# CURRICULUM COMMITTEE SUMMARY

**October 26, 2023          3:00 pm – 5:00 pm**

*This meeting will be held in a hybrid format, via Zoom and in-person in BONH-330.  This teleconference can be joined from PC, Mac, Linux, iOS or Android at: [https://canyonsonline.zoom.us/j/93343480156](https://canyonsonline.zoom.us/j/93343480156), or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156.  Additional teleconference locations are listed at the end of this agenda.*

*If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting.  If you would like copies of any of the proposals on this agenda, please contact Patrick Backes at [patrick.backes@canyons.edu](mailto:patrick.backes@canyons.edu).  These meetings may be audio recorded for note taking purposes.  These recordings are deleted once the meeting summary is approved by the Academic Senate.*

<u>Curriculum Committee Members</u>

**<u>Members Present:</u>** Patrick Backes – Articulation Officer & Curriculum Analyst (Nonvoting); Erin Barnthouse – Learning Resources; Mary Bates – Mathematics, Science and Engineering; Linda Beauregard-Vasquez – Adjunct Representative; Chris Boltz – At-large member; Sarah Etheridge – Social and Behavioral Sciences; Leora Gabay – Kinesiology, Physical Education & Athletics; Alix Gardener – Admissions and Records (Nonvoting); Tricia George – Faculty Co-Chair; Carly Gott – At-large member; Mike Harutunian – Humanities; Holly Hitt-Zuniga – Applied Technologies; Julie Hovden – Enrollment Services; Susan Ling – At-large member; Arshia Malekzadeh – Adjunct Representative; Kristi Miura – Health Professions; Jennifer Overdevest - Visual and Performing Arts; Jeremy Patrich – At-large member; Garrett Rieck – Noncredit; Lori Young – Business

**<u>Members Absent:</u>** Omar Torres – Administrative Co-Chair; Public Safety – Vacant

# NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

| Subject & Number | Title | Description of Action | Author | Effective |
|---|---|---|---|---|
| ANTHRO-120 | Queer Anthropology - Cross-Cultural Perspectives | 3 units, 54 hours lecture, **new SLO. New DLA:** Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | S. Meredith | Fall 2024 |
| PTA-130 | Evidence-Based Physical Therapy | 1 unit, 18hours lecture, **new SLO's (2). New DLA:** Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | D. Pevsner K. Almero-Fabros | Fall 2024 |
| PTA-201 | Physical Agents | 2 units, 36 hours lecture, **new SLO's (2). New co-requisite of PTA-201L. New DLA:** Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | D. Pevsner K. Almero-Fabros | Fall 2024 |
| PTA-201L | Physical Agents Lab | 1.5 units, 90 hours lab, **new SLO. New Corequisite of PTA-201.** | D. Pevsner K. Almero-Fabros | Fall 2024 |

-**Motion to approve ANTHRO-120; Motion by Jeremey Patrich, second by Chris Boltz. All in favor: Unanimous.**
-**Motion to approve PTA-130; Motion by Mary Bates, second by Lori Young. All in favor: Unanimous.**
-**Motion to approve PTA-201; Motion by Mike Harutunian, second by Jeremy Patrich. All in favor: Unanimous.**
-**Motion to approve PTA-201L; Motion by Kristi Miura, second by Arshia Malekzadeh. All in favor: Unanimous.**

# APPROVAL OF ASSOCIATE GENERAL EDUCATION REQUIREMENTS

The following courses will be added to the Associates Degree General Education requirements listed below.

| Subject & Number | Title | General Education Area | Author | Effective |
|---|---|---|---|---|
| ANTHRO-120 | Queer Anthropology - Cross-Cultural Perspectives | Diversity Requirement. | S. Meredith | Fall 2024 |

-**Motion to approve adding ANTHRO-120 as fulfilling the Associate Degree Diversity Requirement; Motion by Mary Bates, second by Linda Beauregard-Vasquez. All in favor: Unanimous.**

# TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

| Subject & Number | Title | Description of Action | Author | Effective |
|---|---|---|---|---|
| HOSP-101 | Introduction to the Hospitality Industry | Changing prefix (formerly "HRMGT"). | M. Razzano | Fall 2024 |
| HOSP-102 | Introduction to the Tourism Industry | Changing prefix (formerly "HRMGT"). | M. Razzano | Fall 2024 |
| HOSP-150 | Introduction to Hotel/Resort Operations | Changing prefix (formerly "HRMGT"). | M. Razzano | Fall 2024 |
| HOSP-210 | Hotel and Restaurant Law | Changing prefix (formerly "HRMGT"). | M. Razzano | Fall 2024 |
| HOSP-220 | Restaurant Operations | Changing prefix (formerly "HRMGT"). | M. Razzano | Fall 2024 |
| HOSP-225 | Food Service Sanitation and Safety | Changing prefix (formerly "HRMGT"). | M. Razzano | Fall 2024 |
| HOSP-235 | Hotel and Restaurant Sales and Marketing | Changing prefix (formerly "HRMGT"). | M. Razzano | Fall 2024 |
| HOSP-245 | Hotel and Restaurant Supervisions and Guest Relations | Changing prefix (formerly "HRMGT"). | M. Razzano | Fall 2024 |
| HOSP-275 | Hospitality Industry Accounting | Changing prefix (formerly "HRMGT"). | M. Razzano | Fall 2024 |

# MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These programs will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

| Program | Degree/Certificate | Description of Action | Author | Effective |
|---|---|---|---|---|
| Anthropology | AA-T Degree | Adding ANTHRO-120 to the "Plus three to four units" electives section of the degree. No change total major units required. | S. Meredith | Fall 2024 |
| Sociology | AA Degree | Adding ANTHRO-120 to the last "Plus three units" electives section of the degree. No change total major units required. | K. Coleman | Fall 2024 |

# PROGRAM MAPS – CONSENT CALENDAR

The following Program Maps have been recommended for approval as part of the Consent Calendar of this agenda. These Program Maps will not be reviewed during this committee meeting, and the authors of the following items are not required to attend this meeting.

| Program | Degree/Certificate | Description of Action | Author | Effective |
|---|---|---|---|---|
| Commercial Photography | AA Degree | *Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.* | S. Arena | Fall 2023 |

# NEW NONCREDITCOURSE PROPOSALS – CONSENT CALENDAR

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed and approved at the October 17, 2023 Noncredit Curriculum Committee meeting.

| Subject & Number | Title | Description of Action | Author | Effective |
|---|---|---|---|---|
| NC.ARCH-050 | Introduction to Model Making | 0 Units (Noncredit) 4 – 8 hours. **New SLO.** | J. Oliver | Spring 2024 |
| NC.ARCH-096 | Architecture and Interior Design Lab | 0 Units (Noncredit) 36 – 56 hours. **New SLO. New Prerequisite of NC.ARCH-050.** | J. Oliver | Spring 2024 |
| NC.EDUC-110 | Future Instructors Training for Higher Education | 0 Units (Noncredit) 12 – 16 hours. **New SLO, New prerequisite of NC.EDUC-100. New DLA:** Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | J. Johnson R, Wonser L. Malley T. Mahan | Spring 2024 |
| NC.ID-050 | Introduction to Model Making | 0 Units (Noncredit) 4 – 8 hours. **New SLO.** | J. Oliver | Spring 2024 |
| NC.ID-096 | Architecture and Interior Design Lab | 0 Units (Noncredit) 36 – 56 hours. **New SLO. New Prerequisite of NC.ID-050.** | J. Oliver | Spring 2024 |

# NEW NONCREDIT PROGRAMS – CONSENT CALENDAR

The need for the following new program proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These program outlines were reviewed and approved at the October 17, 2023 Noncredit Curriculum Committee meeting.

| Program | Degree/Certificate | Description of Action | Author | Effective |
|---|---|---|---|---|
| Fundamental Teaching Skills for Higher Education | Certificate of Completion | 2 required courses: NC.EDUC-100 & 110, 48 – 52 hours. **New PSLO.** Workforce Preparation Certificate. | J. Johnson R, Wonser L. Malley T. Mahan | TBD |
| Model Making for Architecture and Interior Design | Certificate of Completion | 2 required courses: NC.ARCH-050 or NC.ID-050 and NC.ARCH-096L or NC.ID-096L, 40 – 64 hours. **New PSLO.** Workforce Preparation Certificate. | J. Oliver | TBD |

# TECHNICAL CHANGES (NONCREDIT COURSES) – CONSENT CALENDAR

The following technical changes were approved at the October 17, 2023 Noncredit Curriculum Committee meeting.

