

COLLEGE OF THE CANYONS FOUNDATION
BOARD OF DIRECTORS MEETING

26455 Rockwell Canyon Road
Canyons Hall Room 201
Santa Clarita, CA 91355
September 27, 2022 at 5:30 pm

**Materials will be available upon request (Gov. Code, § 54957.5.) by calling the
College of the Canyons Foundation office at (661) 362-3434**

PARTICIPATION: Members of the COC Foundation Board of Directors may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location where they will be teleconferencing from. (*Gov't Code § 54953(b).*)

Members Joining via Teleconference
Mike Lebecki: 1363 Spinnaker Drive, Ventura CA 93001
Brian Koegle: 1610 Beverly Lane, Celina TX 75009
Heather Stewart: 24132 Victoria Lane #33, Valencia CA 91355

PUBLIC COMMENT: Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Board of Directors.

PLEASE NOTE: Board Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

Please remember that Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).

Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.

DISABILITY ACCOMMODATIONS

For any accommodations, please contact Shawna Lubs at (661) 362-3639 or via email at shawna.lubs@canyons.edu

MEETING AGENDA

1. PRELIMINARY FUNCTIONS

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|-----|---|---------------|
| 1.1 | Call to Order/Establishment of a Quorum | Tamara Gurney |
| 1.2 | Approval of Meeting Agenda | Tamara Gurney |
| 1.3 | Approval of Meeting Minutes: 7/11/2022 | Tamara Gurney |

2. STUDENT HIGHLIGHT

- | | | |
|-----|--------------------|--------------|
| 2.1 | Tony Middleton Jr. | Desiree Dodd |
|-----|--------------------|--------------|

3. INFORMATION

- | | | |
|-----|--|-----------------|
| 3.1 | Foundation Staffing Update: <ul style="list-style-type: none">•Welcome Jasmine Foster, Interim Chief Development Officer & Kari Dahlquist, Event Coordinator•Congratulations to Desiree Dodd, Interim Director of Development | Shawna Lubs |
| 3.2 | Manvi Trust | Sharlene Coleal |

4. APPROVAL

- | | | |
|-----|---|-----------------|
| 4.1 | Financial Report through June 30 th , 2022 | Lisa Burke |
| 4.2 | Foundation Bylaws | Sharlene Coleal |
| 4.3 | Foundation Pledge Write-Off Policy & Procedure | Shawna Lubs |
| 4.4 | Addition of Key Executives to Foundation Credit Card | Shawna Lubs |

5. INSTALLATION OF BOARD MEMBERS

- 5.1 Tamara Gurney – Board Chair Joan MacGregor
5.2 Shawna Lubs – Secretary Joan MacGregor

6. REVIEW OF ITEMS APPROVED BY EXECUTIVE COMMITTEE SINCE 7/26/2022

- 6.1 Professional Service Agreements Shawna Lubs
- Just Imagine: Photographer for Golf Tournament
 - William McPherson: Opening Day Entertainment

7. REPORTS

- 7.1 Chancellor's Update – What's New & What's Ahead Dr. Dianne Van Hook
7.2 Committee Reports Committee Chairs
- Strategic Planning Committee – Fred Arnold
 - Chancellor's Circle Committee – Jill Mellady
 - Patrons of the Arts Committee – Doreen Shine
 - Silver Spur Committee – Shawna Lubs
 - Alumni Committee – Fred Arnold & Taylor Kellstrom
 - Golf Committee – T. Meyer
 - Board Development Committee – William Harwood & Sharlene Duzick-Johnson
 - Marketing Committee – Jill Mellady
 - Scholarship and Student Success Committee – Tamara Gurney
- 7.3 Board Committee Call to Action Shawna Lubs

8. PUBLIC COMMENT

- 8.1 Comments by Members of the Audience NOT on the Agenda Tamara Gurney

9. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING

- 9.1 Adjournment Tamara Gurney