CURRICULUM COMMITTEE SUMMARY

September 1, 2022 3:00 pm – 5:00 pm

This meeting will be held in a hybrid format, via Zoom and in-person in Bonelli Hall 330. This teleconference can be joined from PC, Mac, Linux, iOS or Android at: https://canyonsonline.zoom.us/j/93343480156, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

Members Present: Patrick Backes – Articulation Officer & Curriculum Analyst (Nonvoting); Mary Bates – Mathematics, Science and Engineering; Linda Beauregard-Vasquez – Adjunct Representative; Chris Boltz – At-large member; Steve Erwin – Admissions and Records (Nonvoting); Sarah Etheridge -Social and Behavioral Sciences; Leora Gabay – Kinesiology, Physical Education & Athletics; Tricia George – Faculty Co-Chair; Carly Gott – At-large member; Mike Harutunian – Humanities; Holly Hitt-Zuniga – Applied Technologies; Julie Hovden – Enrollment Services; Susan Ling – At-large member; Arshia Malekzadeh – Adjunct Representative; Jeremy Patrich – At-large member; Garrett Rieck – Noncredit; Diana Stanich – Visual and Performing Arts; Omar Torres – Administrative Co-Chair; Jesse Vera -Adjunct Representative**;** Lori Young – Business

Members Absent: Erin Barnthouse – Learning Resources; Health Professions and Public Safety – Vacant

NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum. The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.PLGL-001 NC.PLGL-002	Test Preparation for Certified Paralegal Exam: Knowledge Section Test Preparation for Certified Paralegal Exam: Skills Section	While obtaining a certified paralegal (CP) credential is voluntary, these courses will uniquely serve our graduating paralegal students, our paralegal alumni, and paralegals in the work force. There are no test prep courses for the CP exam offered through any paralegal studies program in Los Angeles County or Ventura County. This course will be able to serve our graduating students and any paralegal (nationwide) wanting to study for the CP exam and advance in their career. For the past few years, Los Angeles Paralegal Association has been yearning for test prep courses to serve their members, and we hope to provide that service for any and all paralegals who desire to get certified.	L. Young N. Faudree G. Rieck	TBD

-Motion to adopt the need for and conduct a full review of NC.PLGL-001 & 002; Motion by Chris Boltz, second by Mary Bates. All in favor: Unanimous.

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description of Action	Author	Effective
NC.MATH-009	Linear Systems	0 units (noncredit), 6-10 hours, **new SLO.**	C. Johnson G. Rieck S. Matsumoto A. Silva D. Silva A. Palmer A. Grigoryan V. Kovacev-Nikolic	Fall 2022
NC.MATH-010	Exponents and Polynomials Operations	0 units (noncredit), 6-10 hours, **new SLO.**	C. Johnson G. Rieck S. Matsumoto A. Silva D. Silva A. Palmer A. Grigoryan V. Kovacev-Nikolic	Fall 2022
NC.MATH-011	Factoring Polynomials	0 units (noncredit), 6-10 hours, **new SLO.**	C. Johnson G. Rieck S. Matsumoto A. Silva D. Silva A. Palmer A. Grigoryan V. Kovacev-Nikolic	Fall 2022
NC.MATH-012	Rational Expressions and Equations	0 units (noncredit), 6-10 hours, **new SLO.**	G. Rieck A. Silva D. Silva A. Palmer A. Grigoryan V. Kovacev-Nikolic	Fall 2022
NC.MATH-013	Relations, Functions, and Graphs	0 units (noncredit), 6-10 hours, **new SLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022
NC.MATH-014	Absolute Value Equations and Inequalities	0 units (noncredit), 6-10 hours, **new SLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022

Subject & Number	Title	Description of Action	Author	Effective
NC.MATH-015	Radicals and Rational Exponents	0 units (noncredit), 10-14 hours, **new SLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022
NC.MATH-016	Quadratic Equations and Functions	0 units (noncredit), 8-12 hours, **new SLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022
NC.MATH-017	Exponential and Logarithmic Functions	0 units (noncredit), 8-12 hours, **new SLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022
NC.MATH-018	Conic Sections	0 units (noncredit), 6-10 hours, **new SLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022
NC.MATH-019	Sequences and Series	0 units (noncredit), 6-10 hours, **new SLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022

-Motion to approve NC.MATH-009; Motion by Jeremy Patrich, second by Arshia Malekzadeh. All in favor: Unanimous.
-Motion to approve NC.MATH-010; Motion by Mary Bates, second by Mike Harutunian. All in favor: Unanimous.
-Motion to approve NC.MATH-011; Motion by Mike Harutunian, second by Jeremy Patrich. All in favor: Unanimous.
-Motion to approve NC.MATH-012; Motion by Chris Boltz, second by Lori Young. All in favor: Unanimous.
-Motion to approve NC.MATH-013; Motion by Julie Hovden, second by Susan Ling. All in favor: Unanimous.
-Motion to approve NC.MATH-014; Motion by Jesse Vera, second by Jeremy Patrich. All in favor: Unanimous.
-Motion to approve NC.MATH-015; Motion by Arshia Malekzadeh, second by Mike Harutunian. All in favor: Unanimous.
-Motion to approve NC.MATH-016; Motion by Julie Hovden, second by Linda Beauregard-Vasquez. All in favor: Unanimous.
-Motion to approve NC.MATH-017; Motion by Julie Hovden, second by Chris Boltz. All in favor: Unanimous.
-Motion to approve NC.MATH-018; Motion by Jesse Vera, second by Arshia Malekzadeh. All in favor: Unanimous.
-Motion to approve NC.MATH-019; Motion by Mary Bates, second by Susan Ling. All in favor: Unanimous.

