



College of the Canyons
Institutional Effectiveness and Inclusive Excellence (IE)²
Steering Committee

Meeting Agenda | November 9, 2021
Zoom | 3-4:50pm

Zoom Access:

<https://canyonsonline.zoom.us/j/4109058821>

Phone: +1 669 900 9128 | Meeting ID: 410 905 8821

For this meeting, we ask that all committee members visit the [Institutional Effectiveness and Inclusive Excellence](#) website to have all the information needed to come to the meeting feeling prepared. If you are new to the committee, the website will provide an overview of Canyons Completes and the work that has taken place. For additional information, please reach out to Daylene Meuschke, Jasmine Ruys, or Paul Wickline for one-on-one updates.

Agenda:

The **overarching goal** for this meeting is to create action plans for the ideas and suggestions generated at the October committee meeting.

Meeting Theme: From dialogue to action - Reengaging, Reconnecting and Reenergizing students, staff and faculty through dialogues and “events” in an effort to best support each other as we advance our Canyons Completes efforts and reimagine the student journey and supports in our post-pandemic environment.

1. **Welcome and Thank you** (Design Team Members) (10 minutes)
2. **Engagement/Retention Efforts – LiveChat Demo** (Jasmine – 5 minutes)
3. **Moving from Surviving to Thriving Dialogue – Preparation for the December 2 dialogue** (20 minutes discussion | 15 minutes report out)

Activity 1: In this activity we’ll use breakout rooms to dive deeper into our October agenda item focused on “Mitigating the Effects of the Pandemic – Moving from Surviving to Thriving”. On December 2, Brandon Ashford will facilitate a dialogue around this topic with panelists inclusive of students, faculty, staff and administrators. We heard from committee members that they want us as campus to practice empathy more. How can we as a campus community work together to go from surviving to thriving? How do we use empathy to get us there?

The mission of the Institutional Effectiveness and Inclusive Excellence Steering Committee is to develop and articulate the institutional approach to fostering an equity-minded, learning-centered and inclusive community for all students, faculty and staff. To fulfill its mission the Institutional Effectiveness and Inclusive Excellence Steering Committee will facilitate streamlined processes, improve communication and improve collaboration through its regular, coordination of meetings between student government, academic senate, student equity and achievement,-basic skills, non-credit, Strong Workforce, and other groups as applicable (e.g., grant funded projects).

In preparation for this dialogue, we want to hear your thoughts and responses to some of the questions that will be part of this dialogue.

Sample questions include:

- a. As educators, we provide opportunities for social and economic mobility through education and training. In doing so, we are dedicated to developing our students personally, academically, and professionally. However, as educators, our jobs can be complicated and at times overwhelming. What initiatives, practices, or steps can we take as faculty and staff that serve our wellness and self-care that will help us better serve our students?
- b. A common emphasis throughout the pandemic has been creating space/environment for wellness checks, in other words, psychological safety. What can we do as an institution to make our faculty, staff, and students feel psychological safe at work and on campus?
- c. For some faculty, staff, and students, there might be a tension between yearning to come back to campus and wrestling with the fear and anxiety brought on by the pandemic. How do we meet people where they are in making them feel safe in coming back to campus?
- d. Since the pandemic, companies and institutions across the country have been rethinking some of the traditional ways they do business. How can College of the Canyons rethink some of our traditional practices that will move us forward post-pandemic and continue to provide the education, training and services needed for students and the community?

4. Building Community Through Engagement “Events” (45 minutes total)

Review the themes and takeaways from (IE)² and CPT committee discussions (Daylene/Jasmine) (10 minutes)

Activity 2: Generating Ideas for a Connection “Events” in Spring 2022 (20 minutes discussion | 15 minutes report out)

One of the things we heard from committee members last month was the need to do ongoing engagement activities including providing opportunities for “wellness” checks and to show empathy to our campus community.

In the second part of this activity,

Please look at the top three ideas/strategies/activities your breakout room identified for Spring 2022 and create an initial list of next steps including...

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- What the “event” will be (e.g., guest speaker, dialogue, in-person breakfast/snack social, etc.),
 - How will the “event” be conducted (virtually, in-person, hybrid),
 - Who needs to be involved in the planning, what resources are needed, and
 - When would be the ideal time to hold the “event”?
5. **Promotion of upcoming events/dialogues** – Committee members can share updates in the chat or unmute and provide the updates verbally or share screen if something needs to be displayed (10 minutes).
6. **Wrap-Up/Closing** (10 minutes)
7. **Looking ahead - What’s on the horizon for Spring 2022?**
- a. Explore other discussion items from the October meeting that we, as a committee, can take action on.
 - b. Revise the Mission, Vision and Goals based on committee input from the October meeting.
 - c. Kickoff the Student Equity Achievement (SEA) and Local Goal Setting data revision discussion.

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