

CURRICULUM COMMITTEE SUMMARY

March 14, 2024

3:00 pm – 5:00 pm

This meeting will be held in a hybrid format, via Zoom and in-person in BONH-330. This teleconference can be joined from PC, Mac, Linux, iOS or Android at: <https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting. If you would like copies of any of the proposals on this agenda, please contact Patrick Backes at patrick.backes@canyons.edu. These meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.

Members Present: Patrick Backes – Articulation Officer & Curriculum Analyst (Nonvoting); Erin Barnthouse – Learning Resources; Linda Beauregard-Vasquez – Adjunct Representative; Chris Boltz – At-large member; Sarah Etheridge – Social and Behavioral Sciences; Leora Gabay – Kinesiology/Health & Wellness/Fitness/Athletics; Alix Gardener – Admissions and Records (Nonvoting); Tricia George – Faculty Co-Chair; Carly Gott – At-large member; Mike Harutunian – Humanities; Holly Hitt-Zuniga – Applied Technologies; Julie Hovden – Enrollment Services/Counseling/Student Services; Susan Ling – At-large member; Arshia Malekzadeh – Adjunct Representative; Kristi Miura – Health Professions; Jennifer Overdevest - Visual and Performing Arts; Jeremy Patrich – At-large member; Garrett Rieck – Noncredit; Lori Young – Business

Members Absent: Mary Bates – Mathematics, Science and Engineering; Ruth Rassool – Adjunct Representative; Omar Torres – Administrative Co-Chair; Vacant – Public Health

NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum. The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
PHYSIC-102L	Introductory Physics with Laboratory	Unlike the vast majority of other colleges (I know of no other—we may be the only one!) our general education Introductory Physics does not have lab component. This addition will fix that creating a new course to pair lecture with lab, allowing this general ed. course offering to grow, and match the course students can take pretty much anywhere else.	D. Michaels	Fall 2025

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
PHYSIC-210	Physics with Calculus for the Life Science Majors I	Many life science majors and the pre-med track require a calculus-based college physics course. If students could take Physics 210 and 211 they would be able to complete their physics requirement in one less semester, in a series better tuned for them (the three semesters of Physics 220 - 222 is currently the only sequence we offer with calculus, but that series is traditionally geared for engineers and physical science majors.	D. Michaels	Fall 2025
PHYSIC-102L	Physics with Calculus for the Life Science Majors I	Many life science majors and the pre-med track require a calculus-based college physics course. If students could take Physics 210 and 211 they would be able to complete their physics requirement in one less semester, in a series better tuned for them (the three semesters of Physics 220 - 222 is currently the only sequence we offer with calculus, but that series is traditionally geared for engineers and physical science majors.	D. Michaels	Fall 2025

-Motion to adopt the need for and conduct a full review of PHYSIC-102L; Motion by Mike Harutunian, Jeremy Patrich second. All in favor: Unanimous.

-Motion to adopt the need for and conduct a full review of PHYSIC-210; Motion by Jeremy Patrich, second Chris Boltz. All in favor: Unanimous.

-Motion to adopt the need for and conduct a full review of PHYSIC-211; Motion by Linda Beauregard-Vasquez, second Julie Hovden. All in favor: Unanimous.

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description of Action	Author	Effective
HOSP-103	Hospitality and Event Management Coordinator	3 units, 54 hours lecture, new SLO. New DLA: Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	M. Razzano	Fall 2024
HOSP-104	Guest Relations Management	2 units, 18 hours lecture, 54 hours lab. New SLO's (2). New DLA: (FOMA) Fully Online by Mutual Agreement.	M. Razzano	Fall 2024

-Motion to approve HOSP-103; Motion by Linda Beauregard-Vasquez, second Lori Young. All in favor: Unanimous.

-Motion to approve HOSP-104; Motion by Jeremy Patrich, second Susan Ling. All in favor: Unanimous.

