.PLGL-002	Test Preparation for Certified Paralegal Exam: Skills Section	0.00 units (Noncredit), 16 - 20 hours, new SLO . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS) options.	L. Young N. Faudree G. Rieck	Winter 2023

NEW PROGRAM PROPOSALS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals

Program	Degree/Certificate	Description of Action	Author	Effective
Certified Paralegal Exam Test Preparation	Certificate of Completion	0 units (Noncredit), 2 required courses – NC.PLGL-001 & 002. 36 – 44 required hours, new PSLO . Workforce Preparation Certificate.	H. Chu	TBD

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
LESD-029	Firearms/Semi-Automatic Pistol	Increasing hours to 8 lecture hours and 8 lab hours. Units increase to 0.25 units.	C. Hofmeister	Winter 2023
REC-101	Recreation and Leisure in Contemporary Society	Changing TOP Code to 0115.10 – “Parks and Outdoor Recreation” (Formerly 0836.00 – “Recreation”). SAM Code changing to “Clearly Occupational” (Formerly “Non-Occupational”). Adding “Forestry/Natural Resources” Discipline to Bachelors or Associates Discipline Preferred area of Faculty Requirements.	B. Applen	Winter 2023
REC-102	Planning Programs and Events for Recreation Experiences	Adding “Forestry/Natural Resources” Discipline to Bachelors or Associates Discipline Preferred area of Faculty Requirements.	B. Applen	Winter 2023
REC-103	Outdoor Recreation and the Natural Environment	Changing TOP Code to 0115.10 – “Parks and Outdoor Recreation” (Formerly 0836.00 – “Recreation”). SAM Code changing to “Clearly Occupational” (Formerly “Non-Occupational”). Adding “Forestry/Natural Resources” Discipline to Bachelors or Associates Discipline Preferred area of Faculty Requirements.	B. Applen	Winter 2023
REC-104	Introduction to Therapeutic and Special Populations	Changing TOP Code to 0115.10 – “Parks and Outdoor Recreation” (Formerly 0836.00 – “Recreation”). SAM Code changing to “Clearly Occupational” (Formerly “Non-Occupational”). Adding “Forestry/Natural Resources” Discipline to Bachelors or Associates Discipline Preferred area of Faculty Requirements.	B. Applen	Winter 2023

Subject & Number	Title	Description of Action	Author	Effective
REC-105	Leadership in Recreation and Leisure Services	Adding “Forestry/Natural Resources” Discipline to Bachelors or Associates Discipline Preferred area of Faculty Requirements.	B. Applen	Winter 2023
SWHS-110	Introduction to Social Work and Human Services	Revised objectives and content based on feedback from UC Transfer reviewer.	K. Coleman	Fall 2022

TECHNICAL CHANGES (PROGRAMS) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
College of the Canyons Clinical Laboratory Scientist Lecture Certificate Program	Certificate of Achievement	Revised Certificate description.	H. Chu	TBD

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These programs will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Communication Studies 2.0	A.A.-T Degree	Degree revised to conform with revised transfer model curriculum, required to use “2.0” in the title so the CSU’s know which version students are transferring in with. COMS-246 will now be a required course, the original List A and List B options were combined into a single list for 9 units, and the original List C courses will now be considered List B.	T. Stokes-Rice	Fall 2023

NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.PLGL-001	Test Preparation for Certified Paralegal Exam: Knowledge Section	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Young N. Faudree G. Rieck	Winter 2023
NC.PLGL-002	Test Preparation for Certified Paralegal Exam: Skills Section	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Young N. Faudree G. Rieck	Winter 2023

Discussion Items:

- IDEAA Images
- Overview of Curriculum Agendas and Canvas
- CSU-GE Area F Updates
- Cultural Competency Checklist

The teleconference is accessible through the following link: <https://canyonsonline.zoom.us/j/93343480156>

Please note: This meeting will broadcast at the following locations via Zoom:

26455 Rockwell Canyon Road, Santa Clarita, CA. 91355. Canyons Hall #229 & #233

17200 Sierra Highway, Santa Clarita, CA. 91355. Don Takeda Science Center #332

26854 Avenue of the Oaks, Newhall, CA 91321

210 Park Avenue, Port Hueneme, CA. 93041

2037 N Vista Del Mar, Los Angeles, CA. 90068

595 N. Moorpark Road, Suite B, Thousand Oaks, CA. 91360