

# NONCREDIT CURRICULUM COMMITTEE SUMMARY

February 20, 2024

1:00 pm – 2:50 pm

*This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at: <https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.*

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**Members Present:** Brittany Applen – Kinesiology, Physical Education & Athletics; Dianne Avery – Administrative Co-Chair; Patrick Backes – Articulation Officer & Curriculum Analyst (Nonvoting); Fiorella Chauca – Humanities; Christina Chung – Business; Jessica Crowley – At-large member; Jessica Edmond – At-large member; Dora Lozano – At-large member; Graciela Martinez – At-large member; Jennifer Paris – Social and Behavioral Science; Jeremy Patrich – Mathematics, Sciences and Engineering; Susan Prier – At-large member; Garrett Rieck – Faculty Co-Chair; Erika Torgeson – Enrollment Services

**Members Absent:** Chris Boltz – Visual and Performing Arts; Yasser Issa – At-large member; Lisa Pavik – Noncredit Enrollment Services

## NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum. The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.CSKL-024	Bias Training for the Workplace	Development of this noncredit course addresses workforce preparation in career skills students need by providing relevant content in a manageable format and volume for working students and students seeking specific instruction in building professional development skills. Course will be paired with an existing NC.CSKL course to create a new Noncredit Certificate.	T. Bathke	TBD

**-Motion to adopt the need for and conduct a full review of NC.CSKL-024; Motion by Cristina Chung, second by Erika Torgeson. All in favor: Unanimous**

## NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.BCSK-003	Generative AI: Research and Study Tools	0 Units (Noncredit) 8 - 12 hours. <b>New SLO, New DLA:</b> Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	S. Breshears	Summer 2024
NC.BCSK-004	Generative AI: Navigating Bias, Evaluation, and Transparency	0 Units (Noncredit) 8 - 12 hours. <b>New SLO, New DLA:</b> Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	S. Breshears	Summer 2024

**-Motion to approve NC.BCSK-003; Motion by Jeremy Patrick, second by Brittany Applen. All in favor: Unanimous**

**-Motion to approve NC.BCSK-004; Motion by Graciela Martinez, second by Jeremy Patrich. All in favor: Unanimous**

## NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Generative AI for Academic and Career Success	Certificate of Competency	2 required courses: NC.BCSK-003 & 004. 16 – 24 required hours. <b>New PSLO.</b> Elementary and Secondary Basic Skills Certificate.	S. Breshears	Summer 2024

**-Motion to approve the Generative AI for Academic and Career Success Certificate of Competency; Motion by Erika Torgeson, second by Jeremy Patrich. All in favor: Unanimous**

## DELETED COURSES – CONSENT CALENDAR

The following items are being approved as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
NC.NURS-080	Nursing Learning Center	Course will no longer be offered. Replaced with NC.NURN-081, 092, 083, 084, and 085	T. Rorick	Fall 2024

## NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.BCSK-003	Generative AI for Students: Research and Study Tools	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	S. Breshears	Summer 2024
NC.BCSK-004	Generative AI for Students: Navigating Bias, Evaluation, and Transparency	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	S. Breshears	Summer 2024

**-Motion to approve the 02/20/2024 Consent Calendar as presented above; Motion by Jeremy Patrich, second by Jessie Crowley. All in favor: Unanimous**

### Discussion Items:

- Noncredit Five-Year Revision List Update, Stage 4 – Technical Reviews.
- Spring 2024 Noncredit Curriculum Committee Schedule.