NEW PROGRAM PROPOSALS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Program	Degree/Certificate	Description of Action	Author	Effective
Hospitality Meeting and Event Management Coordinator	Certificate of Specialization	11 required units. Required courses: HOSP-101 & 103, CULARTS-110 & 150, plus a minimum of one unit of WE-186HOSP.	M. Razzano	Fall 2024
Hotel and Resort Operations	Certificate of Specialization	13 required units. Required courses: HOSP-101, 150, 235 and 245, plus a minimum of one unit of WE-186HOSP.	M. Razzano	Fall 2024
Restaurant Operations	Certificate of Specialization	14 required units. Required courses: HOSP-101, 104, 220; CULARTS-110 & 136, plus a minimum of one unit of WE-186HOSP.	M. Razzano	Fall 2024

-Motion to approve The Hospitality Meeting and Event Management Coordinator Certificate of Specialization; Motion by Kristi Miura, second Erin Barnthouse. All in favor: Unanimous.

-Motion to approve The Hotel and Resort Operations Certificate of Specialization; Motion by Linda Beauregard-Vasquez, second Carly Gott. All in favor: Unanimous.

-Motion to approve The Restaurant Operations Certificate of Specialization; Motion by Kristi Miura, second Lori Young. All in favor: Unanimous.

DELETED COURSES – CONSENT CALENDAR

The following items are being approved as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
HOSP-102	Introduction to the Tourism Industry	Course will no longer be offered.	M. Razzano	Fall 2024
HOSP-126	Dining Room Service	Course will no longer be offered.	M. Razzano	Fall 2024
HOSP-210	Hotel and Restaurant Law	Course will no longer be offered.	M. Razzano	Fall 2024
HOSP-225	Food Service Sanitation and Safety	Course will no longer be offered.	M. Razzano	Fall 2024
HOSP-275	Hospitality Industry Accounting	Course will no longer be offered.	M. Razzano	Fall 2024

DELETED PROGRAMS – CONSENT CALENDAR

The following items are being approved as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Hotel Management	AS Degree	Degree will no longer be offered.	M. Razzano	Fall 2024

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
HOSP-150	Hotel Resort Operations	Title change (Formerly “Introduction to Hotel Resort Operations”).	M. Razzano	Fall 2024
HOSP-235	Hospitality Sales and Marketing	Title change (Formerly “Hotel and Restaurant Sales and Marketing”).	M. Razzano	Fall 2024
HOSP-245	Supervision in the Hospitality Industry	Title change (Formerly “Hotel and Restaurant Supervision and Guest Relations”).	M. Razzano	Fall 2024
WE-189GNRL	Work Experience Education General	Modifying description to read: “Provides students with the opportunity to develop desirable work habits, attitudes and career awareness as well as potentially apply knowledge and skills gained in the area of study from college courses or career exploration in an actual work setting. Maximum of 4 units per enrollment. Students must work at the internship or job site a minimum of 54 hours per unit to receive credit.”	N. Faudree	Fall 2024

MODIFIED COURSES – CONSENT CALENDAR

The following modified courses were reviewed and recommended for approval as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
ADMJUS-110	Principles & Procedure of the Justice System	Revised objectives and content, updated textbooks.	L. Alvarez	Fall 2024
ADMJUS-125	Criminal Law	Revised objectives and content, updated textbooks. Revised SLO.	L. Alvarez	Fall 2024

Subject & Number	Title	Description of Action	Author	Effective
ARCHT-114	Architecture and Interiors History: Antiquity - Classical Revival	Revised description, objectives and content, added textbook.	H. Hitt-Zuniga J. Oliver	Fall 2024
ARCHT-115	Architecture and Interiors History: Classical Revival - Post Modern	Revised description, objectives and content, added textbook.	H. Hitt-Zuniga J. Oliver	Fall 2024
CULARTS-110	Culinary Safety and Sanitation	Changed number, (Formerly CULARTS-055). Unit increase to 2 units. Revised description objectives and content. Course now CSU Transferable.	C. Schwanke	Fall 2024
ENGL-122	Literary Magazine Production	Revised description, objectives, and content.	A. Terzian-Zeitounian	Fall 2024
ID-114	Architecture and Interiors History: Antiquity - Classical Revival	Revised description, objectives, and content.	H. Hitt-Zuniga J. Oliver	Fall 2024
ID-115	Architecture and Interiors History: Classical Revival - Post Modern	Revised description, objectives, and content.	H. Hitt-Zuniga J. Oliver	Fall 2024
MATH-100	Liberal Arts Mathematics	Revised description, objectives and content, updated textbooks.	S. Matsumoto	Fall 2024

