NONCREDIT CURRICULUM COMMITTEE AGENDA

October 17, 2023   1:00 pm – 2:50 pm

This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at:
https://canyonsonline.zoom.us/j/93343480156*, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.*

If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting. If you would like copies of any of the proposals on this agenda, please contact Patrick Backes at patrick.backes@canyons.edu. These meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.

<u>Noncredit Curriculum Committee Members</u>

<u>Chairs:</u> Garrett Rieck – Faculty Co-Chair; Dianne Avery – Administrative Co-Chair

<u>School Representatives:</u> Brittany Applen – Kinesiology, Physical Education & Athletics; Chris Boltz – Visual and Performing Arts; Fiorella Chauca – Humanities; Christina Chung – Business; Jennifer Paris – Social and Behavioral Sciences; Jeremy Patrich – Mathematics, Sciences and Engineering; Erika Torgeson – Enrollment Services; Vacant – Applied Technologies

<u>At- Large Members:</u> Jessica Crowley – Health Professions & Public Safety; Dora Lozano – Enrollment Services; Graciela Martinez – Enrollment Services

<u>Adjunct Members:</u> Jessica Edmond – Personal and Professional Learning; Yasser Issa – Business/Personal and Professional Learning; Susan Prier – Personal and Professional Learning

<u>Non-Voting Members:</u> Patrick Backes – Articulation Officer & Curriculum Analyst; Lisa Pavik – Noncredit Enrollment Services

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.ARCH-050	Introduction to Model Making	0 Units (Noncredit) 4 – 8 hours. **New SLO.**	J. Oliver	Spring 2024
NC.ARCH-096L	Architecture Lab	0 Units (Noncredit) 36 – 56 hours. **New SLO. New Prerequisite of NC.ARCH-050.**	J. Oliver	Spring 2024
NC.EDUC-110	Future Instructors Training	0 Units (Noncredit) 12 – 16 hours. **New SLO, New DLA:** Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. Johnson R, Wonser L. Malley T. Mahan	Spring 2024
NC.ID-050	Introduction to Model Making	0 Units (Noncredit) 4 – 8 hours. **New SLO.**	J. Oliver	Spring 2024
NC.ID-096L	Interior Design Lab	0 Units (Noncredit) 36 – 56 hours. **New SLO. New Prerequisite of NC.ID-050.**	J. Oliver	Spring 2024

NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Foundational Skills for Future Instructors	Certificate of Completion	2 required courses: NC.EDUC-100 & 110, 48 – 70 hours. **New PSLO.** Workforce Preparation Certificate.	J. Johnson R, Wonser L. Malley T. Mahan	TBD
Model Making for Architecture and Interior Design	Certificate of Completion	2 required courses: NC.ARCH-050 or NC.ID-050 and NC.ARCH-096L or NC.ID-096L, 40 – 64 hours. **New PSLO.** Workforce Preparation Certificate.	J. Oliver	TBD

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.CUL-001	Culinary Safety and Sanitation	Changing hours to a range of 16 - -24 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.BUS-117A	Introduction to Entrepreneurship	Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.BUS-117B	Developing a Business Plan for Entrepreneurs	Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.CSKL-012	Job Shadowing	Changing hours to a range of 5 -16 hours.	G. Rieck	Spring 2024
NC.HLTH-249	Medical Terminology	Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.KPET-120	Emergency Procedures	Changing hours to a range of 60 – 75 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.KPET-212	Sports Medicine Clinical Experience	Changing hours to a range of 65 – 95 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.NURS-089	Success in Fundamental Nursing	Changing hours to a range of 16 – 24. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.NURS-093	Success in Maternal Newborn and Pediatric Nursing	Changing hours to a range of 8 – 12 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.NURS-094	Success in Psychiatric Nursing	Changing hours to a range of 8 – 12 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.NURS-096	Success in Advanced Medical/Surgical Nursing	Changing hours to a range of 16 – 24 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.REAL-100	Real Estate Principles	Changing hours to a range of 45 – 60 hours *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024

Subject & Number	Title	Type of Delivery	Author	Effective
NC.REAL-101	Real Estate Practices	Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.REAL-105	Real Estate Financing	Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.REAL-115	Legal Aspects of Real Estate	Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.REAL-120	Real Estate Appraisal	Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024
NC.REAL-130	Escrow Procedures and Processing	Changing hours to a range of 45 – 60 hours. *Course is mirrored with a credit course, range of hours is needed to correspond with credit offerings.*	G. Rieck	Spring 2024

NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.EDUC-110	Future Instructors Training	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	J. Johnson R, Wonser L. Malley T. Mahan	Spring 2024

Discussion Items:

-Stage 4 (Technical Review) eLumen Training.