

COLLEGE OF THE CANYONS FOUNDATION  
EXECUTIVE COMMITTEE MEETING

26455 Rockwell Canyon Road  
Chancellor's Board Room  
Canyons Hall 249  
Santa Clarita, CA 91355  
Tuesday July 11, 2023 at 4:00 pm

**Materials will be available upon request (Gov. Code, § 54957.5.) by calling the  
College of the Canyons Foundation office at (661) 362-3434**

**PARTICIPATION:** Members of the COC Foundation Executive Committee may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location where they will be teleconferencing from. (Gov't Code § 54953(b).)

**PUBLIC COMMENT:** Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Executive Committee.

Remote Participants

Brian Koegele: 1610 Beverly Lane, Celina TX 75009  
Randy Moberg: 23000 Newport Coast Dr., Newport Coast CA 92657

PLEASE NOTE: Executive Committee Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

**Please remember that Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).**

*Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.*

DISABILITY ACCOMMODATIONS

For any accommodations, please contact Shawna Lubs at (661) 362-3639 or via email at [shawna.lubs@canyons.edu](mailto:shawna.lubs@canyons.edu)

## MEETING AGENDA

### 1. PRELIMINARY FUNCTIONS

- |     |   |             |
|-----|---|-------------|
| 1.1 | Call to Order/Establishment of a Quorum               | Fred Arnold |
| 1.2 | Comments by Members of the Audience NOT on the Agenda | Fred Arnold |
| 1.3 | Approval of Meeting Agenda                            | Fred Arnold |
| 1.4 | Approval of Meeting Minutes: May 3, 2023              | Fred Arnold |
| 1.5 | Welcome Gary Horton                                   | Fred Arnold |

### 2. APPROVAL

- |     |   |                 |
|-----|---|-----------------|
| 2.1 | Approval of Financial Statements as of May 31, 2023   | Lisa Burke      |
|     | <ul style="list-style-type: none"><li>Fund 81 Revenue &amp; Expenses</li><li>Fund 82-88 Revenue &amp; Expenses Summary</li><li>Operating Fund Cash Flow Projections</li><li>Cash Balance Summary</li><li>Fund 81-88 Disbursement Detail</li></ul>   |                 |
| 2.2 | 2023-2024 Adopted Budgets   | Shawna Lubs     |
| 2.3 | Professional Service Agreements   | Shawna Lubs     |
|     | <ul style="list-style-type: none"><li>Alan Mathew Bruni – Village Music Circles 3-day Drum Circle Facilitation Workshop - \$425 per participant, not to exceed \$3,825</li><li>The CUBE – Board Installation Dinner - \$700.00</li><li>Arcis Golf – Valencia Country Club venue for Golf Tournament - \$16,303.85</li><li>David Moon – Guest Speaker for Graphic &amp; Multimedia Design Career Exploration - \$500</li></ul> |                 |
| 2.4 | Resolution - Merge Funds into Raising the BAR   | Sharlene Coleal |
|     | <ul style="list-style-type: none"><li>Student Resource &amp; Success Fund</li><li>AT&amp;T Dare to Dream Endowed Scholarship – Amending Board Action from May 5, 2010</li></ul>   |                 |
| 2.5 | Changes to Credit Card Holders - Foundation Credit Card   | Shawna Lubs     |
|     | <ul style="list-style-type: none"><li>Add: Cassidy Butow</li><li>Remove: Kari Dahlquist</li></ul>   |                 |

**3. RECOMMEND FOR BOARD APPROVAL**

- 3.1 Endowment Policy
- 3.2 Scholarship & Grant Policy
- 3.3 Operating Agreement Update

**Shawna Lubs  
Shawna Lubs  
Sharlene Coleal**

**4. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING**

- 4.1 Adjournment

**Fred Arnold**