

COLLEGE OF THE CANYONS FOUNDATION
BOARD OF DIRECTORS
MEETING MINUTES

University Center Room 301
26455 Rockwell Canyon Road, Santa Clarita CA 91355
Tuesday, May 28, 2019
5:30 p.m.

Present: Barry Gribbons, Steve Corn, Joe Klocko, Nick Lentini, Sharlene Coleal, Peggy Cannistraci, Sheila Chovan, Fred Arnold, Mike Lebecki, Anna Frutos-Sanchez, Amanda Benson, William Harwood, Tamara Gurney, Charlotte Kleeman, Shawn Fonder, Dianne Van Hook, Brian Koogle, Jeff Thomas, Mike Berger, Doreen Shine, Lisa Burke, Jill Mellady, John Carlson, Bruce Fortine, Doris Marie Zimmer, Kevin Holmes, Diane Fiero, Ryan Theule, Mark Jenkins, Roxie Ramey, Murray Wood, James Kneblak, Cathy Ritz, Cindy Biehahn,

Excused: Elise Lentini, Shaun Sarkissian, Sharon Bronson, Randy Moberg, Tom Dierckman, Gary Saenger, Diana Cusumano, Julie Sturgeon, Joyce Shulman, Lee Shulman,

Not excused: Jason Renno

I. CALL TO ORDER/ESTABLISHMENT OF A QUORUM

The meeting was called to order at 5:35 pm. A quorum was established.

II. CONSENT CALENDAR

All matters listed under the Consent Calendar will be enacted by one motion unless a report is made for discussion, in which case the item(s) will be removed from the Consent Calendar and will be considered separately following this portion of the agenda.

Approval of the Agenda and Minutes

Brian Koogle

Lisa Burke noted that she was in attendance at the last meeting. Cathy noted the correction to the Minutes. On Motion by Steve Corn, Second by Barry Gribbons, the Agenda and Minutes were unanimously approved.

III. Installation of New Board Members

Mike Berger

- Amanda Benson
- William Harwood

IV. CLOSED SESSION

Conference with Legal Counsel regarding existing litigation (administrative action) pursuant to Government Code section 54956.9(a)
Fair Political Practices Commission vs. College of the Canyons Foundation

V. ACTION/APPROVAL

A. Revisions to the By-laws

Brian presented the revisions to the By-laws. There were no questions from the Board. On Motion by Doris Marie Zimmer, Second by Barry Gribbons, the revisions to the By-laws were unanimously approved.

B. Revisions to the Public Relations Policy

Cathy presented the revisions to the public relations policy. There were no questions. On Motion by Jill Mellady, second by Nick Lentini, the revisions to the Public Relations Policy were unanimously approved.

C. Board Member Resignations

Cathy presented the resignations of Bob McCarty and David Rendall.

On Motion by Lisa Burke, second by Mike Lebecki, the resignations were unanimously approved with regret.

D. Director Letter of Engagement

Doris Marie presented the revisions to the Director Letter of Engagement. There were no questions.

On Motion by Fred Arnold, second by Joe Klocko, the revisions to the Director Letter of Engagement were unanimously approved.

VI. WHAT YOU NEED TO KNOW

- Chancellor's report – Dianne Van Hook presented the Chancellor's Report
- Leadership Summit – John Milburn presented the Leadership Summit concept and received good feedback from the board on suggested topics
- Board Engagement – Doris Marie presented some ideas on how to be a good Ambassador
- Chancellor's Circle – Jill provided an update on upcoming Chancellor's Circle events
- Patrons of the Arts – Doreen Shine presented an update on the Patrons of the Arts
- FYP Wrap Up – Steve Corn gave an update on the FYP campaign where the foundation met its \$500,000 goal two months ahead of schedule.
- Golf Tournament – Joe Klocko gave an update on the golf tournament scheduled for September 9th
- Alumni Network – Amanda Benson gave an update on the Alumni Network

VII. REVIEW OF ITEMS APPROVED BY EXECUTIVE COMMITTEE SINCE 3/26/19 BOARD MEETING

The following items were emailed to the Board:

- a. Financial Report through 3/31/19 – Jeff Thomas provided an overview - No questions
- b. Professional Service Agreement – Tom Cruz, Deems Morrione, Ruth Rassool, Stokes Auction Group, Olson, Hagel & Fishburn – No questions

VIII. ANNOUNCEMENTS

Cathy announced the Board Installation Dinner and reminded the Board about turning in their Conflict of Interest Statements

IX. PUBLIC COMMENT

There was no public comment

X. ADJOURNMENT

The meeting was adjourned at 7.36pm