

# CURRICULUM COMMITTEE SUMMARY

November 10, 2022

3:00 pm – 5:00 pm

*This meeting will be held in a hybrid format, via Zoom and in-person in Bonelli Hall 330. This teleconference can be joined from PC, Mac, Linux, iOS or Android at: <https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.*

**Members Present:** Patrick Backes – Articulation Officer & Curriculum Analyst (Nonvoting); Mary Bates – Mathematics, Science and Engineering; Linda Beauregard-Vasquez – Adjunct Representative; Chris Boltz – At-large member; Sarah Etheridge -Social and Behavioral Sciences; Steve Erwin – Admissions and Records (Nonvoting); Leora Gabay – Kinesiology, Physical Education & Athletics; Tricia George – Faculty Co-Chair; Carly Gott – At-large member; Mike Harutunian – Humanities; Holly Hitt-Zuniga – Applied Technologies; Julie Hovden – Enrollment Services; Susan Ling – At-large member; Arshia Malekzadeh – Adjunct Representative; Jeremy Patrich – At-large member; Garrett Rieck – Noncredit; Diana Stanich – Visual and Performing Arts; Jesse Vera -Adjunct Representative; Lori Young – Business

**Members Absent:** Erin Barnthouse – Learning Resources; Omar Torres – Administrative Co-Chair; Health Professions and Public Safety – Vacant

## NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum. The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
HIST-250	World Environmental History	History 250 would benefit a wide variety of COC students. First, it will benefit history majors by offering a new history course focused on an important methodology environmental history— not currently being taught at COC. It would also help fill a major gap in the department's current world history curriculum, which, at present, lacks the second half of the world history survey. The majority of History 250 will focus on events since 1500, therefore, it will help remediate this problem. Second, History 250 would benefit students enrolled in the college's Environmental Science and Environmental Studies programs by providing relevant social science or humanities credits and/or contextualizing the concepts learned in each program. Finally, History 250 will strengthen the curriculum being developed for the Bachelor of Arts in Sustainable Architecture.	E. Altenbernd	TBD

## NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description of Action	Author	Effective
COUNS-200	Survey of the Counseling Profession	3 units, 54 hours lecture, <b>new SLO</b> . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS) options.	A. Ortega A. Nguyen D. Solomon	Fall 2023

**-Motion to approve COUNS-200; Motion by Leora Gabay, second by Mary Bates. All in favor: Unanimous.**

## NEW PROGRAM PROPOSALS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals

Program	Degree/Certificate	Description of Action	Author	Effective
Pre-Counseling	Certificate of Specialization	13-14 required units, 2 required courses: COUNS-200 or PSYCH-110 & PSYCH-240; 1 course from the following: ECE-101, 102, PSYCH-172, or PSYCH-172H; and 1 course from the following: ECON-291, MATH-140, MATH140H, MATH-140X, PSYCH-104, or SOCI-137. <b>New PSLO</b> .	A. Ortega	Fall 2023

**-Motion to approve the Pre-Counseling Certificate of Specialization; Motion by Jeremy Patrich, second by Carly Gott. All in favor: Unanimous.**

## NEW INSTRUCTIONAL SERVICE AGREEMENT (ISA) COURSES – CONSENT CALENDAR

The following new courses were reviewed and recommended for approval as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
LEPD-018C	Practical De-Escalation & Tactical Conduct De-Escalation Lab	0.15 units, 3 hours lecture, 7 hours lab. <b>new SLO's (2). New Peace Officers Standards and Training (POST) prerequisite.</b>	I. Yanez	Winter 2023
LESD-010E	Driving Training (EVOC) Advance Pursuit	0.15 units, 8 hours lab. <b>new SLO. New Peace Officers Standards and Training (POST) prerequisite.</b>	C. Hofmeister	Winter 2023

## TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
FIRET-029	S-200 Initial Attack Incident Commander	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	D. Stephens	Winter 2023
FIRET-063	J-158 Radio Operator/J-257 Incident Command Center Manager	<b>Hours changed from 16 to 8. No change in units.</b>	D. Stephens	Winter 2023
LEPD-015	Crowd Control	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	I. Yanez	Winter 2023
LEPD-025	Firearms Shotgun Slug Basic	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	I. Yanez	Winter 2023
LEPD-037	Motorcycle Officer Update	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	I. Yanez	Winter 2023
LEPD-039	Firearms Shotgun Slug Update	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	I. Yanez	Winter 2023
LEPD-067	Officer Safety Field Tactics Instructor	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	I. Yanez	Winter 2023
LEPD-071	Radar-Laser Operator (LIDAR)	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	I. Yanez	Winter 2023
LEPD-075	Field Training Officer Update	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	I. Yanez	Winter 2023
LEPD-081	Firearms-Long Rifle Instructor	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	I. Yanez	Winter 2023
LEPD-087	Firearms Shotgun Tactical Instructor	<b>Hours decreased from 40 to 36.</b>	I. Yanez	Winter 2023
NC.FIRT-029	S-200 Initial Attack Incident Commander	No change to agency approved curriculum, course outline revised to meet curriculum committee standards.	D. Stephens	Winter 2023
NC.FIRT-063	J-158 Radio Operator/J-257 Incident Command Center Manager	<b>Hours changed from 16 to 8.</b>	D. Stephens	Winter 2023

## PROGRAM MAPS – CONSENT CALENDAR

The following Program Maps have been recommended for approval as part of the Consent Calendar of this agenda. These Program Maps will not be reviewed during this committee meeting, and the authors of the following items are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Communication Studies 2.0	A.A.-T Degree (CSU)	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	T. Rice	Fall 2023
Communication Studies 2.0	A.A.-T Degree (IGETC)	<i>Program map conforms to program approved and cataloged with the Chancellor's Office Curriculum Inventory.</i>	T. Rice	Fall 2023

