

**COLLEGE OF THE CANYONS FOUNDATION
BOARD OF DIRECTORS
MEETING AGENDA**

26455 Rockwell Canyon Road, Santa Clarita, CA 91355

Tuesday, November 17, 2020 5:30pm

Zoom –<https://cccconfer.zoom.us/j/98729847887>

Call In - 1 669 900 6833 or +1 346 248 7799

Code - 987 2984 7887

Executive Orders N-25-20, N-29-20, and N-35-20 signed by Governor Newsom, authorizes local bodies to hold public meetings via teleconference and waives some of the requirements of the Brown Act. The full text of Executive Orders N-25-20, N-29-20, and N-35-20 are available at:

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.21.20-EO-N-35-20.pdf>

Consistent with the provisions of the Executive Orders, the above-noticed meeting of the COC Foundation Board of Directors shall take place as follows:

PARTICIPATION: Members of the Foundation Board and the public may participate remotely by using the Zoom link and phone numbers above.

PUBLIC COMMENT: Members of the public wishing to provide public comment on agenda items and those items NOT on the agenda that is within the jurisdiction of the Foundation Board MUST submit their comments by 4:00pm for this meeting via email at cathy.ritz@canyons.edu

PLEASE NOTE: Board members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words). Members of the public who submit comments by the deadline above will be given the option to read their comments to the Board or have them read by Foundation staff. For those who wish to read their comments at the meeting, the Board Chair will invite you to speak and you will read your comments.

Please adhere to the following procedures:

- Please submit an individual comment for each item by 4:00pm for this meeting

- Please include in the email the following information:

a. Name

b. Address

c. Agenda Item Number

d. Comment

e. Your preference to either read your submitted comments or have a Foundation staff member read it to the Board.

Please note the following:

* Submissions of public comments will be considered a public record under the Public Records Act and are therefore subject to public disclosure.

* Submissions will be read aloud at the meeting and must comply with the time limit allotted.

* Submissions must either address an item listed on the agenda or be within the subject matter jurisdiction of the Board.

- I. CALL TO ORDER/ESTABLISHMENT OF A QUORUM** **Jill Mellady**
- II. CONSENT CALENDAR** **Jill Mellady**
All matters listed under the Consent Calendar will be enacted by one motion unless a report is made for discussion, in which case the item(s) will be removed from the Consent Calendar and will be considered separately following this portion of the agenda.
A. Approval of the Agenda
B. Approval of Minutes from 9/22/20
- III. HIGHLIGHT** **James Kneblík**
Meet our students
- IV. APPROVAL** **Jeff Thomas**
A. Financial Report through September 30, 2020
B. Executive Director – Delegation of Authority and Authorized Signature - Foundation Policies, Procedures and By-laws **Cathy Ritz**
- V. WHAT YOU NEED TO KNOW!** **Kevin Holmes**
A. Presentation of Foundation 2019-20 Audit
B. Chancellor’s Report **Dianne Van Hook**
- Committee Reports** **Amanda Benson-Tilch/Sharlene Duzick**
A. Alumni Mentor Program Update **Jill Mellady**
B. Chancellor’s Circle Update **Doreen Shine**
C. Patrons of the Arts Update **Joe Klocko/T. Meyer**
D. Golf Tournament **Michelle Rey**
E. Year-end campaign **Cathy Ritz**
F. Update on Foundation Employer Identification Number
- VI. REVIEW OF ITEMS APPROVED BY EXECUTIVE COMMITTEE SINCE 9/22/20 BOARD MEETING**
- Mark Kashirsky
- Stacey Stanley
- Paul Rose
- Firebrand Creative House
- FE Brand Films, LLC
- VII. ANNOUNCEMENTS**
- VIII. PUBLIC COMMENT**
Comments by Members of the Public on items on the Agenda and NOT on the Agenda
- IX. ADJOURNMENT**
Next Board Meeting – January 26, 2021