

# NONCREDIT CURRICULUM COMMITTEE SUMMARY

November 14, 2023

1:00 pm – 2:50 pm

*This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at: <https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.*

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**Members Present:** Brittany Applen – Kinesiology, Physical Education & Athletics; Dianne Avery – Administrative Co-Chair; Patrick Backes – Articulation Officer & Curriculum Analyst (Nonvoting); Chris Boltz – Visual and Performing Arts; Christina Chung – Business; Jessica Crowley – At-large member; Jessica Edmond – At-large member; Yasser Issa – At-large member; Graciela Martinez – At-large member; Jennifer Paris – Social and Behavioral Science; Jeremy Patrich – Mathematics, Sciences and Engineering; Susan Prier – At-large member; Garrett Rieck – Faculty Co-Chair; Erika Torgeson – Enrollment Services

**Members Absent:** Fiorella Chauca – Humanities; Dora Lozano – At-large member; Lisa Pavik – Noncredit Enrollment Services

## NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.EDUC-107	ePortfolios for Engagement, Reflection, and Assessment	0 Units (Noncredit) 18 hours. <b>New SLO, New DLA:</b> Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	B. Applen A. Dimakos	TBD
NC.NURS-081	Nursing Skills Lab: Intermediate	0 Units (Noncredit) 1 – 300 hours. <b>New SLO.</b>	T. Rorick	TBD
NC.NURS-082	Nursing Skills Lab: Advanced	0 Units (Noncredit) 1 – 300 hours. <b>New SLO.</b>	T. Rorick	TBD
NC.NURS-083	Nursing Skills Lab: Review	0 Units (Noncredit) 1 – 50 hours. <b>New SLO.</b>	T. Rorick	TBD
NC.NURS-084	Nursing Skills Lab: Maternal Child Health	0 Units (Noncredit) 1 – 50 hours. <b>New SLO.</b>	T. Rorick	TBD

Subject & Number	Title	Description of Action	Author	Effective
NC.NURS-085	Nursing Skills Lab: Psychiatric	0 Units (Noncredit) 1 – 50 hours. <b>New SLO.</b>	T. Rorick	TBD
NC.VOC-012A	Commercial Painting I	0 Units (Noncredit) 20 - 30 hours. <b>New SLO.</b>	M. Didia	TBD
NC.VOC-012B	Commercial Painting II	0 Units (Noncredit) 20 - 30 hours. <b>New SLO. New recommended preparation of NC.VOC-012A.</b>	M. Didia	TBD

-Motion to approve NC.EDUC-107; Motion by Jessica Edmond, second by Graciela Martinez. All in favor: Unanimous

-Motion to approve NC.NURS-081; Motion by Jeremy Patrich, second by Brittany Applen. All in favor: Unanimous

-Motion to approve NC.NURS-082; Motion by Chris Boltz, second by Jeremy Patrich. All in favor: Unanimous

-Motion to approve NC.NURS-083; Motion by Erika Torgeson, second by Yasser Issa. All in favor: Unanimous

-Motion to approve NC.NURS-084; Motion by Erika Torgeson, second by Christina Chung. All in favor: Unanimous

-Motion to approve NC.NURS-085; Motion by Jeremy Patrich, second by Chris Boltz. All in favor: Unanimous

-Motion to approve NC.VOC-012A; Motion by Erika Torgeson, second by Christina Chung. All in favor: Unanimous

-Motion to approve NC. VOC-012B; Motion by Jennifer Paris, second by Susan Prier. All in favor: Unanimous

### NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Commercial Painting	Certificate of Completion	2 required courses: NC.VOC-011A & 011B. 40 – 60 required hours. <b>New PSLO.</b> Short Term Vocational Certificate.	M. Didia	TBD
Nursing Skills Lab	Certificate of Completion	2 required courses: NC.NURS-081 & 082, 1 required elective from NC.NURS-083, 084, 085. 3 – 650 required hours. <b>New PSLO.</b> Workforce Preparation Certificate.	T. Rorick	TBD
21st Century Teaching Practices	Certificate of Completion	3 required courses: NC.EDUC-106, 107 and 108. 54 – 60 required hours. <b>New PSLO.</b> Workforce Preparation Certificate.	J. Johnson R. Wonser	TBD