## NEW NONCREDIT COURSE PROPOSALS DISCUSSION OF NEED – CONSENT CALENDAR

The following new course proposals were discussed at a previous Noncredit Curriculum Committee Meeting with the authors of the proposals to determine the need of adding the course to our curriculum. The need for these new course proposals were approved at the [November 1, 2022 Noncredit Curriculum Committee](#) meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.VOC-010	Physical Fitness Preparation for Public Safety I	One of the biggest obstacles to employment as a Firefighter or Law Enforcement Officer is meeting the physical fitness requirements of these careers. This program reflects a regular concern from Police and Fire training/academy staff and recruiters that many applicants are ill prepared for the physical components of the Police and Fire Academies. Academy training staff have repeatedly indicated that physical fitness is the top disqualifier from the Police and Fire Academies. These professions require peak human physical and mental performance. It is therefore critical that our pre-service students understand and build upon the foundations of healthy lifestyles in order to meet or exceed the physical fitness requirements of Public Safety careers.	K. Kawamoto L. Alvarez	TBD
NC.VOC-011	Physical Fitness Preparation for Public Safety II			

## NEW NONCREDIT COURSE PROPOSALS FINAL READS - CONSENT CALENDAR

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed and approved at the [November 1, 2022 Noncredit Curriculum Committee](#) meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.BUS-117A	Introduction to Entrepreneurship	0 units (noncredit), 54 hours, <b>new SLO</b> . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Partially Online Asynchronous (POA). <i>Mirrored version of BUS-117A.</i>	G. Quire	Spring 2023
NC.BUS-117B	Developing a Business Plan for Entrepreneurs	0 units (noncredit), 54 hours, <b>new SLO</b> . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Partially Online Asynchronous (POA). <i>Mirrored version of BUS-117B.</i>	G. Quire	Spring 2023
NC.HLTH-249	Medical Terminology	0 units (noncredit), 54 hours, <b>new SLO</b> . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous. <i>Mirrored version of HLHSCI-249.</i>	S.B Tucker G. Rieck	Spring 2023
NC.HLTH-250	Medical Scribe	0 units (noncredit), 48 - 54 hours, <b>new SLO, new prerequisite of NC.HLTH-249 or HLHSCI-249</b> . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous.	H. Dotter V. Valenziano G. Rieck	Spring 2023

## NEW NONCREDIT PROGRAM PROPOSALS – CONSENT CALENDAR

The need for the following new program proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These program outlines were reviewed and approved at the [November 1, 2022 Noncredit Curriculum Committee](#) meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Entrepreneurship	Certificate of Completion	2 required courses (NC.BUS-117A and NC.BUS 117B), <b>new PSLO</b> . Workforce Preparation Certificate. <i>Mirrored version of Credit Entrepreneurship Certificate of Specialization.</i>	G. Quire	Spring 2023
Medical Scribe	Certificate of Completion	2 required courses (NC.HLTH-249 and NC.HLTH-250), <b>new PSLO</b> . Short Term Vocational Certificate.	H. Dotter V. Valenziano G. Rieck	TBD

## NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR

The following is a summary of new and modified prerequisites that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Suggested Enrollment Limitation	Author	Effective
NC.HLTH-250	Medical Scribe	New prerequisite of NC.HLTH-249 or HLHSCI-249.	H. Dotter V. Valenziano G. Rieck	Spring 2023

## NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
COUNS-200	Survey of the Counseling Profession	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS) options.	A. Ortega A. Nguyen D. Solomon	Fall 2023
NC.BUS-117A	Introduction to Entrepreneurship	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Partially Online Asynchronous (POA).	G. Quire	Spring 2023
NC.BUS-117B	Developing a Business Plan for Entrepreneurs	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Partially Online Asynchronous (POA).	G. Quire	Spring 2023
NC.HLTH-249	Medical Terminology	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous.	S.B Tucker G. Rieck	Spring 2023
NC.HLTH-250	Medical Scribe	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous.	H. Dotter V. Valenziano G. Rieck	Spring 2023

**-Motion to approve the 11/10/2022 Consent Calendar as presented above; Motion by Chris Boltz, second by Mike Harutunian. All in favor: Unanimous.**

### Discussion Items:

-IDEAA Images. Chris Boltz and Holly Hitt-Zuniga shared the IDEAA images.

-Noncredit Report. Garrett Rieck reported to the committee on the items that were approved at the October 18 Noncredit Curriculum Committee meeting.

-AB-928 Overview. Jesse Vera gave a presentation updating the committee on AB-928.

-Announcements.

Five Year Revision List. School Representatives: Hard deadline for revising courses of 12/1. Don't do Stage 4 Reviews in Fall '22 (for revised classes). Tech Review of these courses will happen in Spring '23

Cultural Competency: Proposed Vote 12/1. If desired, contact Tricia privately with your views.

Reviewing Teams for Final Reads. Your work has been great, 3 more Final Reads this semester!

*The teleconference is accessible through the following link: <https://canyonsonline.zoom.us/j/93343480156>*

Please note: This meeting will broadcast at the following locations via Zoom:

*26455 Rockwell Canyon Road, Santa Clarita, CA. 91355. Canyons Hall #223, Canyons Hall #229, Hasley Hall #338*

*17200 Sierra Highway, Santa Clarita, CA. 91355. Don Takeda Science Center #332*

*26854 Avenue of the Oaks, Newhall, CA. 91321*

*595 N. Moorpark Road, Suite B, Thousand Oaks, CA. 91360*

*2037 N Vista Del Mar, Los Angeles, CA. 90068*

*9301 Shirley Avenue, Northridge, CA. 91324*