| Subject & Number | Title | Type of Delivery | Author | Effective |
|---|---|---|---|---|
| NC.CUL-001 | Culinary Safety and Sanitation | Changing hours to a range of 14 – 24 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.BUS-117A | Introduction to Entrepreneurship | Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.BUS-117B | Developing a Business Plan for Entrepreneurs | Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.CSKL-012 | Job Shadowing | Changing hours to a range of 5 -16 hours. | G. Rieck | Spring 2024 |
| NC.HLTH-249 | Medical Terminology | Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.KPET-120 | Emergency Procedures | Changing hours to a range of 60 – 75 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.KPET-212 | Sports Medicine Clinical Experience | Changing hours to a range of 65 – 95 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.NURS-089 | Success in Fundamental Nursing | Changing hours to a range of 16 – 24. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |

| Subject & Number | Title | Type of Delivery | Author | Effective |
|---|---|---|---|---|
| NC.NURS-093 | Success in Maternal Newborn and Pediatric Nursing | Changing hours to a range of 8 – 12 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.NURS-094 | Success in Psychiatric Nursing | Changing hours to a range of 8 – 12 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.NURS-096 | Success in Advanced Medical/Surgical Nursing | Changing hours to a range of 16 – 24 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.REAL-100 | Real Estate Principles | Changing hours to a range of 45 – 60 hours *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.REAL-101 | Real Estate Practices | Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.REAL-105 | Real Estate Financing | Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.REAL-115 | Legal Aspects of Real Estate | Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.REAL-120 | Real Estate Appraisal | Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |
| NC.REAL-130 | Escrow Procedures and Processing | Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.* | G. Rieck | Spring 2024 |

## NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR
The following is a summary of new and modified prerequisites that are being approved as part of the Consent Calendar of this agenda.

| Subject & Number | Title | Suggested Enrollment Limitation | Author | Effective |
|---|---|---|---|---|
| NC.ARCH-096 | Architecture and Interior Design Lab | New Prerequisite of NC.ARCH-050. | J. Oliver | Spring 2024 |
| NC.EDUC-110 | Future Instructors Training for Higher Education | New prerequisite of NC.EDUC-100. | J. Johnson R, Wonser L. Malley T. Mahan | Spring 2024 |

| Subject & Number | Title | Suggested Enrollment Limitation | Author | Effective |
|---|---|---|---|---|
| NC.ID-096 | Architecture and Interior Design Lab | New Prerequisite of NC.ID-050. | J. Oliver | Spring 2024 |
| PTA-201 | Physical Agents | New Corequisite of PTA-201L. | D. Pevsner K. Almero-Fabros | Fall 2024 |
| PTA-201L | Physical Agents Lab | New Corequisite of PTA-201. | D. Pevsner K. Almero-Fabros | Fall 2024 |

## NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

| Subject & Number | Title | Type of Delivery | Author | Effective |
|---|---|---|---|---|
| ANTHRO-120 | Queer Anthropology - Cross-Cultural Perspectives | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | S. Meredith | Fall 2024 |
| NC.EDUC-110 | Future Instructors Training for Higher Education | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | J. Johnson R, Wonser L. Malley T. Mahan | Spring 2024 |
| PTA-130 | Evidence-Based Physical Therapy | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | D. Pevsner K. Almero-Fabros | Fall 2024 |
| PTA-201 | Physical Agents | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | D. Pevsner K. Almero-Fabros | Fall 2024 |

-Motion to approve the 10/26/2023 Consent Calendar as presented above; Motion by Chris Boltz, second by Garrett Rieck. All in favor: Unanimous.

**Discussion Items:**

-eLumen Stage 4 – Technical Review. The committee reviewed the Stage 4 reviewer list, the updated five year revision list, and Patrick reviewed the Stage 4 reviewer guide.

-Curriculum Committee Survey Results.  The Committee reviewed the Curriculum Committee Survey results from Spring 2023.  The results are also posted in the Canvas shell.

-Announcements:

• Five Year Revision List - School Representatives: Encourage Department Chairs/Course Authors to revise their COR's now if they haven't already started. New hard deadline: be at Stage 2 in eLumen of 12/1.

• Stage 4 Reviewers are welcome to review whenever but definitely by Spring Break.

• Curriculum IDEAA Subcommittee: Tenateaive meeting on 11/3 at 1:00 pm on Zoom.


*The teleconference is accessible though the following link:* [https://canyonsonline.zoom.us/j/93343480156](https://canyonsonline.zoom.us/j/93343480156)

Please note: This meeting will broadcast at the flowing locations via Zoom:

*26455 Rockwell Canyon Road, Santa Clarita, CA. 91355 – Library 106 & 108*

*26854 Avenue of the Oaks, Newhall, CA. 91321*

*2037 N Vista Del Mar, Los Angeles, CA. 90068*