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These programs will not be reviewed during this committee meeting, and the authors of the following programs are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Hospitality Management	AS Degree	Title change (Formerly “Hotel and Restaurant Management”) Degree outline revised, required courses now: HOSP-101, 103, 150, 235, 245, CULARTS-110, plus a minimum of 2 units of WE-186 HOSP. Total major units increased to 19 units.	M. Razzano	Fall 2024
Hospitality Management	AS-T Degree	Removing archived courses: HOSP-102, 210, 225, and 275. Adding CULARTS-110 to ‘List A’ courses. No change in total major units required.	M. Razzano	Fall 2024
Restaurant Management	AS Degree	Degree outline revised, required courses now: HOSP-101, 104, 220, 245; CULARTS-110, 136, 150, plus a minimum of two units of WE-186HOSP. Total major units increased to 20 units.	M. Razzano	Fall 2024

PROGRAM MAPS – CONSENT CALENDAR

The following Program Maps have been recommended for approval as part of the Consent Calendar of this agenda. These Program Maps will not be reviewed during this committee meeting, and the authors of the following items are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Computer Science - IGETC	AS-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	B. Riveira	Spring 2024
English - IGETC	AA-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	A. Kaiserman	Spring 2024
Hospitality Management - IGETC	AS-T Degree	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	M. Razzano	Spring 2024

NEW NONCREDIT COURSE PROPOSALS DISCUSSION OF NEED – CONSENT CALENDAR

The need for the following new course proposals were discussed and approved at the [March 5, 2024 Noncredit Curriculum Committee](#) meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.CAWT-012A	Keyboarding (Typing)	Typing/keyboarding is a fundamental skill in today's digital age. Learning proper typing techniques ensures students can accurately and efficiently input information into computers, laptops, and various electronic devices. This basic skill will improve with time towards higher accuracy and speed. Learning proper keyboarding can help student avoid repetitive strain injuries	M. Markarian	TBD
NC.EDUC-109	OnlineLive and Hyflex Training	CETL's OnlineLIVE and HyFlex training can uniquely serve our faculty at College of the Canyons and educators throughout the community in several ways. The OnlineLIVE modality promotes flexibility and accessibility. Our students often juggle multiple responsibilities, including part-time jobs and family commitments. OnlineLIVE and HyFlex training encourages educators to create classroom learning that allows students to attend classes remotely, providing flexibility and making education more accessible	J. Johnson R. Wonser	TBD
NC.VOC-001 NC.VOC-002	Mastering Executive Functioning Skills for College and Career I Mastering Executive Functioning Skills for College and Career II	These Executive Functioning courses are uniquely tailored to serve students with special needs who struggle in college, career, and life by providing them with targeted support to develop essential skills for success. Here's how this course will uniquely benefit all students at COC, especially those from the AAC population.	B. Lieberman J. Ryan	TND

NEW NONCREDIT COURSE PROPOSALS FINAL READ – CONSENT CALENDAR

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed and approved at the [March 5, 2024 Noncredit Curriculum Committee](#) meeting.

Subject & Number	Title	Description of Action	Author	Effective
NC.ESL-050	American Language and Culture through Contemporary Life	0 Units (Noncredit) 45 -70 hours. New SLO, New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). New Recommended Preparation of NC.ESL-4B or equivalent.	H. MacLean K. Simpson J. Edmond R. Armendariz Monay-Lopez	Summer 2024

NEW NONCREDIT PROGRAMS FINAL READ – CONSENT CALENDAR

The need for the following new program proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These program outlines were reviewed and approved at the [March 5, 2024 Noncredit Curriculum Committee](#) meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
ASL for Personal and Professional Development	Certificate of Completion	2 required courses: NC.SIGN-001 & 002. 60 – 80 required hours. New PSLO. Workforce Preparation Certificate	B. Applen	TBD