-Motion to approve the Commercial Painting Certificate of Completion; Motion by Graciela Martinez, second by Brittany Applen. All in favor: Unanimous

-Motion to approve the Nursing Skills Lab Certificate of Completion; Motion by Graciela Martinez, second by Jeremy Patrich. All in favor: Unanimous

-Motion to approve the 21<sup>st</sup> Century Teaching Practices Certificate of Completion; Motion by Chris Boltz, second by Jeremy Patrich. All in favor: Unanimous

## TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.MATH-001	Whole Numbers	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-002	Fractions and Mixed Numbers	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-003	Decimal Numbers	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-004	Percentages	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-005	Rates And Proportions	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-006	Signed Numbers	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-007	Algebraic Expressions	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-008	Graphs and Lines	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-009	Linear Systems	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-010	Exponents and Polynomial Operations	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-011	Factoring Polynomials	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-012	Rational Expressions and Equations	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-013	Relations, Functions, And Graphs	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-014	Absolute Value Equations and Inequalities	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-015	Radicals and Rational Exponents	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-016	Quadratic Equations and Functions	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-017	Exponential and Logarithmic Functions	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024

Subject & Number	Title	Type of Delivery	Author	Effective
NC.MATH-018	Conic Sections	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.MATH-019	Sequences and Series	Adding Optional Corequisite of “Enrollment in Transfer-Level Math Course”	A. Grigoryan	Spring 2024
NC.PLGL-001	Test Preparation for Certified Paralegal Exam: Knowledge Section	Revising description to read: Prepares students to take the Knowledge section of the Certified Paralegal Exam administered through the National Association of Legal Assistants (NALA), The Paralegal Association. Covers the United States legal system, civil litigation, contracts, corporate and commercial law, criminal law and procedure, torts, property and estate law, <b>bankruptcy</b> , and ethics. Develops a study plan and utilizes practice exam questions. <b>This study course is not affiliated with the ABA-approved Paralegal Studies program at College of the Canyons.</b>	L. Young	Spring 2024
NC.PLGL-002	Test Preparation for Certified Paralegal Exam: Skills Section	Adding “ <b>This study course is not affiliated with the ABA-approved Paralegal Studies program at College of the Canyons</b> ” to the end of the course description.	L. Young	Spring 2024

### NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR

The following is a summary of new and modified prerequisites that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Suggested Enrollment Limitation	Author	Effective
NC.MATH-001	Whole Numbers	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024
NC.MATH-002	Fractions and Mixed Numbers	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024
NC.MATH-003	Decimal Numbers	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024
NC.MATH-004	Percentages	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024
NC.MATH-005	Rates And Proportions	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024
NC.MATH-006	Signed Numbers	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024
NC.MATH-007	Algebraic Expressions	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024

<b>Subject &amp; Number</b>	<b>Title</b>	<b>Suggested Enrollment Limitation</b>	<b>Author</b>	<b>Effective</b>
NC.MATH-008	Graphs and Lines	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024
NC.MATH-009	Linear Systems	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024
NC.MATH-010	Exponents and Polynomial Operations	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024
NC.MATH-011	Factoring Polynomials	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024
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NC.MATH-019	Sequences and Series	Optional Corequisite of Enrollment in Transfer-Level Math Course.	A. Grigoryan	Spring 2024

### **NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR**

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<b>Subject &amp; Number</b>	<b>Title</b>	<b>Suggested Enrollment Limitation</b>	<b>Author</b>	<b>Effective</b>
NC.VOC-012B	Commercial Painting II	Recommended preparation of NC.VOC-012A.	M. Didia	TBD

## NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.EDUC-107	ePortfolios for Engagement, Reflection, and Assessment	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	B. Applen A. Dimakos	TBD

**-Motion to approve the 11/14/2023 Consent Calendar as presented above; Motion by Susan Prier, second by Chris Boltz. All in favor: Unanimous**