

**COLLEGE OF THE CANYONS FOUNDATION
BOARD OF DIRECTORS
MEETING AGENDA**

26455 Rockwell Canyon Road, Santa Clarita, CA 91355
Tuesday, March 26, 2019, 4:00pm
Valencia Country Club

- I. CALL TO ORDER/ESTABLISHMENT OF A QUORUM – Brian Koegle**
- II. CONSENT CALENDAR**
All matters listed under the Consent Calendar will be enacted by one motion unless report is made for discussion, in which case the item(s) will be removed from the Consent Calendar and will be considered separately following this portion of the agenda.
- A. Approval of the Agenda
 - B. Approval of Minutes from 1/22/19
- III. APPROVAL**
- A. **Master Operating Agreement – Sharlene Coleal**
 - B. **Board Member Resignations – Cathy Ritz**
 - C. **New Board Member Recommendations – Charlotte Kleeman**
 - a. Ed Masterson
 - b. Sharlene Duzick
 - c. Amanda Benson
 - d. William Harwood
 - e. Heather Duncan
 - D. **Revisions to Foundation Policies - Cathy Ritz**
 - a. Purchasing Policy
 - b. Planned Giving Policy
 - c. Gift Acceptance Policy
 - d. Endowment and Similar Funds Policy
 - e. Alcohol Policy
 - f. Real Estate Acquisition and Development Policy
 - g. Board and Committee Meeting Policy
 - h. Delegation of Authority and Authorized Signatures Policy
 - i. Cash Acceptance Policy
 - j. Employee Salaries, Benefits and Working Conditions Policy
 - k. Compensation Plan Policy
 - l. Nepotism: Employment of Relatives Policy
- IV. WHAT YOU NEED TO KNOW!**
- A. Chancellor’s Report – **Dianne Van Hook**
 - B. Silver Spur Update – and the results are in! – **Diana Cusumano**
 - C. Patrons of the Arts Update – **Doreen Shine**
- V. REVIEW OF ITEMS APPROVED BY EXECUTIVE COMMITTEE SINCE 1/22/19 BOARD MEETING**
- A. Financial report through 1/31/19 – On intranet emailed to Board – Sharlene Coleal to provide update
 - B. Professional Service Agreements – Charlotte D’Evelyn and Drago Culinary
- VI. ANNOUNCEMENTS/PUBLIC COMMENT**

VII. ADJOURNMENT

Next Board Meeting – Tuesday, May 28, 2019