

# CURRICULUM COMMITTEE AGENDA

October 28, 2021

3:00 pm – 5:00 pm

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## Curriculum Committee Members

**Chairs:** Lisa Hooper – Faculty Co-Chair; Omar Torres – Administrative Co-Chair

**School Representatives:** Larry Alvarez – Health Professions and Public Safety; Erin Barnthouse – Learning Resources; Mary Bates – Mathematics, Science and Health Professions; Christopher Boltz – Visual and Performing Arts; Leora Gabay – Kinesiology, Physical Education & Athletics; Tricia George – Humanities; Holly Hitt-Zuniga - Applied Technologies; Julie Hovden – Enrollment Services; Tammara Rice – Social and Behavioral Sciences (Substitute for Anne Marengo); Garrett Rieck – Noncredit; Lori Young – Business

**At- Large Members:** Susan Ling – Counseling; Saburo Matsumoto – Mathematics; Jeremy Patrich – Earth & Space Science

**Non-Voting Members:** Patrick Backes – Articulation Officer & Curriculum Analyst, Steve Erwin – Admissions and Records

## 1. Resolution to Implement Teleconferencing During a Proclaimed State of Emergency (Curriculum Committee).

### NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at previous Curriculum Committee meetings. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description	Author	Effective
MUSIC-188	Drum Circle/World Percussion Ensemble	1 unit, 70 hours lab, <b>New SLO, new audition prerequisite.</b>	W. Macpherson B. Feldman	Spring 2022
NC.BUS-10A	Introduction to Project Management	0 units (noncredit), 28 - 32 hours, <b>New SLO, new DLA - 100% online and Hybrid options.</b>	G. Quire G. Rieck	Winter 2022

Subject & Number	Title	Description	Author	Effective
NC.BUS-10B	Microsoft Project Basics	0 units (noncredit), 28 - 32 hours, <b>New SLO, new DLA 100% online and Hybrid options.</b>	G. Quire G. Rieck	Winter 2022
NC.CUL-002	Introduction to Baking Fundamentals	0 units (noncredit), 36 - 48 hours, <b>New SLO, new DLA Hybrid option only. New prerequisite, or concurrent enrollment in, of NC.CUL-001.</b>	C. Schwanke K. Descher G. Rieck	Winter 2022
NC.CUL-003	Advanced Baking Fundamentals	0 units (noncredit), 36 - 48 hours, <b>New SLO, new DLA Hybrid option only. New recommended preparation of NC.CUL-002.</b>	C. Schwanke K. Descher G. Rieck	Winter 2022

### NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals

Program	Degree/Certificate	Description of Action	Author	Effective
Project Management for Non-Project Managers	Certificate of Completion	Required courses: NC.BUS-10A & 10B. <b>56 – 64 total hours, new program SLO.</b> Workforce Preparation Certificate.	G. Quire G. Rieck	TBD

### NEW COURSE PROPOSALS – CONSENT CALENDAR

The following new course proposals were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These courses will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Subject & Number	Title	Description	Author	Effective
MUSIC-155	Introduction to Audi Production	3 units, 36 hours lecture, 54 hours lab. <b>New SLO's (2). Repackaging of existing curriculum, course will be cross listed with currently approved MEA-155 course.</b>	W. Macpherson B. Feldman	Fall 2022
NC.CUL-001	Culinary Safety and Sanitation	0 units (Noncredit), 18 hours lecture. <b>New SLO. Mirrored Noncredit version of CULARTS-055 credit course.</b>	C. Schwanke K. Descher G. Rieck	Winter 2022

## DELETED COURSES – CONSENT CALENDAR

The following items are being approved as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
MATH-111	Finite Math	Course will no longer be offered.	C. Johnson	Fall 2022

## TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
ANTHRO-220	Magic, Witchcraft and Religion	<b>New DLA, 100% online and Hybrid options.</b>	S. Etheridge	Winter 2022
COMS-150	Oral Interpretation	<b>New DLA, 100% online and Hybrid options.</b>	T. Rice	Winter 2022

