



Integrated Solution Request Form Rubric

This rubric was designed for the evaluation of solutions proposed through College of the Canyons’ Integrated Plan process, which is operated through the Institutional Effectiveness and Inclusive Excellence committee. The person(s) requesting funds should use the rubric as a guideline when submitting a request for funds. The Basic Skills, Student Equity and SSSP categorical fund managers will review requests received through this process. Proposals will be ranked and funded in priority to the extent funding allows and in aligned with the goals delineated on the BSI/SSSP/Equity Integrated Plan. Requests with lower rankings will have an opportunity to resubmit in following years. Any suggestions to improve the rubric and/or solution form should be addressed to the (IE)² tri-chairs. Requestors may be asked to provide additional information, if needed, after the team reviews the request.

Instructions to solution form evaluation team

Rate the request for each item. Then sum all the points and give the proposal a final score.

Proposal Title: _____

Proposal Contact: _____

Proposal Funding Request: _____

Date Reviewed: _____

Evaluator Name: _____

Rubric Item#	Rubric Item and Content	Not evident (0 points)	Evident to some extent but not satisfactory (1 point)	Evident to a satisfactory degree (2 points)	Evident to an exemplary degree (3 points)
1	Connection to Canyons Completes – The activities are clearly tied to Canyons Completes and the BSI/SSSP/Equity Integrated Plan				
2	Connection to one or more initiatives (e.g., SSSP, Student Equity, etc.) – The activities are clearly tied to one or more initiatives (SSSP, Student Equity, DWM, Noncredit, Basic Skills).				
3	Target Groups/Indicators Affected (equity, basic skills, SSSP) – At least one target group from the Student Equity Plan, BSI or SSSP plans is affected.				
4	Measurable Outcomes – The activity has clear measurable outcomes.				
5	Evidence-based intervention – The proposal includes activities that have showed proven results and/or in other settings.				
6	Scalability – The proposed program/project can be scaled and institutionalized.				

TOTAL SCORE: _____/18