

CURRICULUM COMMITTEE SUMMARY

October 27, 2022

3:00 pm – 5:00 pm

This meeting will be held in a hybrid format, via Zoom and in-person in Bonelli Hall 330. This teleconference can be joined from PC, Mac, Linux, iOS or Android at: <https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

Members Present: Patrick Backes – Articulation Officer & Curriculum Analyst (Nonvoting); Erin Barnthouse – Learning Resources; Mary Bates – Mathematics, Science and Engineering; Linda Beauregard-Vasquez – Adjunct Representative; Chris Boltz – At-large member (David Brill subbed for Chris for the first hour of the meeting); Sarah Etheridge -Social and Behavioral Sciences; Leora Gabay – Kinesiology, Physical Education & Athletics; Tricia George – Faculty Co-Chair; Carly Gott – At-large member; Mike Harutunian – Humanities; Holly Hitt-Zuniga – Applied Technologies; Julie Hovden – Enrollment Services; Arshia Malekzadeh – Adjunct Representative; Jeremy Patrich – At-large member; Garrett Rieck – Noncredit; Diana Stanich – Visual and Performing Arts; Omar Torres – Administrative Co-Chair; Jesse Vera -Adjunct Representative; Lori Young – Business

Members Absent: Steve Erwin – Admissions and Records (Nonvoting); Susan Ling – At-large member; Health Professions and Public Safety – Vacant

NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum. The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
COUNS-200	Introduction to the Counseling Profession	The counseling department does not have any existing advanced courses that prepare students for graduate counseling programs. This is designed to fulfill the requirement of CSUN's EPC 451 as a pre-approved undergraduate course substitution. We have been in touch with CSUN's department chair, and they are in support of this course. This course will be part of a certificate that includes the other prerequisite courses to CSUN's master's in counseling program. Currently, CSUN has Psych 110 listed as a substitution to EPC 451 and in consultation with the Psychology Department at College of the Canyons, they would be in support of counseling developing the new course, primarily because Psych 110's course description and objectives are nothing like EPC 451. Thus, it seems appropriate to develop a course that meets the target of providing an overview of the counseling field	A. Ortega	TBD

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
MUSIC-109	History of Hip Hop Music and Culture	Being as we are, a globalized society, it is critical for the college to expand its curricula providing courses that are inclusive and representative of the students that make our ethnically diverse campus population. In the process, we will be broadening the cultural scope of a new generation of citizens as they integrate to the society at large with a profound understanding on the meaning of diversity, equity, and the like. The course will serve and enrich students from all disciplines and it is tied to the efforts that the Music Department has placed in the expansion of its curricula addressing multi-ethnically relevant courses such as our currently established West African drumming course and our forthcoming Mariachi ensemble.	B. Feldman W. Macpherson	TBD

-Motion to adopt the need for and conduct a full review of COUNS-200; Motion by Jeremy Patrich, second by Arshia Malekzadeh. All in favor: Unanimous.

-Motion to adopt the need for and conduct a full review of MUSIC-154; Motion by Erin Barnthouse, Mike Harutunian, second by. All in favor: Unanimous.

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description of Action	Author	Effective
CULARTS-126	Principles of Garde Manger II	3 units, 27 hours lecture, 81 hours lab, new SLO's (2) . New prerequisite of CULARTS-125.	C. Schwanke K. Descher	Fall 2023
CULARTS-139	Advanced Cake Decorating	3 units, 36 hours lecture, 54 hours lab, new SLO's (2) . New prerequisite of CULARTS-129.	C. Schwanke K. Descher	Fall 2023
MUSIC-154	Live Sound Reinforcement	3 units, 36 hours lecture, 54 hours lab, new SLO's (2) .	W. Macpherson B. Feldman	Fall 2023

-Motion to approve CULARTS-126; Motion by Mary Bates, second by Erin Barnthouse. All in favor: Unanimous.

-Motion to approve CULARTS-139; Motion by Chris Boltz, second by Linda Beauregard-Vasquez. All in favor: Unanimous.

-Motion to approve MUSIC-154; Motion by Jeremy Patrich, second by Chris Boltz. All in favor: Unanimous.

NEW PROGRAM PROPOSALS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals

Program	Degree/Certificate	Description of Action	Author	Effective
Commercial Music	Certificate of Achievement	23 required units, 10 required courses (MUSIC-137A, 154, 156, 157, 192, 193A, and 193B; MUSIC/MEA-155, MEA-295, CWE-186MEA/CWE-188MEA), new PSLO's (3).	W. Macpherson B. Feldman	Fall 2023
Live Sound Reinforcement	Certificate of Specialization	3 required units, 1 required course (MUSIC-154), new PSLO.	W. Macpherson B. Feldman	Fall 2023

-Motion to approve the Commercial Music Certificate of Achievement; Motion by Sarah Etheridge, second by Mary Bates. All in favor: Unanimous.