NEW PROGRAM PROPOSALS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals

Program	Degree/Certificate	Description of Action	Author	Effective
Essential Intermediate Algebra Skills: Polynomials	Certificate of Competency	0 units (noncredit), 3 required courses – NC.MATH-010, 011, and 012. 18-30 required hours. Elementary and Basic Skills Certificate, **new PSLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	TBD
Essential Intermediate Algebra Skills: Functions and Rational Exponents	Certificate of Competency	0 units (noncredit), 3 required courses – NC.MATH-013, 014, and 015. 22-34 required hours. Elementary and Basic Skills Certificate, **new PSLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	TBD
Essential Intermediate Algebra Skills: Quadratics, Exponentials, and Logarithms	Certificate of Competency	0 units (noncredit), 2 required courses – NC.MATH-016 & 017. 16-24 required hours. Elementary and Basic Skills Certificate, **new PSLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	TBD
Essential Intermediate Algebra Skills: Shapes and Patterns	Certificate of Competency	0 units (noncredit), 2 required courses – NC.MATH-018 & 019. 12-20 required hours. Elementary and Basic Skills Certificate, **new PSLO.**	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	TBD

-Motion to approve the Essential Intermediate Algebra Skills: Polynomials Certificate of Competency; Motion by Jeremy Patrich, second by Mary Bates. All in favor: Unanimous.

-Motion to approve the Essential Intermediate Algebra Skills: Functions and Rational Exponents Certificate of Competency; Motion by Chris Boltz, second by Jesse Vera. All in favor: Unanimous.

-Motion to approve the Essential Intermediate Algebra Skills: Quadratics, Exponentials, and Logarithms Certificate of Competency; Motion by Jeremy Patrich, second by Jesse Vera. All in favor: Unanimous.

-Motion to approve the Essential Intermediate Algebra Skills: Shapes and Patterns Certificate of Competency; Motion by Mary Bates, second by Arshia Malekzadeh. All in favor: Unanimous.

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These programs will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Cal-LAW Scholar	Certificate of Achievement	Adding PHILOS-206 to the Critical Thinking area of the certificate. No change to total certificate units required.	L. Young N. Faudree A. Jones-Cathcart	Fall 2023
Essential Beginning Algebra Skills	Certificate of Competency	**Title change (Formerly "Essential Algebra Skills").** Adding NC.MATH-009 to required courses, now 3 required courses – NC.MATH-007, 008, and 009. 18-30 required hours.	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2023

PROGRAM MAPS – CONSENT CALENDAR

The following Program Maps have been recommended for approval as part of the Consent Calendar of this agenda. These Program Maps will not be reviewed during this committee meeting, and the authors of the following items are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Network Technology	A.S. Degree	*Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.*	J. Hunt	Fall 2022
Network Technology	Certificate of Achievement	*Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.*	J. Hunt	Fall 2022

NEW DISTANCE LEARNING ADDENDUMS– CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.MATH-009	Linear Systems	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	C. Johnson G. Rieck S. Matsumoto A. Silva D. Silva A. Palmer A. Grigoryan V. Kovacev-Nikolic	Fall 2022
NC.MATH-010	Exponents and Polynomials Operations	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	C. Johnson G. Rieck S. Matsumoto A. Silva D. Silva A. Palmer A. Grigoryan V. Kovacev-Nikolic	Fall 2022
NC.MATH-011	Factoring Polynomials	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	C. Johnson G. Rieck S. Matsumoto A. Silva D. Silva A. Palmer A. Grigoryan V. Kovacev-Nikolic	Fall 2022
NC.MATH-012	Rational Expressions and Equations	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	G. Rieck A. Silva D. Silva A. Palmer A. Grigoryan V. Kovacev-Nikolic	Fall 2022
NC.MATH-013	Relations, Functions, and Graphs	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022
NC.MATH-014	Absolute Value Equations and Inequalities	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022

Subject & Number	Title	Type of Delivery	Author	Effective
NC.MATH-015	Radicals and Rational Exponents	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022
NC.MATH-016	Quadratic Equations and Functions	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022
NC.MATH-017	Exponential and Logarithmic Functions	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022
NC.MATH-018	Conic Sections	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022
NC.MATH-019	Sequences and Series	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	G. Rieck A. Silva D. Silva A. Palmer V. Kovacev-Nikolic	Fall 2022

-Motion to approve the 09/01/2022 Consent Calendar as presented above; Motion by Jesse Vera, second Mary Bates. All in favor: Unanimous.

Discussion Items:

-Announcements

1. Five Year Revision List. School Representatives please encourage Department Chairs/Course Authors to revise their courses by 10/1. New hard deadlines of 12/1.

2. Reviewing Teams Zoom Sessions. Patrick will send out Doodle polls for each team on Friday, 9/2. We will try to schedule a session for each team in Weeks 3 & 4.

3. Drinks –Once A Month Starting Thursday 9/29. After our Curriculum meetings near the start of the month. First one at Sabor in Bridgeport (23953 Newhall Ranch Rd. Valencia, CA.)