# NONCREDIT CURRICULUM COMMITTEE SUMMARY

**September 19, 2023        1:00 pm – 2:50 pm**

*This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at:*
*https://canyonsonline.zoom.us/j/93343480156, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#:*
*933 4348 0156.  Additional teleconference locations are listed at the end of this agenda.*

*If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you*
*need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting.  If you*
*would like copies of any of the proposals on this agenda, please contact Patrick Backes at patrick.backes@canyons.edu.  These meetings may be audio*
*recorded for note taking purposes.  These recordings are deleted once the meeting summary is approved by the Academic Senate.*

**Members Present:** Brittany Applen – Kinesiology, Physical Education & Athletics; Dianne Avery – Administrative Co-Chair; Patrick Backes – Articulation Officer & Curriculum Analyst (Nonvoting); Chris Boltz – Visual and Performing Arts; Fiorella Chauca – Humanities; Christina Chung – Business; Jessica Crowley – At-large member; Jessica Edmond – At-large member; Dora Lozano – At-large member; Graciela Martinez – At-large member; Jennifer Paris – Social and Behavioral Science; Jeremy Patrich – Mathematics, Sciences and Engineering; Lisa Pavik – Noncredit Enrollment Services; Susan Prier – At-large member; Garrett Rieck – Faculty Co-Chair; Erika Torgeson – Enrollment Services

**Members Absent:** Yasser Issa – At-large member

# NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum. The course outlines will not be reviewed at this meeting.

| Subject & Number | Title | Rationale for New Course Proposal | Author | Effective |
|---|---|---|---|---|
| NC.ARCH-050/ NC.ID-050  NC.ARCH-096L/ NC.ID-096L | Introduction to Model Making  Architecture Lab Interior Design Lab | These courses will provide specific training on the safe operation architecture/interior design lab equipment (3d printing/laser cutting) in addition to providing students with facilitated access to the equipment outside of normal class meetings. Our department currently does not have a classified Lab Tech who can facilitate this instruction or lab access.  Existing and incoming Architecture and Interior Design students are the targeted population for these courses. The cross-listed NC.ARCHT050/NC.ID050 course will be offered as a 2-week course starting after the 2nd week of classes in the Fall/Spring semesters so our faculty have time to market the classes to their students and then the cross-listed NC.ARCHT096L/ID096L labs will be scheduled as 12-week classes starting after the 4th week of the semester. | J. Oliver | TBD |
| NC.BCSK-003  NC.BCSK-004 | Generative AI Literacy  Ethical Use and Evaluation of Generative AI for College | These courses are designed to meet the specific needs of our program by addressing the necessity for generative artificial intelligence (AI) literacy, a skillset that directly enhances students' digital and information literacy abilities.  The courses will focus on several key aspects.  Incorporating this certificate program into our curriculum will provide students with vital skills necessary for succeeding in academia in the digital age. It will also advance students' research skills and foster critical thinking. | S. Breshears | TBD |

-Motion to adopt the need for and conduct a full review of NC.ARCH-050/NC.ID-050 and NC.ARCH-096L/NC.ID-096L; Motion by Brittany Applen, second by Chris Boltz. All in favor: Unanimous

-Motion to adopt the need for and conduct a full review of NC.BCSK-003 & 004; Motion by Jeremy Patrich, second by Graciela Martinez. All in favor: Unanimous

# NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

| Subject & Number | Title | Description of Action | Author | Effective |
|---|---|---|---|---|
| NC.EDUC-106 | Teaching P5BL for Civic Equity and Inclusion | 0 Units (Noncredit) 18 – 24 hours. **New SLO, New DLA:** Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | P. Robinson L. Beauregard-Vasquez | TBD |
| NC.OAD-014 | Book Binding and Book Design for Older Adults | 0 Units (Noncredit) 18 – 36 hours. **New SLO.** | M. McCaffrey N. Tarle | Winter 2024 |

-Motion to approve NC.EDUC-106; Motion by Jessica Edmond, second by Jennifer Paris. All in favor: Unanimous

-Motion to approve NC.OAD-014; Motion by Dora Lozano, second by Jessica Crowley. All in favor: Unanimous

# NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

| Program | Degree/Certificate | Description of Action | Author | Effective |
|---|---|---|---|---|
| Well Rounded Teacher | Certificate of Completion | 3 required courses. 1 course from NC.EDUC-103, 104, 105 and 2 courses from NC.EDUC-101, 102, 106. **new PSLO.** Workforce Preparation Certificate. | J. Johnson R. Wonser | TBD |

# NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

| Subject & Number | Title | Type of Delivery | Author | Effective |
|---|---|---|---|---|
| NC.EDUC-106 | Teaching P5BL for Civic Equity and Inclusion | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | P. Robinson L. Beauregard-Vasquez | TBD |

-Motion to approve the 9/19/2023 Consent Calendar as presented above; Motion by Dora Lozano, second by. Susan Prier All in favor: Unanimous