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These programs will not be reviewed during this committee meeting, and the authors of the following programs are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Baking and Pastry	Certificate of Specialization	Adding CULARTS-139 as a recommended elective. No change in total certificate units required.	C. Schwanke K. Descher	Fall 2023
Culinary Arts	A.A. Degree	Adding CULARTS-126 to “Plus one course from the following section”. No change in total major units required.	C. Schwanke K. Descher	Fall 2023
Culinary Arts	Certificate of Achievement	Adding CULARTS-126 to “Plus one course from the following section”. No change in total certificate units required.	C. Schwanke K. Descher	Fall 2023

NEW NONCREDIT COURSE PROPOSALS DISCUSSION OF NEED – CONSENT CALENDAR

The following new course proposals were discussed, at the October 18, 2022 Noncredit Curriculum Committee meeting, with the authors of the proposals to determine the need of adding the course to our curriculum. The need for these new course proposals were approved at the [October 18, 2022 Noncredit Curriculum Committee meeting](#).

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.BUS-117A	Introduction to Entrepreneurship	Mirrored version of BUS-117A: Introduction to Entrepreneurship will give students the opportunity to develop an understanding of the complex tasks faced by individuals engaged in ethical and legal entrepreneurial activities. Identifies the methods for developing a business idea, the process of starting a business, how to acquire resources, and analyze key parts of a business plan.	G. Quire	TBD
NC.BUS-117B	Developing a Business Plan for Entrepreneurs	Mirrored version of BUS-117B: Developing a Business Plan for Entrepreneurs will give students the skills of Business Plan development and creation. Utilizing skills and resources available to assist entrepreneurs in developing and launching a business including; ethics, legal business structures, entrepreneurial marketing, sources of funding, networking, and pitching.		

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.HLTH-249	Medical Terminology	<p>NC.HLTH-249: Mirrored Version of HLHSC-249.</p> <p>NC.HLTH-250:As the health care sector continues to adopt electronic medical records while serving the increasingly aging population, it looks to improve efficiencies by hiring medical scribes. Scribes serve as first hand assistants to physicians and primarily document physician/patient interactions and complete all patient medical records generated from the encounter. Evidence shows more and more hospitals and doctor's clinics are hiring scribes to document doctor/patient care interactions as well as much of the patient care details. As a matter of fact, conversations around this course were initiated based on a request from an industry partner and further supported by Advisory Board members. Minutes of the meeting are available for review. In addition, labor market data supports the development of this course. For example, in a 2018 report on titled "Health Care Services in The Los Angeles Basin - A High-Growth Industry" funded by the State Chancellor's Office and prepared by the LO Regional Consortium and industry partners, medical scribes, which fall under the Health Information Technology category, is identified as an emerging high growth occupation (the fourth out of 15 occupations). The report states: "Target Middle-Skill Occupations Middle-skill occupations predicted to have significant job prospects over the next five years and that stand to benefit from investment into postsecondary non-degree and career education programs include RNs and LVNs, medical records and health information technicians, and medical and clinical laboratory technicians."</p>	<p>H. Dotter V. Valenziano</p>	<p>TBD</p>
NC.HLTH-250	Medical Scribe			

TECHNICAL CHANGES (NONCREDIT COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting. The following items were also approved at the [October 18, 2022 Noncredit Curriculum Committee](#) Meeting.

Subject & Number	Title	Description of Action	Author	Effective
NC.EDUC-100	Introduction to Teaching Strategies	Title change (Formerly "Teaching Strategies").	R. Wonser J. Johnson	Fall 2023

NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR

The following is a summary of new and modified prerequisites that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Suggested Enrollment Limitation	Author	Effective
CULARTS-126	Advanced Garde Manger	New prerequisite of CULARTS-125.	C. Schwanke K. Descher	Fall 2023
CULARTS-139	Advanced Cake Decorating	New prerequisite of CULARTS-129.	C. Schwanke K. Descher	Fall 2023

-Motion to approve the 10/27/2022 Consent Calendar as presented above; Motion by Mary Bates, second by Erin Barnthouse. All in favor: Unanimous.

Discussion Items:

-IDEAA Images. Lori Young shared the IDEAA images that she submitted that represent herself and what the curriculum committee means to her. Lori also reported out on a recent Paralegal conference she attended where she presented on the new Noncredit Certified Paralegal Exam Preparation curriculum that was recently approved.

-Noncredit Report. Garrett Rieck reported to the committee on the items that were approved at the October 18 Noncredit Curriculum Committee meeting.

-Announcements.

- Courses on the Five-Year Revision list, School Representative please encourage Department Chairs/Course Authors to start to revise their courses as soon as possible. New hard deadline for revising courses of 12/1. Don't do Stage 4 Reviews in Fall '22 (for course revisions). Tech Review of these courses will happen in Spring '23.
- Reviewing Teams for Final Reads, your work looked great and keep up the good work.
- Cultural Competency proposed vote at 12/1/2022 Curriculum Committee meeting.

The teleconference is accessible though the following link: <https://canyonsonline.zoom.us/j/93343480156>

Please note: This meeting will broadcast at the flowing locations via Zoom:

26455 Rockwell Canyon Road, Santa Clarita, CA. 91355. Canyons Hall #229, Canyons Hall #233, Hasley Hall #338

17200 Sierra Highway, Santa Clarita, CA. 91355. Don Takeda Science Center #332

26854 Avenue of the Oaks, Newhall, CA. 91321

595 N. Moorpark Road, Suite B, Thousand Oaks, CA. 91360

2037 N Vista Del Mar, Los Angeles, CA. 90068