

COLLEGE OF THE CANYONS FOUNDATION
BOARD OF DIRECTORS MEETING

26455 Rockwell Canyon Road
Canyons Hall 201
Santa Clarita, CA 91355
September 26, 2023 at 5:30pm

**Materials will be available upon request (Gov. Code, § 54957.5.) by calling the
College of the Canyons Foundation office at (661) 362-3434**

PARTICIPATION: Members of the COC Foundation Board of Directors may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location(s) where they will be teleconferencing from. (Gov't Code § 54953(b).)

PUBLIC COMMENT: Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Finance Committee.

Remote Participants

Brian Koegle: 1610 Beverly Lane, Celina TX 75009

PLEASE NOTE: Foundation Board Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

Please remember that Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).

Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.

DISABILITY ACCOMMODATIONS

For any accommodations, please contact Shawna Lubs at (661) 362-3639 or via email at shawna.lubs@canyons.edu

MEETING AGENDA

1. PRELIMINARY FUNCTIONS

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| 1.1 | Call to Order/Establishment of a Quorum | Gary Horton |
| 1.2 | Approval of Meeting Agenda | Gary Horton |
| 1.3 | Approval of Meeting Minutes: July 25th, 2023 | Gary Horton |
| 1.4 | Installation of Board Chair and New Board Members | Edel Alonso |
| | <ul style="list-style-type: none">• Fred Arnold, Chair• AJ Jaquez, Member• Jerry De Felice, Ex Officio Member | |

2. PUBLIC COMMENT

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| 2.1 | Comments by Members of the Audience NOT on the Agenda | Fred Arnold |
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3. APPROVAL

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| 3.1 | Removal of Gary Horton from Audit Committee per Bylaws | Shawna Lubs |
| 3.2 | Appointments to Committees | Shawna Lubs |
| | <ul style="list-style-type: none">• Jerry De Felice to Executive and Finance Committees• George Reyes as Finance Committee Co-Chair | |
| 3.3 | Professional Service Agreement | Shawna Lubs |
| | <ul style="list-style-type: none">• Sean Hughes – Live Music for Opening Day - \$1,200 | |
| 3.4 | Approval of Policies | Shawna Lubs |
| | <ul style="list-style-type: none">• Fund Balance Policy• Endowment Funds Policy | |
| 3.5 | Operating Agreement | Sharlene Coleal |

4. INFORMATION AND ITEMS APPROVED BY EXECUTIVE COMMITTEE

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| 4.1 | Financial Statements as of June 30, 2023 | Lisa Burke |
| | <ul style="list-style-type: none">• Fund 81 Revenue & Expenses• Fund 82-88 Revenue & Expenses Summary• Operating Fund Cash Flow Projections• Cash Balance Summary• Fund 81-88 Disbursement Detail | |
| 4.2 | Professional Service Agreements | Shawna Lubs |
| | <ul style="list-style-type: none">• Christopher Canfield – Mind Reading Performer for Opening Day - \$500• Kelly Roberts – Balloon Artist for Opening Day - \$570 | |
| 4.3 | Resolution for Patrons of the Arts Board Designated Endowment | Jerry De Felice |
| 4.4 | Resolution for College of the Canyons Foundation Board Designated Endowment | Jerry De Felice |

5. GUEST SPEAKERS

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| 5.1 | Planned Giving Presentation – Susan Christopher, Charitable and Planned Giving Professional | Jerry De Felice |
| 5.2 | Foundation Investment Update – James Schramm, Raymond James | Shawna Lubs |

6. REPORTS

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| 6.1 | Chancellor's Update – What's New & What's Ahead | Dr. Dianne Van Hook |
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7. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING

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| 7.1 | Next Meeting Scheduled for November 28, 2023 at 5:30pm | Fred Arnold |
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