## MODIFIED COURSES – CONSENT CALENDAR

The following modified courses were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical courses will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
FIRETC-109	Principles of Fire and Emergency Services Safety & Survival	Revised objectives and content, updated textbooks.	K. Kawamoto	Fall 2022
MFGT-090	Measurements and Computations	Revised description, objectives, and content. Updated textbook.	T. Baber	Fall 2022
NC.TUTR-094	Supervised Tutor	Revised description, objectives, and content. Updated textbook. <b>Revised SLO.</b>	E. Delaney	Fall 2022
PARLGL-106	Legal Analysis and Writing	Revised objectives and content, updated textbooks.	L. Young	Fall 2022
PARLGL-108	Legal Research	Revised objectives and content, updated textbooks.	L. Young	Fall 2022
PARLGL-140	Bankruptcy	Revised objectives and content, updated textbooks.	L. Young	Fall 2022
PARLGL-180	Estate Planning	Revised objectives and content, updated textbooks.	L. Young	Fall 2022
PHILOS-225	Introduction to Philosophy of Religion	Revised objectives and content, updated textbooks.	A. Jones-Cathcart	Fall 2022

Subject & Number	Title	Description of Action	Author	Effective
PHILOS-240	Contemporary Moral Problems	Revised objectives and content, updated textbooks.	A. Jones-Cathcart	Fall 2022
PSYCH-126	Cognitive Psychology	Revised objectives and content, updated textbooks. <b>Revised SLO's (2).</b>	M. Andrade	Fall 2022
SOCI-107	Introduction to Chicana/o Culture	Revised description, objectives, and content. Updated textbook. <b>Revised SLO.</b>	H. Ramirez	Fall 2022
SOCI-110	Self and Society	Revised objectives and content, updated textbooks.	S. Helfing K. Coleman	Fall 2022

### MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These programs will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Filmmaking	AA Degree	Adding MUSIC-155 as option to MEA-155. No change to total major units required.	J. Amador	Fall 2022
Music	AA Degree	Adding MUSIC-188 to “Plus 4 units from the following” section. No change to total major units required.	W. Macpherson B. Feldman	Fall 2022
Music	AA-T Degree	Adding MUSIC-188 to Ensemble section of degree. No change to total major units required.	W. Macpherson B. Feldman	Fall 2022
Music Recording Software	Certificate of Specialization	Adding MUSIC-155 as option to MEA-155. No change to total certificate units required.	W. Macpherson B. Feldman	Fall 2022
New Media Journalism	AA Degree	Adding MUSIC-155 as option to MEA-155. No change to total major units required.	J. Amador	Fall 2022
News Reporting and Anchoring	Certificate of Specialization	Adding MEA-230 as an option to MEA-210. No change it total certificate units.	D. Brill	Fall 2022
Sound Arts	AA Degree	Adding MUSIC-155 as option to MEA-155. No change to total major units required.	J. Amador	Fall 2022

## MODIFIED INSTRUCTIONAL SERVICE AGREEMENT (ISA) COURSES – CONSENT CALENDAR

The following modified courses were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
LEPD-065	Arrest and Control Instructor Part 1	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	I. Yanez	Winter 2022
LEPD-086	Arrest and Control Instructor Part 2	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	I. Yanez	Winter 2022

## PROGRAM MAPS – CONSENT CALENDAR

The following Program Maps have been recommended for approval as part of the Consent Calendar of this agenda. These Program Maps will not be reviewed during this committee meeting, and the authors of the following items are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Animation Production	Certificate of Achievement	<i>Program map conforms to program approved and chaptered with the Chancellor's Office Curriculum Inventory</i>	J. Baker	Fall 2021
Computer Aided Drafting	Certificate of Achievement	<i>Program map conforms to program approved and chaptered with the Chancellor's Office Curriculum Inventory</i>	J. Oliver	Fall 2021
Computer Animation	Certificate of Achievement	<i>Program map conforms to program approved and chaptered with the Chancellor's Office Curriculum Inventory</i>	J. Baker	Fall 2021
Fire Technology Pre-Service	Certificate of Achievement	<i>Program map conforms to program approved and chaptered with the Chancellor's Office Curriculum Inventory</i>	K. Kawamoto	Fall 2021
Interior Design	Certificate of Achievement	<i>Program map conforms to program approved and chaptered with the Chancellor's Office Curriculum Inventory</i>	J. Oliver	Fall 2021
Interior Design – Set Decorator for TV and Film	Certificate of Achievement	<i>Program map conforms to program approved and chaptered with the Chancellor's Office Curriculum Inventory</i>	J. Oliver	Fall 2021
News Reporting and Anchoring	Certificate of Specialization	<i>Program map conforms to local approved program.</i>	J. Baker	Fall 2021
Sustainable Design and Development	Certificate of Achievement	<i>Program map conforms to program approved and chaptered with the Chancellor's Office Curriculum Inventory</i>	J. Oliver	Fall 2021
Sustainable Design and Development	Certificate of Specialization	<i>Program map conforms to local approved program.</i>	J. Oliver	Fall 2021

## NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR

The following is a summary of new and modified prerequisites that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Suggested Enrollment Limitation	Author	Effective
MUSIC-188	Drum Circle/World Percussion Ensemble	New audition prerequisite.	W. Macpherson B. Feldman	Spring 2022
NC.CUL-002	Introduction to Baking Fundamentals	New prerequisite, or concurrent enrollment in, of NC.CUL-001.	C. Schwanke K. Descher G. Rieck	Winter 2022
NC.CUL-003	Advanced Baking Fundamentals	New recommended preparation of NC.CUL-002.	C. Schwanke K. Descher G. Rieck	Winter 2022

## NEW DISTANCE LEARNING ADDENDUMS– CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
ANTHRO-220	Magic, Witchcraft and Religion	100% online and Hybrid options.	S. Etheridge	Winter 2022
COMS-150	Oral Interpretation	100% online and Hybrid options.	T. Rice	Winter 2022
NC.BUS-10A	Introduction to Project Management	100% online and Hybrid options.	G. Quire G. Rieck	Winter 2022
NC.BUS-10B	Microsoft Project Basics	100% online and Hybrid options.	G. Quire G. Rieck	Winter 2022
NC.CUL-002	Introduction to Baking Fundamentals	Hybrid option only.	C. Schwanke K. Descher G. Rieck	Winter 2022
NC.CUL-003	Advanced Baking Fundamentals	100% online and Hybrid options.	C. Schwanke K. Descher G. Rieck	Winter 2022

## NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals

Program	Degree/Certificate	Description of Action	Author	Effective
Baking Fundamentals	Certificate of Completion	Required courses: NC.CUL-001, 002, and 003. <b>90 – 114 total hours, new program SLO.</b> Short-Term Vocational Certificate.	C. Schwanke K. Descher G. Rieck	TBD

**Discussion Items:**

Chair Reports



**THE COLLEGE OF THE CANYONS CURRICULUM COMMITTEE**  
**of the**  
**ACADEMIC SENATE**  
**RESOLUTION**  
**No. 2021/22-01**

**RESOLUTION TO IMPLEMENT TELECONFERENCING REQUIREMENTS  
DURING A PROCLAIMED STATE OF EMERGENCY**

**WHEREAS**, the Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public, and that any person may attend and participate in such meetings;

**WHEREAS**, the Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so;

**WHEREAS**, on March 17, 2020, in order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and

**WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and

**WHEREAS**, these Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and

**WHEREAS**, the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and

**WHEREAS**, AB 361 amended the Brown Act so that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and

**WHEREAS**, Government Code section 54953 requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

**RESOLVED**, the College of the Canyons Curriculum Committee of the Academic Senate finds, determines, declares, and orders the following:

1. That the foregoing recitals are true and correct and the Curriculum Committee incorporates them by this reference.
2. The Curriculum Committee finds, by a majority vote, the following:
  - a. That there exists a proclaimed state of emergency;

AND either:



- i. The Curriculum Committee is meeting to determine one of the following, or more than 30 days have passed since the Curriculum Committee met and determined one of the following and the Curriculum Committee now re-determines one of the following:
  - a) State or local officials have imposed or recommended measures to promote social distancing; OR
  - b) As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

OR

- ii. The Curriculum Committee has made the determination set forth in subdivision (i), above within the last 30 days and now makes the following determination:
    - a) The Curriculum Committee has reconsidered the circumstances of the state of emergency; AND
    - b) Any of the following circumstances exist:
      - 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
      - 2. State or local officials continue to impose or recommend measures to promote social distancing.
- 3. The Faculty Chair of the Curriculum Committee is authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code section 54953.
  - 4. That this Resolution shall take effect immediately upon its adoption.

*Adopted, Curriculum Committee, xxxxxxxxxxxx*