

**COLLEGE OF THE CANYONS FOUNDATION
BOARD OF DIRECTORS EXECUTIVE COMMITTEE MEETING
26455 Rockwell Canyon Road
Chancellor's Board Room
Canyons 249
Santa Clarita, CA 91355
September 7, 2022 at 4:00 pm**

**Materials will be available upon request (Gov. Code, § 54957.5.) by calling the
College of the Canyons Foundation office at (661) 362-3434**

PARTICIPATION: Members of the COC Foundation Board of Directors may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location where they will be teleconferencing from. (*Gov't Code § 54953(b).*)

Remote Participants

Brian Koegle: 1610 Beverly Lane, Celina TX 75009

PUBLIC COMMENT: Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Finance Committee.

PLEASE NOTE: Finance Committee Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

Please remember that Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).

Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.

DISABILITY ACCOMMODATIONS

For any accommodations, please contact Shawna Lubs at (661) 362-3639 or via email at shawna.lubs@canyons.edu

MEETING AGENDA

1. PRELIMINARY FUNCTIONS

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|-----|---|---------------|
| 1.1 | Call to Order/Establishment of a Quorum | Tamara Gurney |
| 1.2 | Approval of Meeting Agenda | Tamara Gurney |
| 1.3 | Approval of Meeting Minutes: 7/11/2022 | Tamara Gurney |

2. INFORMATION

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|-----|---|-----------------|
| 2.1 | Foundation Staffing Update: <ul style="list-style-type: none">• Welcome Jasmine Foster, Interim Chief Development Officer & Kari Dahlquist, Event Coordinator | Shawna Lubs |
| 2.2 | LACOE – Fair Market Value Adjustment | Sharlene Coleal |
| 2.3 | BP/AP 6620 Naming of District Facilities and Properties | Sharlene Coleal |

3. APPROVAL

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|-----|---|-----------------|
| 3.1 | Approval of Financial Statements as of June 30 th , 2022 <ul style="list-style-type: none">• Fund 81 Revenue & Expenses• Fund 82-88 Revenue & Expenses Summary• Operating Fund Cash Flow Projections• Cash Balance Summary• Fund 81-88 Disbursement Detail | Sharlene Coleal |
| 3.2 | Foundation Bylaws | Sharlene Coleal |
| 3.3 | Foundation Pledge Write-Off Policy & Procedure | Shawna Lubs |
| 3.4 | Addition of Key Executives to Foundation Credit Card | Shawna Lubs |
| 3.5 | Professional Service Agreements <ul style="list-style-type: none">• Just Imagine: Photographer for Golf Tournament• William McPherson: Opening Day Entertainment | Shawna Lubs |

4. PUBLIC COMMENT

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| 4.1 | Comments by Members of the Audience NOT on the Agenda | Tamara Gurney |
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5. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING

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| 5.1 | Adjournment | Tamara Gurney |
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