MODIFIED NONCREDIT PROGRAMS FINAL READ – CONSENT CALENDAR

The need for the following new program proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These program outlines were reviewed and approved at the [March 5, 2024 Noncredit Curriculum Committee](#) meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Conversational ASL for Personal and Professional Development	Certificate of Completion	Changed title (formerly “Conversational ASL for College and Career).	B. Applen	TBD

NONCREDIT TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items were approved as technical changes at the [March 5, 2024 Noncredit Curriculum Committee](#) meeting and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.NURS-089	Success in Fundamental Nursing	Changing to hours range of 15-21.	T. Waller	Summer 2024
NC.NURS-093	Success in Maternal Newborn and Pediatric Nursing	Changing to hours range of 7 -11.	T. Waller	Summer 2024
NC.NURS-094	Success in Psychiatric Nursing	Changing to hours range of 7 -11.	T. Waller	Summer 2024
NC.NURS-096	Success in Advanced Medical/Surgical Nursing	Changing to hours range of 15-21.	T. Waller	Summer 2024
NC.SIGN-001	Introduction to ASL for Personal and Professional Development 1A	Changed title (formerly “Introduction to ASL for Family and Community 1A). Changed TOP code “0899.00 – Other Education”, and Noncredit category to “Workforce Preparation”.	B. Applen	TBD
NC.SIGN-002	Introduction to ASL for Personal and Professional Development 1B	Changed title (formerly “Introduction to ASL for Family and Community 1B). Changed TOP code “0899.00 – Other Education”, and Noncredit category to “Workforce Preparation”.	B. Applen	TBD
NC.SIGN-005	Intermediate Conversational ASL for Personal and Professional Development	Changed title (formerly “Beginning Conversational ASL for College and Career). Changed TOP code “0899.00 – Other Education.	B. Applen	TBD
NC.SIGN-006	Advanced Conversational ASL for Personal and Professional Development	Changed title (formerly “Advanced Conversational ASL for College and Career). Changed TOP code “0899.00 – Other Education.	B. Applen	TBD

NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR

The following is a summary of new and modified prerequisites that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Suggested Enrollment Limitation	Author	Effective
NC.ESL-050	American Language and Culture through Contemporary Life	Recommended Preparation of NC.ESL-4B or equivalent.	H. MacLean K. Simpson J. Edmond R. Armendariz Monay-Lopez	Summer 2024

NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA’s) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
HOSP-103	Hospitality and Event Management Coordinator	Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	M. Razzano	Fall 2024
HOSP-104	Guest Relations Management	(FOMA) Fully Online by Mutual Agreement.	M. Razzano	Fall 2024
NC.ESL-050	American Language and Culture through Contemporary Life	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	H. MacLean K. Simpson J. Edmond R. Armendariz Monay-Lopez	Summer 2024

-Motion to approve the 03/14/2024 Consent Calendar as presented above; Motion by Chris Boltz, second Julie Hovden. All in favor: Unanimous.

Discussion Items:

-Curriculum Operating Procedures. The Updated Operating Procedures Draft was shared with the committee. Please send any suggestions or corrections to Tricia and Patrick.

-Dance-180 DLA Vote: A motion was made by Jeremy Patrich to not allow a permanent fully online Distance Learning Addendum to be added to DANCE-180 “Pilates”, second by Erin Barnthouse. 9 supported the motion, 2 did not support the motion, and 6 abstained from voting. Motion carries.

-Announcements:

- Five Year Revision List: Committee members – please review your assigned COR’s by Spring Break (in a couple of weeks).
- Committee Nominations: All Schools have Representatives, and we have a “healthy” group of At Large and Adjunct Representatives as well.
- Upcoming Discussions and Votes: Ethnic Studies & our Local Degree (3/28).

The teleconference is accessible though the following link: <https://canyonsonline.zoom.us/j/93343480156>

Please note: This meeting will broadcast at the flowing locations via Zoom:

26854 Avenue of the Oaks, Newhall CA. 91321

595 N. Moorpark Road, Suite B, Thousand Oaks CA. 91360

5325 Teesdale Avenue, Valley Village CA. 91607

2037 N Vista Del Mar, Los Angeles CA. 90068