

COLLEGE OF THE CANYONS FOUNDATION

Foundation Board

Meeting Minutes

Tuesday, January 26, 2021

Closed Session: 5:30pm

Open Session: 6:00pm

Zoom meeting

Present: Steve Corn, Bruce Fortine, Ryan Theule, Dianne Van Hook, Jill Mellady, Randy Moberg, Diane Fiero, Omar Torres, Brian Keogle, Joyce Shulman, Peggy Cannistraci, Mike Lebecki, Joan Macgregor, Fred Arnold, T Meyer, Michelle Rey, Cathy Ritz, James Kneblak, Amanda Benson-Tilch, Nicholas Cardenas, Sharlene Coleal, Thomas Dierckman, Shawn Fonder, Tamara Gurney, Kevin Holmes, Doreen Shine, Ryan Theule, Jeff Thomas, Doris Marie Zimmer, Nick Lentini, Elise Lentini, Diana Cusumano, William Harwood, Sheila Chovan

I. CALL TO ORDER/ESTABLISHMENT OF A QUORUM – Steve Corn

The meeting was called to order at 7:05pm. A quorum was established.

II. PUBLIC COMMENT

Steve Corn

Steve Petzold – concerns on closed session and contributions from the Community College district to Yes on E committee. He believes The COC Foundation didn't make the contribution.

III. CLOSED SESSION –

Pursuant to Government Code section 54957.9 subdivision (a):

Conference with Legal Counsel – Existing Litigation

Name of case: In re: College of the Canyons Foundation, FPPC Case No. 19/475

IV. REPORT OUT OF CLOSED SESSION –

Steve Corn

No action taken out of closed session

V. APPROVAL OF THE AGENDA AND MINUTES

Board Minutes 11/17/20

Steve Corn

Approved by Joyce Shulman and 2nd Doris Marie Zimmer All in favor, no abstentions

VI. APPROVAL

A. Revisions to Investment and Spending Policy

James Schramm

Presents short term and intermediate bonds to add extra yield. Cash and equivalents up 2%-3% because funds hold cash.

Approved by Doris Marie Zimmer and Brian Keogle All in favor, no abstentions

B. Financial Report through November 30, 2020

Jeff Thomas

Presents that 40% through the year at 73% revenue spent, due to golf and silver spur, expenses are below budget

Approved by Joyce Shulman, second by Randy Moberg, all in favor, no abstentions.

VII. STUDENT HIGHLIGHT

James Kneblak

James presents Mary Corbett, nursing dept. NBC news report from student alumni, enrollment up, back on campus, new simulation equipment, student and faculty vaccinated, Kaiser rotations confirmed!

Doris Marie mentions, thankful for nursing dept leadership

Omar Torres mentions thankful for being flexible around healthcare workers

DVH received Covid-19 vaccine and shared about the experience

VIII. WHAT YOU NEED TO KNOW!

A. Chancellor's Report

Dianne Van Hook

Dianne Van Hook presents the Chancellor's report

B. 2019 Form 990 Disclosure

Michelle Rey

Michelle updates, changes made by Sharlene

Committee Reports

A. Strategic Plan Update

Doris Marie presents Strategic plan update to board.

Doris Marie Zimmer

B. Chancellor's Circle Update

Jill presents Chancellor's Circle update to board

Jill Mellady

C. Patrons of the Arts Update

Doreen presents Patrons update to board

Doreen Shine

D. Silver Spur Update

Moving forward with plans, official date coming, event may be virtual depending on regulations, may be hybrid

Amanda Benson-Tilch and Ed Masterson

E. Year-end campaign

. Michelle reviews stats of end of year donor out reach. James reviews the elements of the year-end appeal. James and T Meyers presents Golf tournament efforts.

Michelle Rey

F. Update on Foundation Employer Identification Number

Cathy discusses how we have successfully got our employer id number back.

Cathy Ritz

IX. REVIEW OF MATERIALS APPROVED BY EXECUTIVE COMMITTEE SINCE 11/17/20 BOARD MEETING

- MISSTRAN Inc

Michelle Rey presented MISSTRAN PSA

X. PUBLIC COMMENT

Joan thankful and inspired to be a part of the Foundation and board efforts

XI. ANNOUNCEMENTS

No announcements

XII. ADJOURNMENT at 7:43pm

Next Board Meeting – March 23, 2021